

## Requirement 2.11.2

### Physical Resources

The institution has adequate physical resources to support the mission of the institution and the scope of its programs and services.

### Judgment

Compliant  Partial Compliance  Non-Compliant  Not Applicable

### Narrative

Haywood Community College (HCC) is in compliance with Core Requirement 2.11.2.

The College provides adequate physical resources to support its institutional mission ([HCC Mission Statement 2007](#)) as well as its programs and services.

#### Physical Resources: Financial Responsibility

Haywood Community College is a dynamic public institution charged with the delivery of higher education programs and services that stimulate the economic and social prosperity of Haywood County ([HCC Catalog/Handbook](#)). Haywood County is responsible for providing funds for land acquisition, erection and renovation of all buildings, plant operations and maintenance, and support services associated with these items ([NC Statute 115D-32, Local financial support of institutions](#)). This support comes by way of general operating funds and capital outlay funds ([County Budget Allocation Letters 2006-07, 2007-08](#)). Under NC regulations ([NC General Statute 115-31](#)), the State provides the College with funding for its educational administration, programs, and services.

The College's financial support primarily comes from state dollars as provided for by the North Carolina General Assembly and distributed by the North Carolina Community College System (NCCCS) ([State Budget Allocations 2007-08](#)). State law authorizes the State Board of Community Colleges to provide funds to meet the financial needs of NCCCS institutions, which include plant funds, current operating funds, and additional support. State fund appropriations are based on student full time equivalency (FTE) enrollment. Annual budget requests are submitted to Haywood County Government for approval by the County Commissioners.

#### Physical Resources: HCC Board of Trustees' Responsibility

The HCC Board of Trustees and Committee on Buildings and Grounds are charged with ([Board By-laws](#)):

- ensuring the adequacy of the College's facilities

- serving as advocates for new structure and rehabilitation or renewal of older structures as dictated by four elements:
  - [HCC Board of Trustees' Policy](#)
  - [NC Administrative Code](#)
  - [North Carolina State Construction Office](#) (State Construction Manual)
  - College Strategic Plan ([example of facilities request used during the planning process](#)).

The Board of Trustees and Committee on Buildings and Grounds work to ensure adequate levels of funding for capital projects and capital improvements to meet educational program needs. This is accomplished by:

- Board of Trustees annual retreat to establish goals ([HCC Board Agenda & Goals](#))
- working closely with Haywood County Commissioners in a joint strategic planning committee
- annual planning sessions with county government.

### **Physical Resources: Adequate Facilities**

HCC's physical resources are adequate to support the mission and scope of its programs and services. The facilities at all locations are well-maintained and attractive as demonstrated in an annual survey of faculty and staff showing a high level of satisfaction with the College's facilities maintenance ([Employee Satisfaction: Facilities Survey](#)).

Each year, the NCCCS requires the preparation of a Facilities Utilization Report (FUR). This report provides statistical data for use in facilities planning. In 2006, HCC had 168 square feet of academic facilities per FTE student ([2006 Annual Facilities Utilization Report](#)).

### **Physical Resources: Growth Projections**

HCC has realized a 46% increase in academic student enrollment since 1997-98 and currently enrolls 1601 full-time equivalent curriculum students and 334 full-time equivalent continuing education students. [The December 3, 2007, edition of Community College Week](#) identified the College as one of the 50 fastest-growing national colleges for its size. Statistics in support of this finding include the fact that the College served the following unduplicated students in recent years:

- 2,023 in 2005
- 2,278 in 2006

Furthermore the College is projected to serve over 4,000 by 2020 ([HCC Projected Enrollment Growth Report](#)). Recognizing the facility needs of this growth projection, The College's Board of Trustees, the BOT Committee on Building and Grounds, HCC President, and other community constituencies copiously are monitoring and planning for the adequacy of facilities in order to continually meet HCC's mission.

### **Physical Resources: HCC Master Facilities Plan**

In 2006, the College's Board of Trustees approved development of a facilities master plan ([HCC Master Plan](#)); this plan will ensure the College's ability to plan for adequate physical facilities for future program and service growth. Also in 2006, the Board of Trustees and College President entered into a strategic planning relationship with Haywood County commissioners and administrative staff to develop a strategic funding plan for HCC that will sustain its educational and economic potential. This group meets several times each year and continually monitors state- and local-level activities surrounding potential sources of physical resources funding.

Developed in conjunction with the [College's mission, values, and goals](#), the [HCC Master Plan](#) includes current and five- to 10-year projects regarding:

1. program data (current, new, and proposed courses/programs of study)
2. student growth projections
3. facility needs projections to support items one and two, including but not limited to, space/occupancy and on-site parking.

The facilities master plan is designed to provide the following:

- an orderly campus expansion strategy spanning over the next ten years
- preservation of the existing campus's character and rural nature
- a sense of community and wellbeing for the community at large
- an overall facilities budget strategy
- concrete graphic depiction of campus future facility needs.

Included in final master plan document are the recommendations regarding:

1. new construction square footage to meet projected populations according to programs and services
2. reallocation of program locations throughout the campus
3. necessary land acquisition
4. pedestrian flows
5. gathering spaces
6. parking improvements/expansions
7. traffic flows and circulation corridors
8. educational, recreational, community and event greenway spaces
9. campuses and Campus Arboretum preservation and sustainability
10. future construction design elements
11. new construction and renovation phased development.

In relation to item three above, the College already has acted upon this recommendation and has filed a formal request to Haywood County for 17 acres adjoining the current campus.

HCC's Master Plan has made concrete the beliefs of students, faculty, and staff regarding its current facilities needs. The College's Master Plan recognizes the institution's needs for significant improvements over the next 10 years to its campus footprint. This documentation stems from increased student enrollment and demand for educational programs and services, facilities' deterioration/loss, programmatic certification criteria, and increased current-day needs regarding





















campus safety. Given this, the College Board of Trustees and administration have recommended a ten-year phased-in campus revitalization process that will focus on the renovation, removal, and integration of existing buildings, roadways, open spaces, and walkways as well as the construction of new ones. The Master Plan also calls for an expansion of the grounds and the leveraging of county, state, and other funding.

### Physical Resources: HCC Master Facilities Plan

The Committee on Building and Grounds of the Board of Trustees ([BOT By-laws](#)) and College administration holds responsibility for reviewing and recommending the sequence of renovation, construction, and civil engineering projects leading to HCC campus' strategic revitalization. Committee members draw upon the following in its facilities renovation and expansion work:

- Campus Master Plan, developed with the community and adopted by the Board of Trustees
- funding availability
- other pertinent information related to the campus functionality.

### Supporting Documents

 <a href="#">BOT By-Laws</a>
 <a href="#">BOT_Minutes_Dec07</a>
 <a href="#">Community College Week Top 50</a>
 <a href="#">Construction_Manual</a>
 <a href="#">CountyAppropriation06-07</a>
 <a href="#">CountyAppropriation07-08</a>
 <a href="#">Final Institutional Budget FY07-08</a>
 <a href="#">HCC Campus Instructional Space Utilization Data</a>
 <a href="#">HCC_Board_Retreat_2006</a>
 <a href="#">hefc study 06</a>
 <a href="#">NCAC Title 23</a>
 <a href="#">NCGS 115D-31 State Financial Support of Institutions.</a>
 <a href="#">NCGS_115D-32_Local_Financial_Support_of_institutions</a>
 <a href="#">strategic_plan facilities sample</a>
 <a href="#">0607_HCC_Services_Report</a>
 <a href="#">ENROLLMENT PROJECTIONS</a>
 <a href="#">HCC_0708_Catalog</a>
 <a href="#">HCC_Long_Range_Plan_2007</a>
 <a href="#">HCC_MasterPlan_020808</a>
 <a href="#">HCC_Mission_Vision_Values</a>