

Requirement 2.7.2

Program Content

The institution offers degree programs that embody a coherent course of study that is compatible with its stated mission and is based upon fields of study appropriate to higher education.

Judgment

Compliant Partial Compliance Non-Compliant Not Applicable

Narrative

Haywood Community College (HCC) is in compliance with Core Requirement 2.7.2.

Coherent Course of Study

• State Involvement

All HCC degree programs embody coherent courses of study as set forth by the North Carolina Community College System (NCCCS) curriculum standards ([NCCCS Curriculum Standards](#)). These standards incorporate pre- and co-requisites with increasing course complexity built into the preset programs of study. The aforementioned information is published in the [NCCCS Combined Course Library](#) and in the [HCC Catalog/Handbook, pp. 105-227](#).

• Local Involvement

As a North Carolina state community college, HCC follows the [NCCCS Curriculum Procedures Manual Section 3](#) which mandates the process for seeking approval of new degree programs of study. In this regard, the College first demonstrates the purpose of the proposed program and its relationship to the College's mission. The College also documents HCC Advisory Committee (AC) participation. Committees are comprised of faculty and administrators as well as local business, industry, and local public school representatives ([2007-2008 Machining Program Advisory Committee Membership](#)) ([Machining Program Advisory Committee Meeting Minutes June 22, 2006](#)). Taken into careful consideration are the following criteria in HCC programmatic curriculum design and proposal:

1. student interest in the proposed program
2. job competencies and employment opportunities for program graduates
3. projected program enrollment
4. appropriate faculty, library, and budget resources for program support
5. post-program licensing requirements
6. State and SACS accreditation standards.
([Entrepreneurial Program Proposal](#))

Only after careful review and approval by the NCCCS Curriculum Committee (NCCSCC), the NC State Board of Community Colleges (NCSBCC), and notification/approval by SACS COC is the program of study incorporated into HCC curriculum offerings ([HCC Curriculum Change Procedure](#)). **Compliance Standard 3.4.6** provides a more in-depth discussion of the roles and procedures of the NCCSCC and the NCSBCC.

College Mission / College-Level Programmatic Study

HCC degree programs not only constitute coherent, college-level courses of study in keeping with State mandates regarding community college level programmatic study; but also they carefully adhere to the College's published mission ([2007-2008 HCC Mission Statement](#)):

As an open-door community-based institution, Haywood Community College strives to meet the educational and job training needs of diverse populations with varying backgrounds, goals, interests, abilities, and resources. The College provides accessible educational, training, entrepreneurial, cultural, and social opportunities that focus on current trends and foster the development of the individuals and communities it serves. Learners engage in experiential activities that join the worlds of work and learning and develop problem solving, leadership, critical thinking, and enterprise abilities.

As a State community college, HCC has a strict open-door policy and allows students to begin their educations at their individually appropriate levels with high levels of support. In the College's Student Development Services (SDS), prospective students apply for admission, financial aid, and test for appropriate educational placement. The following placement exams are used to assess and place students in either adult basic skills, developmental education courses, or college-level courses ([HCC Catalog/Handbook pp. 89-90](#)):

- **[Accuplacer™ Exams](#)**

- Sentence Skills
- Reading Comprehension
- Mathematics
- Algebra

- **Institutionally-designed Science Exams**

- Biology
- Chemistry
([Biology and Chemistry Placement Testing](#))
([HCC Catalog/Handbook p.90](#))

- **[WorkKeys™ Assessments](#)**

- Students' incoming job skills level appropriate to their declared major. Selected programs currently use this assessment.
- Students are able to complete follow-up WorkKeys™ assessments to track their individual growth during their program of study. At the completion of a program's course of study, students may obtain WorkKeys™ certification for their field of study. This certification demonstrates to prospective employers that HCC graduates have obtained the skills demanded within their respective industries.


































To assure that all HCC graduates are meeting institutional core curriculum and program requirements, HCC employs the Worldwide Instruction Design System™ (WIDS™) for establishing, monitoring, and modifying programs of study that meet preset competencies ([WIDS™ Summary Table 2008](#)) ([WIDS™ Course List 2008](#)). These competencies are determined by stakeholder groups comprised of faculty, administrators, and local businesses. Within WIDS™ each programmatic course has established program learning outcomes ([Horticulture Program Outcomes Sample](#)) and general educational competencies -- teamwork, communication, problem solving, responsibility, information processing, and adaptability ([General Education Competencies](#)). Through the

production of gap analysis reports ([WIDS™ Gap Analysis Report for Horticulture Program](#)), the College is able to track each course within each program to assure that all program and general education competencies are being met by all HCC graduates.

Program/Curriculum Review

Every three years each program is evaluated through the [HCC Program/Curriculum Review Process](#). A detailed discussion and documentation of all program reviews for the last three years is noted in HCC's response to **Comprehensive Standard 3.3.1**. ([Table of Program/Curriculum Reviews](#)) ([Example: Electrical/Electronics Technology Program Review](#)).

Supporting Documents

-  [ATTACHMENT 21-SUMMARY OF DATA](#)
-  [ATTACHMENT 22-DATA TO SUPPORT CRITICAL NEED FOR SPECIAL APPLICATION PROCESS](#)
-  [ATTACHMENT 23-SPECIAL APPLICATION REQUEST](#)
-  [ATTACHMENT 25-HIGH SCHOOL POPULATION SURVEY RESULTS](#)
-  [ATTACHMENT 27-NORTH CAROLINA REAL ENTERPRISES INC PROFILE](#)
-  [ATTACHMENT 28-ENTREPRENEURSHIP STANDARDS JOB COMPETENCIES](#)
-  [ATTACHMENT 30-IMPACT ASSESSMENT RESULTS](#)
-  [Part 2](#)
-  [ATTACHMENT 36-DUPLICITY WITH BUSINESS ADMINISTRATION DEGREE PROGRAM](#)
-  [ATTACHMENT 37-SUPPORT LETTER-THE RURAL CENTER](#)
-  [ATTACHMENT 38-SUPPORT LETTER-ROSE JOHNSON](#)
-  [Part 3](#)
-  [ATTACHMENT 10-SEMESTER SCHEDULE](#)
-  [ATTACHMENT 3-PLANNING MEETING-ENTREPRENEURSHIP-9-23-07](#)
-  [ATTACHMENT 4-ADVISORY COMMITTEE MEETING 9-13-07](#)
-  [ATTACHMENT 5-ENTREPRENEURSHIP ADVISORY COMMITTEE MEMBERS FOR 2007](#)
-  [ATTACHMENT 6-MEETING-DEVELOPING A COMMUNITY COLLEGE ENTREPRENEURSHIP CURRICULUM-7-29-07](#)
-  [ATTACHMENT 7-CURRICULUM SURVEY FOR ENTREPRENEURSHIP](#)
-  [Attachment 8-CURRICULUM PROPOSAL IMPACT](#)
-  [ATTACHMENT 9-CURRICULUM STANDARD-ENTREPRENEURSHIP](#)
-  [BUS 280 student BP](#)
-  [CPR Manual 3 parts](#)
-  [Curriculum Procedures Reference Manual](#)
-  [PROGRAM APPLICATION-ENTREPRENEURSHIP](#)
-  [completed WIDS course list Jan08](#)
-  [HOR gap analysis](#)
-  [HOR prog](#)
-  [WIDS summary table Jan08](#)
-  [AUT gap analysis](#)
-  [completed WIDS course list Jan08](#)
-  [Gen Comp](#)
-  [HOR gap analysis](#)
-  [HOR prog](#)
- [WIDS completed course list Jan08](#)

-  [WIDS_Sample_Design_Docs_2007](#)
-  [WIDS_summary_table_Jan08](#)
-  [2005_06_Electronic_Eng_Tech_Curr_Review_Attachments_&_Exhibits](#)
-  [3.4.6_CRCProcedures-Section15_30May06](#)
-  [Accuplacer_Placement_Testing_booklet_2007-8](#)
-  [Biology_and_Chemistry_Placement_Test_Policy_and_Exams](#)
-  [Curriculum_Review_Three-Year_Program_Review_History](#)
-  [CURRIC_review_process_overview](#)
-  [HCC_Mission_Vision_Values_HCC_Website](#)
-  [HCC_Procedure_Program_Revision_Process](#)
-  [June_22_2006_Machining_Advisory_Committee_Meeting](#)
-  [Machining_and_Industrial_Systems_Advisory_Committee_Members](#)
-  [NCCCS_Curriculum_Manual_Section_3](#)
-  [ncccs_combinedcourse_library](#)
-  [NCCCS_curriculum_standards](#)
-  [ncccs_section22_forms](#)
-  [Purpose_Schedule_Membership_2007-08](#)
-  [Workkeys_Agreement_overview](#)
-  [WorkKeys_overview](#)
-  [HCC_0708_Catalog_\(page_89\)](#)
-  [HCC_0708_Catalog_\(page_90\)](#)
-  [HCC_0708_Catalog_\(page_105\)](#)
-  [HCC_0708_Catalog_\(page_110\)](#)