

Requirement 3.4.8

Educational Programs: All: Noncredit to credit

The institution awards academic credit for course work taken on a noncredit basis only when there is documentation that the noncredit course work is equivalent to a designated credit experience.

Judgment

Compliant Partial Compliance Non-Compliant Not Applicable

Narrative

Haywood Community College (HCC) is in compliance with Comprehensive Standard 3.4.8.

HCC awards academic credit for courses taken on a noncredit basis only when irrefutable proof exists that the noncredit course work is equal to designated course credit experience as set forth in the transfer credit procedure stated in the [HCC Catalog/Handbook, p. 67](#). Please refer to **Comprehensive Standard 3.4.4** for more detailed information about awarding academic credit for courses taken on a non-credit basis.

Haywood Community College awards academic credit for course work taken on a non-credit basis in three instances:

1. **Advanced Placement** (AP) course work taken in high school passed with a grade of "C" or higher and a successful score on the associated AP credit examination.
2. **Tech Prep course work** taken in high school passed with a grade of "B" or higher and a successful score on the VoCats examination.
3. **Military credit** earned through successful completion of training deemed consistent with college level work and so noted on official military transcripts.

Upon application to HCC, students are required to demonstrate language and mathematical competency before being placed into college-level English and math classes. Students may demonstrate competency in several ways. Three methods (1, 2, and 5 below) are based on the production of "non-credit" based competency proof, i.e., test scores; and two methods (3 and 4 below) are based upon "parallel" credit verification, i.e., transfer credit, as follows:

1. proof of verbal and math **SAT** scores of 500 or more
2. proof of an **ACT** composite score of 21 or higher
3. **high school transcript** reflecting Advanced Placement (AP) credit for a college-level course with a grade of C or higher and successful passing of the associated AP exit examination
4. **military school transcript** reflecting successful completion of training deemed consistent with college-level English and math coursework as assessed by the American Council on Education ([Guide to the Evaluation of Education Experiences in the Armed Services](#))
5. achievement of passing scores on one or more of three HCC **Accuplacer™ entrance exams** in reading, English, and math ([Accuplacer™ Exams](#)).

Students entering under competency option #5 (above) must meet mandated HCC entrance exam

thresholds. Exam “cut scores” determine student placement and possible waiver from development course work. If testing thresholds are not met for entrance into core English and math curriculum courses, but scores are high enough to meet developmental course placement standards, students are required to enroll in and pass with a “C” or higher one or more developmental courses as deemed necessary by Accuplacer testing results. Students are advised to enroll in any mandated developmental courses during the first two semesters of enrollment.

If students score below developmental placement “cut scores,” ([Placement Test Cut Scores](#)) they are referred to the College’s more remedial Basic Skills Program before being allowed to enter a diploma or an associate degree program. The Basic Skills Program also provides ESL support to non-native English language students, who test below developmental placement standards. ESL instruction assists these students in passing TOFEL exams prior to college entrance.

Supporting Documents



[Accuplacer Placement Testing booklet 2007-8](#)



[Guide Eval Ed Armed Forces](#)



[Placement Cut Scores Advisors](#)



[HCC_0708_Catalog \(page 69\)](#)