

# 2011-12

## Catalog & Handbook

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185 Freedlander Drive • Clyde, North Carolina 28721  
(828) 627-2821 • [www.haywood.edu](http://www.haywood.edu)

Haywood Community College is accredited by the  
Commission on Colleges of the Southern Association of Colleges and Schools (SACS)  
to award associate degrees, diplomas, and certificates.

SACS information: address: 1866 Southern Lane, Decatur, Georgia 30033-4097;  
telephone number 404-679-4501; fax: 404-679-4558; web address: [www.sacscoc.org](http://www.sacscoc.org)  
Inquiries to the Commission should relate only to the accreditation status of the institution.

Haywood Community College issues this catalog to furnish prospective students and other  
interested persons with information about the school and its programs. Announcements contained  
herein are subject to change without notice and may not be regarded as binding obligations to the  
College or to the State of North Carolina.

Curriculum offerings are subject to sufficient enrollment, with not all courses listed in this  
catalog being offered each term. Course listings may be altered to meet the needs of the individual  
program or academic division.

Upon enrolling at Haywood Community College, students are required to abide by the rules, regulations, and  
student code of conduct as stated in the most current version of the catalog/handbook, either hardcopy or online.  
(See front section of the catalog/handbook.)

For academic purposes, students must meet program requirements of the catalog of the first semester of attendance,  
given continued enrollment (fall and spring). If a student drops out a semester (fall or spring), the student follows  
the catalog requirements for the program of study in the catalog for the year of re-enrollment. (See back section of  
catalog for program requirements.)

This publication is not a contract nor offer to contract. The Board of Trustees, college executive officers, and their  
agents reserve the right to change information herein without notice when circumstances warrant such action. All  
charges for tuition and fees are subject to change, as required by the North Carolina General Assembly and the  
College's Board of Trustees.

Haywood Community College is committed to equality of educational opportunity and does  
not discriminate against applicants, students, or employees based on sex, age, race, color, national origin,  
religion, or handicap. The College supports the protection available to  
members of its community under all applicable Federal laws, including Title IV and Title VII of the  
Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 799A and 845 or the  
Public Health Service Act, the Equal Pay and Age Discrimination Acts, the Americans with Disabilities  
Act of 1990, the Rehabilitation Act of 1973, and Executive Order 11246.  
Haywood Community College complies with the U.S. Patriot Act of 2001.

This catalog was published online at [www.haywood.edu](http://www.haywood.edu) and was also distributed  
as part of an electronic viewbook on a cd.

May 2011

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**Governed by:**

HCC Board of Trustees

**Supported by:**

North Carolina State Board of Community Colleges  
North Carolina Community College System  
Haywood County Board of Commissioners  
Haywood Community College Foundation, Inc.

**Accredited by:**

Commission on Colleges of the Southern Association of Colleges and Schools  
North American Wildlife Technology Association

**Approved by:**

North Carolina Criminal Justice Education and Training Standards Commission  
North Carolina State Approving Agency (Veterans and Military Education Programs)  
North Carolina State Board of Cosmetic Arts  
North Carolina State Board of Nursing

**Member of:**

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Consortium for Manufacturing Competitiveness  
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Eastern Regional Competency-Based Education Consortium  
Higher Education Transfer Alliance  
National Association for Developmental Education  
National Association of Student Financial Aid Administrators  
National Association of College and University Business Officers  
The National Coalition of Advanced Technology Centers  
National Council of Marketing and Public Relations  
North Carolina Community College Adult Education Association  
North Carolina Comprehensive Community College Student Government Association  
North Carolina Trustees Association of Community Education Institutions, Inc.  
North Carolina Association of Community College Presidents  
North Carolina Association of Community College Instructional Administrators  
North Carolina Association of Coordinators of Veterans Affairs  
Public Relations, Information, & Marketing Association of the Carolinas  
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Southern Association of Collegiate Registrars and Admissions Officers  
Transatlantic Technology and Training Alliance  
The Wildlife Society

**Recognized by:**

Consortium for Entrepreneurship Education  
National Association of Community College Entrepreneurship  
Society of American Foresters

**In Appreciation:**

Industrialist A.L. Freedlander, whose generous gifts made the Haywood Community College campus possible.

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Each step you take as a Haywood Community College student is an investment in your future. Whatever your goal or situation, I am sure that you will find what you need at this friendly, helpful college where everyone wants you to succeed. More than 300 faculty and staff are focused on you reaching your education and career goals. I urge you to take advantage of their assistance and the camaraderie of your fellow students.

For example, you will find many courses of interest and have opportunities to participate in student activities, clubs, shows, and competitions. When you need information or research materials for a course, the Learning Resource staff will introduce you to the library. If you have difficulty in a subject, the Teaching and Learning Center will connect you with a tutor. When you need assistance paying tuition, the Student Financial Aid office will process your request for aid or a scholarship.

Want your voice to be heard? Become involved in the Student Government Association (SGA). The SGA president sits on the College Board of Trustees. Ready to meet future employers? Attend the annual job fair. Ask your advisor or the Education and Career Services counselors about signing up for an internship or cooperative education option. Seeking some quiet time? Pick up a snack at the Sunrise Café and find a beautiful spot on the college campus, designated as a campus arboretum. Interested in the environment? Join the sustainability club, use designated recycling bins, and walk more than you drive on campus. Want to turn your skills into a business? Visit the Small Business Center for advice and information on getting started.

Haywood Community College is dedicated to your success. My colleagues and I depend on you to take meaningful steps in your educational journey, and you can depend on us to make your journey worthwhile. I wish you much success and look forward to meeting you in the near future.

Sincerely,

A handwritten signature in cursive script that reads "Rose A. Johnson".

Dr. Rose Harrell Johnson  
President, Haywood Community College