

Haywood Community College

Fall 2010 Registration Information

Registration for Fall Semester 2010

June 7 – July 9	Registration / advisement
August 2 – 11	Pay tuition and fees
August 12 – 13	Late registration / advisement

Registration Procedure

- 1) a. New Students must **apply**, provide transcripts, and take placement test to be eligible to register for diploma or degree programs.
 - b. Attend the New Student **Orientation** sessions:
August 12th at 9:00 a.m. or 4:30 p.m. in the auditorium.
 - 2) **Make appointment** with Advisor by calling the department secretary, June 7th – July 9th. (Area code 828)
Advanced Technologies—627.4631
Arts & General Education — 565.4223
Business & Entrepreneurship —565.4021
Creative Arts—565.4156
(including Film & Video)
Health & Human Services
Criminal Justice – 627.3614 / 627.3615
Early Childhood Ed & Teachers Assoc—627.4650
Nursing & Med Assisting—627.4651
Cosmetology—565.4262
Natural Resources—627.4561
 - 3) **Key in schedule** with Advisor, Student Success Services, or Continuing students can register online following advisement session with Academic Advisor by logging into Haywired.
June 7th – July 9th
All students including financial aid recipients should pick up a copy of their schedule when they register with their advisor. A copy of the students' schedule must be presented in the bookstore to buy books.
 - 4) **Pay tuition & fees August 2 - 11.**
*Students who register on or before August 11th **MUST** pay tuition and fees by 7 p.m. on August 11th, or their schedule will be deleted.*
 - a) **Mail in payment** with a check to:
HCC, Attention: Cashier
185 Freedlander Dr. Clyde, NC 28721
(Include student's name and ID number on check for identification purposes).
 - b) **Pay with credit card online** at www.haywood.edu click on Haywired tab
 - c) **Go to the Business Office** and pay with cash, check or MC/Visa credit/debit card (August 2nd – 11th)
Business Office Hours
Mon – Thurs: 8 am – 6 pm
Fri: 8 am – 4 pm
- New Students Get ID made** in the bookstore
June 7th – August 13th.
- 5) **Buy Books** Most books will be available after Aug 2.

Late Registration & Drop/Add for Fall Semester 2010

Students registering during late registration must pay tuition and fees the day that they register for courses.

Aug 12	Orientation for new students: 9 a.m. or 4:30 p.m. (auditorium)
Aug 12	Late registration for all students 9 a.m. to 7 p.m. (no appointment necessary)
Aug 13	Late registration for all students 9 a.m. to 4 p.m. (no appointment necessary)
Aug 16-19	Schedule Changes (Drop/Add) No New Registration
Aug 20-25	Drop Only Period. (Classes can no longer be added.)
Aug 26 -	
Nov 23	Withdrawal period. Students must complete withdrawal form with Instructor's signature. (No refund.)

It is the responsibility of the student to withdraw from a course(s) if he/she cannot meet the requirements. Students who stop attending class without officially withdrawing risk receiving a punitive grade for the course ("WF").

Fall Semester Schedule

Aug 9	College wide meeting (college closed 8 am – 12 pm)
Aug 16	First day of class
Aug 24	If students do not report to class in regular courses or Complete HOP assignment for Distance Learning courses by Aug 25th, they are reported as "No Shows" & Financial Aid will be removed from student's account.
Aug 25	10% date (Last day to drop and receive partial refund.)
Sept 6	Labor Day (All Campus Holiday)
Sept 16	Financial Aid refund checks will be mailed beginning Fall 2010
Sept 17	Student Activity, Constitution & Citizenship Day
Oct 11	Mid-Semester
Oct 12	Short Semester instruction begins (8 week courses)
Oct 15	Opportunity Showcase
Oct 18-19	Fall Recess
Oct 27 –	
Nov 23	Spring Semester academic advisement and registration for new and continuing students (By appointment)
Oct 27 –	
Jan 5	Spring Semester tuition and fee payment period
Nov 11	Veterans Day (All Campus Holiday)
Nov 23	Last day to withdraw from a course
Nov 24	Thanksgiving Holiday (No Classes for Students)
Nov 26-27	Thanksgiving Holidays (College Campus Closed)
Nov 29	Instruction Resumes
Dec 14	Last day of instruction (16 week & 8 week courses)
Dec 16	Final grades due by 4 pm
Dec 23-	
Dec 31	Winter Recess (Campus Closed)

Call Student Services for more information 828.627.4500 or Toll Free in NC: 1 866 GO TO HCC.

HCC will be closed for students –
September 6 (Labor Day)
November 11 (Veterans Day)
November 24-26 (Thanksgiving Recess)
December 23 – January 3 (Winter Recess)