



# Application for Graduation

(This form should be submitted no later than March 31 of graduation year.  
Please note that this form must be signed by your advisor.)

**Please Mark One:**

I do plan  **or** I do not plan  to attend the graduation ceremony. Please refer to the HCC web-site, [www.haywood.edu](http://www.haywood.edu), for graduation dates and times.

**Applicant: Please complete in full**

The student's presence at graduation is expected and desired.

**Student Name:** \_\_\_\_\_

Please **print** your name as you would like it to appear on your degree/diploma/certificate.

Your name in the graduation program will be listed as indicated in the Haywood Community College computer system.

**Student ID Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Permanent Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

\_\_\_\_\_

**Program of Study:** \_\_\_\_\_

This is the address your degree/diploma/certificate will be mailed if you do not attend graduation and pay the required postage. Your academic record will be updated with this address.

**Student Signature:** \_\_\_\_\_

**Advisor: Please complete in full**    **Catalog Year:** \_\_\_\_\_

**Grade Point Average:** \_\_\_\_\_

Students who have a GPA below 2.0 are not eligible for graduation.

**Eligible for:**

**Program:** \_\_\_\_\_

**Expected/Actual Date of Program Completion:**  
**Indicate Year.**

**Program Code:** \_\_\_\_\_

**Spring: May** \_\_\_\_\_

**Associate**     **Diploma**     **Certificate**

**Fall: December** \_\_\_\_\_

**Summer: July/August** \_\_\_\_\_

All requirements for graduation from this program have been completed as of the term above and this student has the required grade point average of 2.00 or above.

\_\_\_\_\_  
Advisor Signature                      Date

\_\_\_\_\_  
Division Chair Signature                      Date

**Bookstore:** The HCC Bookstore receives the Application for Graduation from the student after collecting the necessary signatures from his/her advisor. Please see Bookstore regarding costs for required black cap and gown, accessories, and tassel.

**Costs:**                      Degree/Diploma/Certificate                      \$15.00                      TOTAL \$ \_\_\_\_\_

Postage (required if degree is to be mailed)                      \$ 5.00                      \_\_\_\_\_ Date

\_\_\_\_\_  
Bookstore Clerk

Office Use Only:

List     System

Diploma

Date mailed \_\_\_\_\_

\_\_\_\_\_ (INITIAL)

I verify that I have received my degree, diploma, or certificate as of the date below.  
Please do not sign until diploma is picked up in Student Success Services.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_