



**Haywood Community College  
Board of Trustees  
Special Called Meeting Minutes  
May 23, 2011**

All trustees were present. Others included Karen Denney, Rose Johnson and Pat Smathers

Call to order – Chairman Bumgarner  
Ethics statement – Chairman Bumgarner

Fiscal Processes County Capital Funds

Dr. Johnson and Karen Denny reviewed the current HCC policy for disbursement of County Capital Funds and then shared with the Board the revised processes that would ensure that all Capital Funds will be identified through a budget process prior to expenditure of the funds. In addition to getting a verbal approval from Dr. Johnson and/or others as appropriate, the new process requires a signature before funds can be expended. This will create a documentation trail that can be easily verified.

Lynne Barrett moved to go into closed session. Patsy Rogers seconded the motion and the Board unanimously approved.

Peggy Melville moved to go into open session. Charles Boyd seconded the motion and the Board unanimously approved.

At this time Steve Sorrells made a motion which was seconded by Dean McMahon, moved and carried, that the President's contract be changed from an automatic roll-over of a one-year extension to a standard one year contract, thus, the president's current contract will expire June 30, 2012. The President's County supplement and her state compensation remain the same except for any increase approved by the State based on years of service.

After the motion and voting, legal counsel clarified some questions for Dr. Johnson.

Dr. Barrett reported on the President's evaluation and stated that the overall rating that Dr. Johnson received was achieving expectations.

Chairman Bumgarner encouraged each trustee to meet with Dr. Johnson in the coming weeks to share their individual comments with her.

Neal Ensley moved to adjourn. Brian Briggs seconded the motion and the Board unanimously approved.

Respectfully submitted,

Peggy C. Melville