

# January 2008

| Sunday   | Monday  | Tuesday                                       | Wednesday   | Thursday   | Friday | Saturday |
|--|---|---|---|--|--------|----------|
|  |   | 1   | 2   | 3  | 4      | 5        |
| <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>Note: Co-op Application, Résumé, Placed Student Information Sheet, and Release Agreement must be on file <i>prior to beginning work.</i></b></p> </div> |   |   |   |  |        |          |
| 6  | 7<br>Classes Begin<br>Co-Op<br>orientation must<br>be completed<br>prior to start.<br>call 565-4095 | 8   | 9   | 10<br>Orientation for<br>new students  | 11     | 12       |
| 13   | 14  | 15<br>Co-Op must be<br>started before<br>1/16 | 16<br>Last day to drop<br>for partial refund<br>10% | 17   | 18     | 19       |
| 20   | 21<br>Martin Luther King<br>All Campus<br>Holiday   | 22  | 23  | 24   | 25     | 26       |
| <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>Note: Be sure to include a written job description with the signed co-op agreement.</b></p> </div>  |   |   |   |  |        |          |
| 27   | 28  | 29  | 30  | 31<br>Time and<br>wage report<br>should be filled<br>out and signed<br>by supervisor |        |          |

| February 2008 |   |  |  |  |   |          |
|---------------|---|--|--|--|---|----------|
| Sunday        | Monday                                  | Tuesday                                | Wednesday                              | Thursday                               | Friday  | Saturday |
|               |   |  |  |  | 1   | 2        |
| 3             | 4                                       | 5                                      | 6                                      | 7                                      | 8   | 9        |
| 10            | 11                                      | 12                                     | 13                                     | 14                                     | 15  | 16       |
| 17            | 18<br><b>On-site visitation period</b>  | 19<br><b>On-site visitation period</b> | 20<br><b>On-site visitation period</b> | 21<br><b>On-site visitation period</b> | 22<br><b>On-site visitation period</b>                                  | 23       |
| 24            | 25<br><b>On -site visitation period</b> | 26<br><b>On-site visitation period</b> | 27<br><b>On-site visitation period</b> | 28<br><b>On-site visitation period</b> | 29<br><b>On-site visitation Period<br/>Time and wage reports Signed</b> |          |

# March 2008

| Sunday | Monday                                 | Tuesday   | Wednesday                       | Thursday                        | Friday  | Saturday |
|--------|--|---|---------------------------------|---------------------------------|---|----------|
| 2      | 3<br>On-site evaluation period         | 4<br>On-site evaluation period<br>Mid-term Evaluation completed | 5<br>On-site evaluation period  | 6<br>On-site evaluation period  | 7<br>On-site evaluation period                            | 8        |
| 9      | 10<br>On-site evaluation period        | 11<br>On-site evaluation period                                 | 12<br>On-site evaluation period | 13<br>On-site evaluation period | 14<br>On-site evaluation period                           | 15       |
| 16     | 17<br>Spring Recess                    | 18<br>Spring Recess   | 19<br>Spring Recess             | 20<br>Spring Recess             | 21<br>Spring Recess<br><br>Good Friday all campus holiday | 22       |
| 23     | 24                                     | 25  | 26                              | 27                              | 28<br><br>Last day to apply for Graduation                | 29       |
| 30     | 31<br><br>Time and Wage reports signed |   |                                 |                                 |   |          |

# April 2008

| Sunday | Monday  | Tuesday                             | Wednesday  | Thursday   | Friday   | Saturday |
|--------|---|-------------------------------------|--|--|--|----------|
|        |   | 1                                   | 2  | 3  | 4  | 5        |
| 6      | 7   | 8                                   | 9  | 10   | 11   | 12       |
| 13     | 14  | 15                                  | 16   | 17<br>Honors Day<br>Convocation<br>9:90 – 11:00 AM | 18   | 19       |
| 20     | 21<br>Students must<br>complete end of<br>term self<br>evaluation | 22<br>during the next<br>two weeks. | 23<br>Make sure all<br>signatures are<br>obtained and work<br>is completely filled<br>out prior to | 24<br>submission of<br>workbook for<br>grading.    | 25<br>Questions?<br>Call Kathy Hyatt @<br>565-4095 | 26       |
| 27     | 28  | 29                                  | 30<br>Time and Wage<br>Reports signed  |  |  |          |
|        |   |                                     |  |  |  |          |

# May 2008

| Sunday | Monday                      | Tuesday | Wednesday             | Thursday  | Friday | Saturday |
|--------|-----------------------------|---------|-----------------------|---|--------|----------|
|        |                             |         |                       | 1<br>Co-op Workbook<br>due to<br>Instructor/Coordi<br>nator | 2      | 3        |
| 4      | 5<br>Last day of<br>classes | 6       | 7<br>Final Grades due | 8   | 9      | 10       |
| 11     | 12                          | 13      | 14                    | 15  | 16     | 17       |
| 18     | 19                          | 20      | 21                    | 22  | 23     | 24       |
| 25     | 26                          | 27      | 28                    | 29  | 30     | 31       |

Summer 2007 Cooperative Education Calendar