

HAYWOOD COMMUNITY COLLEGE	INSTRUCTIONAL ACADEMIC ADVISING	Policy 4.1.5
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Academic advising is supervised by both the Vice President of Student Services (success coaches), and the Vice President of Instruction (faculty advisors). The advising design, process, and function is regularly reviewed and adjusted by the Navigating College Team, which consists of the Vice President of Student Services; the Vice President of Instruction; all Academic Deans; the Director of Institutional Effectiveness, Research, and Grants; and the Director of Navigating College. That design and process is further defined in HCC Procedure 4.1.5.1.

Academic advising focuses on helping new students to identify goals, paths to those goals, and selecting appropriate programs of study for those goals, while helping continuing students to identify coursework needed to graduate, map out a plan to transition to four-year institutions, and/or identify career and employment opportunities that align with their program of study.

Academic advisors and success coaches are College employees who play an important role in the educational progress of advisees, by continually monitoring and evaluating their progression, as well as helping them clarify their educational goals and values. Employees who engage in advising shall be familiar with the Board’s policies and procedures, as well as other academic issues including, but not limited to: grading, course-pre-requisites, and the College’s academic program offerings.

Adopted: 09-05-2017  
 Revised: 04-02-2019