HAYWOOD COMMUNITY COLLEGE	STUDENT SERVICES **GRADING SYSTEM**	Policy 5.2.4

It is the duty of the Haywood Community College ("College") Board of Trustees to maintain policies as it relates to the management of courses. The College is required to follow all federal and state guidelines regarding the administration of the accompanying policies and procedures. At the end of each term, faculty members are responsible for reporting grades for each course within the time allotted set forth in the academic calendar. A list of grade types are available in procedure 5.2.4.1, which details each potential grade, its description, and the number of potential quality points available. Students can access their unofficial transcripts by logging into the student portal. Official transcripts are available for order on the College's website through the Registrar's Office. Students who wish to appeal a grade should refer to the grade appeal process found in Policy 5.2.5.

Note: Grades earned in Developmental courses are not computed in the student's GPA.

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