## HAYWOOD COMMUNITY COLLEGE

# ADMINISTRATIVE CAMPUS EMERGENCY INCIDENT RESPONSE

Procedure 2.1.2.1

In the event of an emergency on the campus of Haywood Community College, predetermined plans and procedures for orderly and expeditious campus evacuation, lock down, or seek shelter and rapid communications shall be executed. The proper execution of these plans and procedures can materially assist in the protection of property and, most importantly, the saving of lives.

Haywood Community College's Emergency Response Plan has established procedures and plans of action to enable the faculty, staff, and students to respond appropriately during emergency situations. The latest update of the HCC Emergency Response Plan can be viewed and/or downloaded from: <a href="https://www.haywood.edu/security-and-safety/security-resources">https://www.haywood.edu/security-and-safety/security-resources</a>

#### **Emergency Response Needs Related to a Disability:**

#### **Students**

Any student who feels he/she will need external support during an emergency, or during campus emergency drills, due to an area of disability or impairment, is encouraged to communicate with the Director of Student Wellness in order to develop a Safety Plan. Please refer to Haywood Community College's Emergency Response Plan for further explanation.

### Faculty/Staff

Any member of HCC faculty or staff who feels he/she will need external support during an emergency, or during campus emergency drills, due to an area of disability or impairment, is encouraged to communicate with the Director of Human Resources in order to develop a Safety Plan. Please refer to Haywood Community College's Emergency Response Plan for further explanation.

Adopted: 11-14-2017