



Department of Health & Human Services Program & Technical Standards for Cosmetology Majors

Concerns with a Course

If you have any concerns about a course, including accessibility concerns, **first consult your instructor**. If after meeting with your instructor, if you feel that your concern has not been satisfactorily addressed, or if you feel that you cannot effectively communicate with your instructor about the issue, you may contact the following people in the following order:

Second Contact

Interim Dean of Health & Human Services: Vickie Ansley, (828) 627-4652, vsansley@haywood.edu
Department Assistant: Jeanne Naber (828) 565-4035

Third Contact

Vice President of Instruction: Wendy Hines, (828) 565-4069, whines@haywood.edu

Program Outcomes

The *Cosmetology* degree program is designed to facilitate development of the following program outcomes:

1. Identify and practice laws (General Statutes, Chapter 88) governing salons and schools.
2. Demonstrate and explain safety procedures and precautions while completing assignments.
3. Demonstrate first aid treatments for various injuries that may occur in the cosmetology clinic or a salon.
4. Practice managing a salon, with dispensary duties.
5. Identify diseases and disorders of the hair and scalp; identify which can be treated by cosmologists and which must be referred to physician.
6. Demonstrate the proper techniques for draping, shampooing, conditioning, reconditioning and scalp massage.
7. Practice and demonstrate proper procedures for design.
8. Practice and demonstrate proper procedures for sculpture.
9. Practice and demonstrate proper procedures for perm designs.
10. Practice and demonstrate proper procedures for color design.
11. Identify diseases and disorder of the nail and identify which must be referred to physician.
12. Practice and demonstrate proper procedures for manicuring.
13. Practice and demonstrate proper procedures for pedicuring.
14. Practice and demonstrate proper procedures for nail enhancements.
15. Identify diseases and disorders of the skin and identify which must be referred to a physician.
16. Practice and demonstrate proper procedures for facials.
17. Practice and demonstrate proper procedures for hair removal.
18. Practice and demonstrate proper procedures for makeup applications.
19. Demonstrate and practice professional relationships and behavior with clients, faculty, and fellow students.
20. Identify characteristics of professional behavior as it relates to: attitude, ethics, personality, and hygiene.
21. Demonstrate professional communication skills and how to do a client consultation.
22. Describe techniques for building a clientele.

EXAMPLES ARE NOT ALL INCLUSIVE.

Haywood Community College is an ADA compliant institution. The College does not discriminate on the basis of disability in the admissions process or in access to its programs, services and/or activities for qualified individuals who meet essential eligibility requirements. The College will provide reasonable accommodations for documented disabilities of individuals who are eligible to receive or participate in college programs, services and/or activities. Student Services provides a disability counselor to assist students in requesting disability related accommodations. If a student believes that he/she cannot meet one or more of the essential functions without accommodations, the student is encouraged to disclose the disability to the disability counselor as soon as possible. Students must certify the ability to *meet essential functions of the curriculum by a signed statement in the beginning of the program.*



Clinical and Lab Activity Information

Program of Study: Cosmetology

Department: Health & Human Services

Job Requirements	Occasional	Frequent	Constant
Activity:			
(List # of lbs.) 20			
Lifting			
Static Knuckle Height	_____	✓	_____
Bench Height	_____	✓	_____
Ankle Height	_____	✓	_____
Shoulder Height	✓	_____	_____
Dynamic Bench Height (3 feet)	_____	_____	_____
To the Left	_____	✓	_____
From the Center	_____	✓	_____
To the Right	_____	✓	_____
Carrying	_____	✓	_____
Cart Height (3 feet)	_____	_____	_____
Pushing	✓	_____	_____
Pulling	✓	_____	_____
List Frequency Only:	_____	_____	_____
Sitting	✓	_____	_____
Standing/Walking	_____	_____	✓
Climbing	_____	_____	_____
Stairs	_____	✓	_____
Ladder	✓	_____	_____
Balance	_____	_____	_____
Stooping	_____	✓	_____
Kneeling	_____	✓	_____
Crouching	_____	✓	_____
Crawling	✓	_____	_____
Reaching	_____	_____	_____
Forward	_____	_____	✓
Overhead	_____	✓	_____
Bending Reach	_____	✓	_____
Other	_____	_____	_____
Handling	_____	_____	✓
Fingering	_____	✓	_____
Feeling	_____	✓	_____
Hearing	_____	_____	✓
Seeing	_____	_____	_____
Near	_____	_____	✓
Distance	_____	_____	✓
Reading	_____	_____	✓
Calculating	_____	_____	✓
Compiling	_____	_____	✓

Lifting Frequencies:

Occasional	1 lift every 30 minutes
Frequent	1 lift every 2 minutes
Constant	1 lift every 15 seconds

Other Activities:

Occasional	0-33% (1-20 min per hour)
Frequent	34-66% (21-40 min per hour)
Constant	67-100% (41-60 min per hour)