

<p>HAYWOOD COMMUNITY COLLEGE</p>	<p>ADMINISTRATIVE REPORTING CRIMES AND EMERGENCIES ON CAMPUS</p>	<p>Policy 2.1.9</p>
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In the event of a crime or an emergency in progress or at any time there is a risk of harm to persons or property, employees, students and visitors should immediately call 9-1-1 and/or notify campus security personnel. Known and suspected violations of federal and state criminal laws should be reported to the Vice President of Student Services who will involve the appropriate law enforcement agency and file the required College documentation.

Criminal incidents occurring off-campus involving students, staff, or faculty participating in a College function should be immediately reported to law enforcement, the Vice President of Student Services if a student is involved, and the Director of Human Resources if faculty and/or staff is involved. The VP of Student Services and/or the Director of Human Resources will alert the President and file any required documentation related to the emergency.

Adopted: 11-07-2017