

HAYWOOD COMMUNITY COLLEGE	ADMINISTRATIVE OPERATING HOURS, FACILITY USE, AND SUPPLEMENTAL SERVICES	Policy 2.2.3
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I. Operating Hours

The Board hereby delegates to the President to develop and maintain a College Operating Hours procedure to be used by faculty, staff, students, and visitors which shall specify normal operating hours and means for access to all College facilities and grounds.

II. Facility Use

The College's facilities exist to meet the educational needs of citizens within the College's service area. The College offers a wide-range of credit curricula and non-credit extension courses and the College's facilities are to be utilized to facilitate these programs. The College may use its facilities in any legal matter. In addition, the College may make its facilities available upon reasonable condition for the periodic use of student organizations, government agencies, non-profit entities, community members and for-profit entities provided the activities involved are in furtherance of the College's educational purposes or are in promotion of the community's cultural and educational welfare. The use of the College's facilities cannot compete with any of the College's classes or events that are or could be offered.

This Policy only applies to the use of the College's facilities. For information concerning the use of outdoor campus spaces, see Policy 2.3.5 – Campus Free Speech, Distribution of Material and Assembly.

The Board hereby delegates to the President to develop procedures and a fee schedule to be used by parties who want to utilize the College's facilities.

III. Supplemental Services

Generally, services of Haywood Community College are provided to enrolled, prospective, and former students, current full-time and part-time employees, and others having an official contract or connection to the College. The latter might include organizations for whom the College is providing space even though the College is not the official sponsor of the event or activity. The nature and extent of these spaces are governed by law and policy.

There might be occasions when the College makes a service available without a contract or official relationship to another external agency, group, or individual. These services are provided at no expense to the College, or as part of a reciprocal act for service to the College from another agency which otherwise is not available to the College without charge. The provision for such services must be approved by the President.

Adopted: 11-07-2017