

HAYWOOD COMMUNITY COLLEGE	STUDENT SERVICES ATTENDANCE	Policy 5.2.1
--------------------------------------	--	-----------------

I. COLLEGE ATTENDANCE

Haywood Community College (“College”) is committed to student success and retention. Therefore, the College maintains procedures to ensure students are both participating in courses regularly and engaging at a high level to facilitate their ultimate success. When students fall below course expectations related to their participation, measures are in place, encouraging faculty to submit early intervention alerts to the student’s success team.

The College requires faculty to keep attendance records until the 10% date of a course, which is the point defined by the North Carolina Community College System for determining attendance and reporting FTE. For information concerning the College’s attendance procedures, record keeping, early intervention, and reporting requirements, please refer to procedure 5.2.1.4.

Revised: 12-03-2019

Revised: 08-04-2020

Legal Reference: N.C.G.S. § 115D-5(u); 1B SBCCC 500.99; 1G SBCCC 200.93; 1G SBCCC 200.94