

<b>HAYWOOD COMMUNITY COLLEGE</b>	<b>STUDENT SERVICES GRADUATION/PROGRAM COMPLETION</b>	Policy 5.2.9
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Through the authority granted by the North Carolina General Assembly, Statute 115D-20, and based on the recommendation from the faculty, staff, and administration, the Board of Trustees of Haywood Community College (“College”) annually awards the Associate in Art; Associate in Science; Associate in General Education Nursing; Associate in Engineering; and Associate in Applied Science, Diploma, and Certificate. To be awarded a degree, diploma, or certificate, a student must meet the general program completion requirements defined in Procedure 5.2.9.1, and any individual program requirements defined in the College catalog.

Program course requirements will be applied based on the catalog year a student first applied for entry into the program. A catalog is effective for five academic years as long as the student remains continuously enrolled with no longer than a one year absence. Students who are not enrolled at the College for one academic year, or greater, will be required to reapply upon their return, and will be active under the catalog of that year. An advisor may request the student’s catalog of record be updated to a more recent year if doing so will help the student towards completion. A student’s catalog year may not be updated to reflect a prior catalog than the year currently on their record.

To be awarded a degree, diploma, or certificate, students must have a minimum program grade point average (GPA) of 2.0 at the time of completion.

A minimum of 25% of credit applied to a program must be earned at Haywood Community College to qualify for graduation from that specific program. Any transfer credit awarded and applied to a program of study at the College must adhere to the standards set forth in Policy 5.1.2, and follow the Transfer of Credit and Transcript Evaluation procedures set forth in the College catalog.

All financial obligations to the College must be met before a degree, diploma, or certificate is awarded, or transcripts are sent from the institution.

All requirements for graduation must be completed on, or prior to, the last day of the term the program is to be completed.

Adopted: 12-12-2017  
Revised: 04-07-2020