Your 2026-2027 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal guidelines dictate that, before awarding federal student aid, we may ask you to confirm the information reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA may be corrected. The student and the parent whose information was reported on the FAFSA (if dependent) must complete and sign this form, attach any required documents, and submit the information to the Financial Aid Office (FAO). **If you have questions, please contact the FAO promptly to avoid delays in the processing of your financial aid.**

Last Name	First Name	M.I.	HCC ID #
Street Address (include apt. no.)			Date of Birth
City	State	Zip Code	Home Phone Number (include area code)
Email			Alternate or Cell Phone Number

1. Identity Verification

A. **Identity Verification (to be signed at the Institution)**

The student must appear in person at Haywood Community College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

B. **Identity Verification (to be signed in the presence of a Notary)**

If the student is unable to appear in person at Haywood Community College to verify his or her identity, the student must provide:

I. A copy of the unexpired, valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

C. **Signature Requirement**

I. You must present acceptable valid unexpired photo ID and complete this form, in the presence of an HCC official <u>OR</u> notary.

II. Return the original form and a legible photocopy of your unexpired, valid government-issued ID to the FAO.

III. **<u>This form may not be e-mailed or faxed.</u>**

HCC Official's Certificate of Acknowledgement

Type of unexpired, valid government-issued photo ID presented:
❑ Driver's License   ❑ State-Issued ID   ❑ Passport   ❑ Other, please indicate: _____

_____   _____
HCC Official's Printed Name   Date Received

_____
HCC Official's Signature

Notary's Certificate of Acknowledgment

Type of unexpired, valid government-issued photo ID presented:
❑ Driver's License   ❑ State-Issued ID   ❑ Passport   ❑ Other, please indicate: -
_____

State of _____ City/County of _____ On_____ (Date),

before me, _____ (Notary's name), personally appeared,

_____ (Printed name of signer) and proved to me on basis of satisfactory evidence of identification, indicated above, to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

_____   _____
Notary Signature   Date

My commission expires on _____ (Date)

2. CERTIFICATION & SIGNATURES:

If student is classified as dependent, the student and parent whose information was reported on the FAFSA must sign and date.
Each person signing below certifies that all of the information reported is complete and correct.
I understand that I must return the completed, original form with a photocopy of my government-issued photo ID to the FAO.

_____   _____
Print Student Name   HCC ID # or SSN (last 4 digits)

_____   _____
Student Signature   Date

_____   _____
Parent Signature (if dependent)   Date