

You have indicated that there are circumstances that may affect the results of your 2022-2023 Free Application for Federal Student Aid (FAFSA). If the circumstance falls into one of the categories listed on this form, you may submit a Request for Professional Judgment. You must include all required documentation. Incomplete submissions will not be reviewed. If a correction is made to your FAFSA, it may result in a reduction in the base year income or the use of projected income for the current year. **In many cases, an adjustment does not increase eligibility for grants.** You will be notified after your request has been reviewed.

Name: _____ HCC ID # or SSN (last 4 digits): _____

Address: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Email: _____ Date of Birth: _____

1. Attach a written statement explaining circumstance.

2. Are you currently serving on active duty in the U.S. Armed Forces for other than training purpose? Or, have you been called to federal active duty for purposes other than training from the National Guard or Ready Reserves? Yes ___ or No ___

___ Yes Provide Copy of Orders

___ No Process as a dependent student unless the student meets the criteria, below:

3. Have you been legally adopted?

___ Yes Provide court papers documenting legal adoption by relative or someone other than a relative.

___ No Can you contact your parent(s)? Both: _____ Mother only: _____ Father only: _____

**If you can contact your parent(s), you must apply for financial aid as a dependent, using you & your parent(s) 2020 IRS Tax Information.*

**If you are unable to contact your parent(s), you need Required Documentation (see below).*

Required Documentation:

- Statement of third party documentation on letterhead from a clergy, doctor, lawyer, counselor, teacher, social worker or agency documenting unusual circumstance(s).
- Notarized letter from relative or other provider explaining your living arrangement and unusual circumstance.
- 2022-23 Verification of Number of Household Members and Number in College form and Students 2020 Federal Income Tax Return.
- Lease &/or rent receipts, utility bills, health insurance policy to support document unusual circumstance
- Supporting court documents.

2. CERTIFICATION & SIGNATURES:

By signing this form, I certify the following:

- I understand that this request will not be reviewed if incomplete.
- I will be notified of the status of this request, allowing two weeks for processing.

I certify that the information provided on this form is true and correct. I understand I may be asked to provide additional documentation to support the information herein. By signing this form, I agree to allow Haywood Community College to submit corrections to my FAFSA electronically on my behalf. This information may include federal or state income tax that I filed or was required to file.

Print Student Name

HCC ID # or SSN (last 4 digits)

Student Signature

Date