ON THE FRONT COVER:
Haywood Community College’s new Public Services Training Facility will provide state-of-the-art, ‘real world’ tools and training to Haywood County’s first responders. Through this centrally-located facility, set to open late summer, these dedicated men and women will be prepared to protect our most important resource, the people of our community.
PUBLIC SAFETY TRAINING

Haywood Community College is committed to serving public safety entities throughout our county. The new Public Services Training Facility gives HCC the ability to offer training with cutting edge equipment paired with some of the best instructors available.

Fire and Rescue
Whether you are looking to make a career of fire service or to volunteer in your own community, HCC will prepare you to serve. The new facilities have the latest technology in the classroom and the burn tower is equipped with live burn props to provide a realistic fire in a controlled environment. If you are an outdoor enthusiast, search and rescue classes may be for you. Classes are available throughout the year.

HCC’s Annual Fire College will begin August 25.

Wilderness Week is tentatively scheduled for April 7 – 18, 2018.

For more information, please contact us at: hcc-firetraining@haywood.edu 828-627-4669

EMS
Emergency Medical Technician training for all levels is taught throughout the year at HCC. All classes are a combination of classroom instruction and hands-on experience to give you the skills you need to become eligible for state and national credentials.

For more information, please contact us at: hcc-emstraining@haywood.edu 828-627-4669

CPR certification is available at HCC through the American Heart Association. Whether you are a new or experienced health care provider or just want to learn this valuable lifesaving skill, classes are open to all and held on a regular schedule.

For more information, please contact us at: hcc-cprtraining@haywood.edu 828-627-4669

Law Enforcement
A rewarding career that is in high demand.
Agencies from across the county, state and nation are recruiting new officers. These include Haywood County, the North Carolina State Highway Patrol and the Secret Service.

**Basic Law Enforcement Training (BLET)** will be held in late August 2017 during the afternoons with a day class projected for May 2018.

A new **Detention Officer training** will begin in October. The new Public Services Training Facility comes complete with a jail cell and riot gear to prepare students with a realistic training experience.

A **General Instructor course** for sworn North Carolina officers will begin August 21. If you are interested in sharing the knowledge you have gained with the officers of tomorrow, sign up now.

A new **Telecommunicator course** will be offered in the fall of 2017.

For more information or to register for a course, please contact us at: hcc-lawenforcementtraining@haywood.edu 828-627-4669

**ALLIED HEALTH**

**Nurse Aide I**

This course provides short-term training that prepares individuals to work as caregivers in a health care setting such as a nursing home, hospital or home health care. Students will attend 162 hours of instruction: 48 clinical hours and 114 classroom hours taught by a registered nurse. This course is approved by the North Carolina Division of Health Service Regulation.

**Prerequisites:** High school diploma, GED or reading test results of a 9th grade level or above.

**Dates:**
8/16 – 11/29 Monday and Wednesday 8:15a.m.–2:45p.m.
8/21 – 12/4 Monday, Tuesday, Wednesday 5:30–9:30p.m.

**Cost:** $227.25

**Registration:** Contact Sandy Fischer sfischer@haywood.edu 828-565-4145

**Medication Aide**

This course is designed to meet the training requirements for becoming qualified as a Medication Aide. Students will attend 24 hours of instruction.

**Prerequisites:** High school diploma or GED and current listing on NC Nurse Aide I Registry.

**Dates:**
11/17 – 11/19 8:00a.m.–4:30p.m.
**Cost:** $80.00

**Registration:** Contact Sandy Fischer sfischer@haywood.edu 828-565-4145

**Phlebotomy**

This course prepares the student to draw blood specimens from patients in a clinical facility. Students will attend 207 hours of instruction: 87 class hours and 120 clinical hours.

**Prerequisites:** High school diploma or GED

**Dates:** To be announced. Clinical hours will be outside of class time.

**Cost:** $252.25

**Registration:** Contact Sandy Fischer sfischer@haywood.edu 828-565-4145
Haywood County Emergency Services Director Greg Shuping has an overwhelming job to do. On a daily basis, he oversees Emergency Management Services and Emergency Medical Services for the county, as well as coordinates with all public services agencies. Greg prepares for whatever could happen at all major events in the county. He organizes an incident management team and manages resources to be geared up for the worst. And, as he explains it, the citizens expect his team to think of the unexpected.

Greg is ready. “I am lucky to say that we have the right mix of great people and really good leadership in place,” he explains. “We work together very well. And unlike many other places, we still have the support of our community.”

As Greg sees it, the third piece to this dream team is coming into place very soon. “All we need now is the facility to put it all together. This is all we’re missing.”

The facility is Haywood Community College’s Public Services Training Facility.

According to Greg, the call volume and complexity that he sees is constantly changing. “We have to learn different ways to help people. We have to work together, which means we have to train together. The more we work together, the more efficient we can be.”

Greg started in the field over 25 years ago after receiving two degrees from a community college. His work began as a volunteer firefighter and then in EMS. He moved to Haywood County in 1997 and started working as a full-time paramedic. Within two years, he became a shift supervisor and shortly after he became director.

As Greg sees it, Haywood Community College has always worked with the first responders in the county. “Even if a group is small in numbers, HCC provides the training that is needed. The word community is right in their name—‘community college’.”

The third piece to the dream team will soon be completed on the campus of HCC. The Public Services Training Facility will provide a place to train first responders of all levels of experience in their career. It will provide an area for agencies to train together in a controlled environment at any time of the year.
Notary Public Education
This course covers the qualifications, procedures, and certification for becoming a notary. Pursuant to the NC Notary Act, to apply for commissioning as a notary you must: be 18 years of age or older, be a legal resident of the U.S., be able to speak, read and write English, have a high school diploma or the equivalent and reside or have a regular place of work or business in North Carolina.

Upon completion of this course, with a passing exam grade of 80 percent, a person is eligible to apply with the NC Secretary of State Office. The required textbook, Notary Public Guidebook for North Carolina, is available in the College bookstore. Students are encouraged to read through the textbook prior to attending the course. Students must present a current photo ID to be admitted to class. All classes are on Saturdays.

Cost: $70 plus required textbook
Location: 9000 building, room 9109
Registration: Contact Continuing Education hcc-communithyservice@haywood.edu 828-627-4669

Course Codes Dates Time
CSP-4000-17257 July 8 9a.m.–5p.m.
CSP-4000-17258 August 5 9a.m.–5p.m.
CSP-4000-17266 September 9 9a.m.–5p.m.
CSP-4000-17267 October 7 9a.m.–5p.m.
CSP-4000-17268 November 4 9a.m.–5p.m.
CSP-4000-17269 December 2 9a.m.–5p.m.

Defensive Driving
The District Attorney Wants You To Be A Safe Driver!
Have you received a speeding citation? You can now enroll in the National Safety and Health Council Defensive Driving four-hour course. The Safe Driving Program may prevent assessment of insurance points or premium surcharges on your policy and/or points on your North Carolina driver’s license. This program is made available by the 30th Judicial District (Haywood, Jackson, Swain, Clay, Cherokee, Macon and Graham Counties).

Anyone may take advantage of this class, even if you have not received a ticket. The benefit of taking a defensive driving course is being able to keep you and other drivers safe on the road.
Excellent information is included for all drivers, including new drivers.

To Register:
• Drivers must register no later than three business days prior to the class beginning.
• No late arrivals will be admitted to class.
• Refunds will NOT be granted for failure to attend class.
• You must register in person at HCC.

Cost: $60 (no personal checks)
Day/Time: Mondays, 6-10:00 p.m.
Location: 23 Hendrix Street, Waynesville, NC

For more information, please contact Continuing Education:
hcc-communityservice@haywood.edu
828-627-4669

ED2GO – Online classes that fit YOUR LIFE
A wide range of highly interactive courses are available entirely over the internet. All of the courses include expert instructors, many of whom are nationally-known authors. The online courses are affordable, fun, fast, convenient and geared just for you. Topics include:

• Accounting and Finance
• Business
• College Readiness
• Computer Applications
• Design and Composition
• Health care and Medical
• Language and Arts
• Law and Legal
• Personal Development
• Teaching and Education
• Technology
• Writing and Publishing

For more information, please contact Continuing Education:
hcc-communityservice@haywood.edu
828-627-4669

Computer Training
HCC offers a variety of computer classes from beginning to advanced levels.

All classes are held from 5-9 p.m.

Computer Essentials
SEF-3001-17266  7/24 & 7/26
SEF-3001-17272  10/23 & 10/25

Windows 10 Basics
SEF-3001-17268  8/21 & 8/23

MS Outlook
SEF-3001-17274  11/13 & 11/15

MS PowerPoint
SEF-3001-17270  9/25 & 9/27

Excel Beginner
SEF-3001-17265  7/10 & 7/12
SEF-3001-17269  9/18 & 9/20
SEF-3001-17273  11/6 & 11/8
SEF-3001-17276  1/8/18 & 1/10/18

Excel Advanced
SEF-3001-17267  8/7 & 8/9
SEF-3001-17271  10/9 & 10/11
SEF-3001-17275  12/4 & 12/6

File Management for Windows
SEF-3001-17277  1/22/18 & 1/24/18

For more information, please contact us at:
hcc-communityservice@haywood.edu
828-627-4669

AUTOMOTIVE

Basic Automotive Repair
Learn how to perform minor repairs to your vehicle’s engine, transmission and suspension. This course includes short lecture sessions coupled with labs where students work on their own vehicles, learning where things are located and the basics of correcting problems. Students also learn about the proper fluids for their vehicle.

Days: Tuesday, Wednesday and Thursday
Time: 5-9 p.m.
Location: 1600 building, room 1607

Course Code | Dates | Cost
AUT-3137-17258  8/23-10/19 | $230

For more information, please contact us at:
hcc-communityservice@haywood.edu
828-627-4669

Diesel Diagnostics
This course introduces theory, design, terminology and operating adjustments for diesel engines. Emphasis is placed on safety, theory of operation, inspection, measuring and rebuilding diesel engines according to factory specifications.
Upon completion, students should be able to measure, diagnose problems and repair diesel engines.

**Days:** Monday, Tuesday and Wednesday  
**Time:** 5-9p.m.  
**Location:** 1600 building, room 1621

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<th>Course Code</th>
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<tr>
<td>AUT-3137-17262</td>
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For more information, please contact us at:  
hcc-communityservice@haywood.edu  
828-627-4669

**Automotive Body Repair**

This course introduces safety, tools and the basic fundamentals of auto body repair. Topics include shop safety, tools and equipment, repair techniques, materials selection, materials usage and other related topics. Upon completion, students should be able to repair minor auto body damage, including removal and replacing bolted-on panels and trim.

**Days:** Monday, Tuesday and Wednesday  
**Time:** 5-9p.m.  
**Location:** 1600 building, room 1621

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For more information, please contact us at:  
hcc-communityservice@haywood.edu  
828-627-4669

**NC Auto Safety Inspection**

This course covers the operation of a public inspection station and station facilities, inspection rules and procedures (for brakes, lights, horn, steering, wipers, directional signals, tires, mirrors, exhaust system, etc.). Safety inspectors are responsible for knowing all the information in the NC Safety Inspection Manual. Initial (new) and recertification courses are eight hours long.  
OBD II certification is required in all current emissions counties. The course is designed to prepare auto technicians and service personnel as OBD emission inspectors for motor vehicles. Course topics include regulations and test inspection procedures required by the NC DMVC for OBD emission inspectors. These courses require PRE-REGISTRATION.

**Cost:** $70 per course  
**Day/Time:** Tuesday and Thursday, 6-10p.m.  
**Location:** 1600 building, room 1607

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<tr>
<td>SEF-3001-17210</td>
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<td>SEF-3001-17255</td>
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For more information or to register, please contact us at:  
hcc-industrytraining@haywood.edu  
828-627-4669

**WORKFORCE DEVELOPMENT**

**Human Resources Development**

Human Resources Development (HRD) courses provide skills assessment, employment skills training, and career development and enhancement. Skill assessment courses will provide you with the ability to pick a career that is compatible with your skills and interests. Employment skills include workshops for communication, interview, job retention, resume writing and conflict resolution. Career development workshops are geared toward technology awareness and financial literacy. Courses are held on the main campus of the College. For a complete listing of classes, including dates and times, contact us at 828-627-4669.

**Career Pathways**

Haywood Community College currently has a certified career pathway for Advanced Manufacturing. During this class students will learn skills to gain and retain employment. Those skills include:
- Interview skills  
- Resume skills  
- Communication  
- Conflict resolution  
- OSHA 10-hour certification  
- NIMS machining certifications  
- Forklift certification  
- Computer skills

For more information, please contact us at:  
hcc-hrd@haywood.edu  
828-564-5128
Please find complete course descriptions on our website: www.creativearts.haywood.edu.

Students must be registered for classes at least one week prior to class. Students must also cancel participation at least one week in advance for a full refund. For the most updated information on classes, events, facilities, registration and directions, please visit creativearts.haywood.edu.

For more information or to register for a class, please contact us at:
hcc-creativearts@haywood.edu
828-565-4240

**HOMESTEADING**

**Backyard Chickens**
If you’ve ever been curious about what it takes to start your own flock and have fresh eggs every day, this workshop is for you. Learn about coops, breeds and chicken-keeping in general.

**Cost:** $35  
**Location:** Creative Arts Building, room 7105  
**Course Code** CSP-4000-17381  
**Date** 9/2  
**Time** 10a.m.–1p.m.  
**Registration deadline:** 8/25

**Beekeeping 101**
If you’ve ever wanted to start your own backyard apiary, this class is for you. Learn everything you need to know to start your own bee farm: from purchasing a nuc to processing your own honey.

**Cost:** $68  
**Location:** Creative Arts Building, room 7105  
**Course Code** CSP-4000-17382  
**Date** 10/7  
**Time** 10a.m.–4:30p.m.  
**Registration deadline:** 9/29

**Healing with Herbs**
Nature is the best medicine and healing plants and herbs are all around us. Learn how to boost your immunity and maintain your health with household herbs, items, tonics and tinctures.

**Cost:** $35  
**Location:** Creative Arts Building, room 7105  
**Course Code** CSP-4000-17383  
**Date** 11/4  
**Time** 10a.m.–1p.m.  
**Registration deadline:** 10/27
Introduction to Cold Process Soap Making
In this workshop we will cover basic soap chemistry, safety precautions, equipment, and most importantly, the art of soap making. Each student will make and take home two pounds of goat milk cold process peppermint calendula soap.

Cost: $79  
Location: Creative Arts Building, room 7105

Course Codes Dates Time
CSP-4000-17441  9/29  10a.m.–3p.m.  
9/30  10a.m.–12p.m.

Registration deadline: 9/22

CSP-4000-17444  12/2  10a.m.–3p.m.  
12/3  10a.m.–12p.m.

Registration deadline: 11/24

PAINTING, DRAWING & WRITING

Personal Folklore
Everyone has a story. Discover, develop, unearth and illuminate your own story in this writing workshop. Bring a notebook and your favorite writing tool.

Cost: $42  
Location: Creative Arts Building, room 7105A

Course Codes Dates Time
CSP-4000-17433  9/2  10 a.m.–1 p.m.

Registration deadline: 8/25

CSP-4000-17435  11/4  10 a.m.–1 p.m.

Registration deadline: 10/27

Creative Journaling
Come write with us! This exploratory class will kick-start creative juices and unlock pathways to your process no matter what media you favor. Bring a notebook and writing tool. All classes are held on Thursdays.

Cost: $87  
Location: Creative Arts Building, room 7105

Course Codes Dates Time
CSP-4000-17431  9/7–10/12  5–7 p.m.

Registration deadline: 8/31

CSP-4000-17436  11/2–12/4  5–7p.m.

Registration deadline: 10/26

Drawing: Colored Pencil Artist Choice
Choose a subject to draw and learn a great method of transferring your subject to paper. A list of supplies to bring can be found online. All classes are held on Wednesdays.

Cost: $87  
Location: Creative Arts Building, room 7105

Course Codes Dates Time
CSP-4000-17434  9/6–10/11  5–7 p.m.

Registration deadline: 8/30

CSP-4000-17432  11/1–12/3  5–7 p.m.

Registration deadline: 10/25

Introduction to Painting: Acrylics
This course will introduce each student to the joys of painting. Students will learn the basics of painting with acrylic paints. Color theory, mixing and blending color and perspective will all be covered in this intro class. A supply list may be found online. All classes are held on Fridays.

Cost: $165  
Location: Creative Arts Building, room 7105

Course Code Dates Time
CSP-4000-17348  9/1–10/6  1–4 p.m.

Registration deadline: 8/25

Intermediate Painting: Pet Portrait
Calling all animal and art lovers! This fun course is for the person who has some experience with painting and wants to capture their favorite furry friend. Please bring a few photographs of your subject. A supply list may be found online. All classes are held on Fridays.

Cost: $165  
Location: Creative Arts Building, room 7105

Course Code Dates Time
CSP-4000-17437  9/1–10/6  4:30– 7:30 p.m.

Registration deadline: 8/25

CLAY

Working Off the Wheel
So you want to be a mudhead. Learn the basics of hand building: pinching, coiling, and slab-building or any combination of these things that can bring your clay objects to life. All levels welcome. All classes are held on Wednesdays.

Cost: $248 (includes clay, glazes, firing and lab)  
Location: Creative Arts Building, room 7221

Course Code Dates Time
CSP-4000-17396  9/14–11/2  6–9 p.m.
Optional lab: 4-6 p.m.
Registration deadline: 9/7

**Ikebana Vessel & Flowers**
Learn the gentle, meditative art of Ikebana as you build your own vessel over three classes and fill it with flowers under the guidance of an Ikebana master on the final class.
All classes are held on Saturdays.

**Cost:** $128 (includes, clay, glazes, firing and flowers)
**Location:** Creative Arts Building, room 7221
**Course Code** | **Dates** | **Time**
--- | --- | ---
CSP-4000-17397 | 9/23–10/14 | 9:30 a.m.–12:30 p.m.
Registration deadline: 9/15

**WOOD**

**Fly Rod Making**
Build or restore your own fly rod. Methodology of rod building will consist of techniques that are well over 100 years old. All materials will be provided but students are welcome to bring a rod to restore.
All classes are held on Tuesdays and Thursdays.

**Cost:** $350
**Location:** Creative Arts Building, room 7121
**Course Code** | **Dates** | **Time**
--- | --- | ---
CSP-4000-17386 | 9/12–11/7 | 7–9 p.m.
Registration deadline: 8/25

**Intro to Instrument Building (Cigar Box and Stick Dulcimer)**
Learn the joy of building string instruments in this beginner class. This class is open to all levels of woodworkers and will cover instrument history, construction, fine-tuning and even how to play the instrument. Students will complete at least one instrument of their own creation.
All classes are held on Wednesdays.

**Cost:** $250
**Location:** Creative Arts Building, room 7121
**Course Code** | **Dates** | **Time**
--- | --- | ---
CSP-4000-17387 | 9/6–10/11 | 5–9 p.m.
Registration deadline: 8/30

**Intermediate Instrument Building (Appalachian Banjo/Lap Dulcimer)**
This six-week course will be open to students with a comfortable understanding of woodworking. Together we will cover the basics and history of Appalachian Banjos and Lap Dulcimers. Students will complete at least one instrument of their own creation.
All classes are held on Wednesdays.

**Cost:** $250
**Location:** Creative Arts Building, room 7121
**Course Code** | **Dates** | **Time**
--- | --- | ---
CSP-4000-17384 | 11/1–12/13 | 5–9 p.m.
Registration deadline: 10/25

**METAL**

**Beginning Blacksmithing: Hammer & Heat**
This course will introduce students to the techniques and tools used in basic blacksmithing operations. Students will learn to build and maintain a forging fire, hammer control and forming fundamentals through creative and functional projects.
All classes are held on Wednesdays.

**Cost:** $269
**Location:** 3300 building, room 3321
**Course Code** | **Dates** | **Time**
--- | --- | ---
CSP-4000-17410 | 7/19–9/6 | 1–5 p.m.
Registration Deadline: 7/12

**Forging Kitchenware**
Students will forge a variety of kitchen items and in the process, learn basic forging techniques, fire control and gain familiarity with shop tools. This class offers students a great deal of creative freedom and is an opportunity to create pieces that are both beautiful and functional.
All classes are held on Wednesdays.

**Cost:** $185
**Location:** 3300 building, room 3321
**Course Code** | **Dates** | **Time**
--- | --- | ---
CSP-4000-17411 | 9/13–10/18 | 3–6 p.m.
Registration Deadline: 9/6
Female Instructors
Bring a Wealth of Knowledge to Law Enforcement Students
With over 60 years of combined experience, Dee Parton (pictured right) and JP Smith (pictured left) have a wealth of knowledge to share with Haywood Community College basic law enforcement students. Both hold a master’s degree in education and both started in the field while in their 20s. The pair know what to do to be successful, and maybe more importantly, they can teach students exactly what not to do.

"Working in public safety is a calling, a passion," Dee explains. "It’s not for everyone but it is a very noble profession.”

“For me, it was a life experience that made me want to really serve and protect,” JP says. “I had a bad experience with an officer and I thought, 'it doesn’t have to be this way'.

Throughout the years, JP has gained experience from different areas. First, she learned discipline, structure and chain of command through six years in the U.S. Army. Then she worked for three years in the Department of Corrections at a maximum security female facility. Her career then led to work at a sheriff’s department, police department and the Drug Enforcement Administration, which even included undercover work. As an African-American female, JP says sometimes she filled a much needed role that was hard to find. “I worked undercover to bring down drug dealers.”

Both Dee and JP started in the field as female pioneers. Dee was the first White female State Trooper in North Carolina where she served for nine years. “I think sometimes females in the field hold an advantage because people don’t perceive them as a threat. Regardless of your gender, to be successful, you have to be in excellent shape mentally and physically. But you have to always remember that when you put on a uniform, you are putting a target on your back.”

“I have found that a female officer can sometimes calm a situation before a male can,” JP explains. “And we bring a nurturing factor into play.”

Dee is a Sergeant at the Waynesville Police Department where she has worked for over 20 years with a combination of full and part-time work. “The hardest part of the job is seeing death and domestic abuse. You have to be willing to turn it off. Find an outlet, like going for a run.”

“In one shift, you have to be able to change your hat quickly,” JP says. “You may go from a lost child call to a shots fired call. You never know what you will be dealing with.”

Dee adds, “Another important thing to remember is to get respect on the street, you have to give it. It’s earned. And I feel like I can talk to anyone out there.”

For Dee, teaching is rewarding. “The things we teach, there’s a reason for everything. We build on a foundation.” By bringing in experts from different branches of public safety such as the highway patrol, department of motor vehicles, police, sheriff, attorneys and others, students get a look into the profession from different viewpoints.

JP explains, “We prepare these students for what they are up against. We go through hands-on scenarios and bring experiences that we’ve encountered throughout the years.” In addition to training new law enforcement officers, HCC also provides the training that each employee in the field is required to have every year. For these classes, HCC will soon open the doors to a new Public Services Training Facility.

“The new building will bring all the agencies together providing an opportunity to cross-train,” Dee says. “We all work together in the field and this building will reinforce these relationships. We can get more accomplished when we work together.”
Shine & Dine
GALA FOR HIGHER EDUCATION

SEPTEMBER 15, 2017
LAUREL RIDGE COUNTRY CLUB
DINNER • MUSIC • LIVE & SILENT AUCTION

SPONSORED BY
HAYWOOD
REGIONAL MEDICAL CENTER
A Duke LifePoint Hospital
BENEFITING OUR NEW PUBLIC SERVICES TRAINING FACILITY

Join us for our second annual Shine and Dine Gala. This year we will be highlighting our new Public Services Training Facility. Proceeds from the event will support equipment needs of our new facility.

Tickets go on sale August 1.

FOR MORE INFORMATION, VISIT WWW.HCCGALA.EVENTS

pahardin@haywood.edu • 828.627.4544
Tools for the Woodworker
Learn to forge a tool, then use it in your shop! Students will learn the basics of forging axes, adzes, drawknives and more. Students will focus on crafting simple, well-made tools that are tempered to hold a keen edge and designed to work. Great for the beginner or more experienced blacksmith, this class will develop your understanding of forging and metallurgy.
All classes are held on Wednesdays.

Cost: $185
Location: 3300 building, room 3321
Course Code Dates Time
CSP-4000-17412 9/13–10/18 6:30–9:30 p.m.
Registration Deadline: 9/6

Forging Jewelry
Students will use traditional blacksmithing techniques to create jewelry from iron. Students will also explore the process of creating Damascus for jewelry and learn the technique known as kaftegari (overlaying iron with silver), an ancient form of embellishment popular with Vikings and still used today.
All classes are held on Fridays.

Cost: $185
Location: 3300 building, room 3321
Course Code Dates Time
CSP-4000-17413 10/27–12/8 9 a.m.–12 p.m.
Registration Deadline: 10/20

Glass Fusing for Fun
This class is an introduction to basic fusing vocabulary and techniques. Each student will make a six-inch tile to use in a display stand or as a suncatcher.

Cost: $65, most supplies included
Location: Creative Arts Building, room 7121
Course Codes Dates Time
CSP-4000-17418 9/9 9 a.m.–1 p.m.
Registration Deadline: 9/1
CSP-4000-17417 10/14 9 a.m.–1 p.m.
Registration Deadline: 10/6
CSP-4000-17416 12/9 9 a.m.–1 p.m.
Registration Deadline: 12/1

Glass Ornaments: Nourish your creative holiday spirit and join us for this fused glass ornament class. Layers of vibrant glass create sparkling holiday ornaments – a festive gift or addition to your home, windows or tree.

Cost: $35, most supplies included
Location: Creative Arts Building, room 7121
Course Codes Dates Time
CSP-4000-17415 11/4 9–11 a.m.
CSP-4000-17419 11/11 9–11 a.m.
Registration Deadline: 11/3
CSP-4000-17420 11/11 12–2 p.m.
CSP-4000-17419 11/11 12–2 p.m.
Registration Deadline: 11/3

Fiber

Beginning Floor Loom Weaving
Begin your journey into the world of weaving. We will practice warping repeatedly during our time together. You will see how the loom helps you produce many weaves on one threading and you will also begin to understand color interactions. Woven structures and color interaction are the two basic elements of woven design. We will practice the methods of working that are most efficient and ergonomic. You will leave the class with a sampler of structures and four napkins or two towels from your color studies.
All classes are held on Tuesdays.

Cost: $275
Location: Creative Arts Building, room 7306
Course Code                 Dates                  Time
CSP-4000-17402       8/29–9/26           9a.m–1p.m.
Registration Deadline: 8/22

**Beginning Weaving: Rigid Heddle**
The simplest weave structure is easy on the small, portable rigid heddle loom. Preparing the loom to weave is quick & it does all the work for you. Weave at least one scarf, or two towels or place mats during your time in class.
All classes are held on Tuesdays.

**Cost:** $168, includes supplies
**Location:** Creative Arts Building, room 7306

Course Code                 Dates                  Time
CSP-4000-17398      8/29–9/26     2-5p.m.
Registration Deadline: 8/22

**Basic Handwork: Exploring Fiber**
This comprehensive beginner or refresher course will cover several handwork techniques with fiber: hand-piecing, appliqué, quilting and more!
All classes are held on Tuesdays.

**Cost:** $80. Students will bring their own supplies.
**Location:** Creative Arts Building, room 7306

Course Codes           Dates             Time
CSP-4000-17403      9/5–9/26       6–8:30p.m.
Registration Deadline: 8/29

CSP-4000-17399      11/7–11/28     6–8:30p.m.
Registration Deadline: 10/3

**Wear What You Weave**
You've made cloth, now what? Learn to convert your handwoven cloth into clothing. Students will make wearable items from cloth they weave in class while discussing what cloth properties make the best clothes.
All classes are held on Tuesdays.

**Cost:** $270, supplies included, but students may bring their own fiber
**Location:** Creative Arts Building, room 7306

Course Code                 Dates                  Time
CSP-4000-17404      10/3–11/21     9a.m–1p.m.
Registration Deadline: 9/26

**Build Your Own Loom**
You don’t have to have big expensive equipment to learn to weave! All over the world people have been weaving on simple looms for centuries. You will be introduced to several types of basic looms and build one that you can take home.

We will go over basic weaving principles as well - no experience necessary!
All classes are held on Tuesdays.

**Cost:** $157
**Location:** Creative Arts Building, room 7306

Course Code                 Dates                  Time
CSP-4000-17401     10/3–10/17       2–6p.m.
Registration Deadline: 9/26

**Textile Think Tank**
Idea Generation Lab: Bring in a swatch of fabric that you have made that you would like to develop further. Each class we will work on developing and pushing the limits of that “idea.” We will evaluate each sample as we progress in the class. This process is great for weavers who want to work on product development, generate new ideas for further work, or want to get out of a “weaving rut.”
All classes are held on Tuesdays.

**Cost:** $198
**Location:** Creative Arts Building, room 7306

Course Codes           Dates             Time
CSP-4000-17400      10/24–11/21     2–6p.m.
Registration Deadline: 10/17

**Quilting**
This project-based course is designed for individuals interested in learning the art of quilting. You will choose a project incorporating all the major techniques and learn to sandwich, quilt and bind your masterpiece.

**Location:** 1400 building, top level

Course Codes           Dates             Time
CSP-4000-17393  9/8–11/17     9a.m–2:30p.m.
Class on Fridays.
Registration Deadline: 9/1    Cost: $180

CSP-4000-17394  9/13–11/15    9a.m–2:30p.m.
Class on Wednesdays.
Registration Deadline: 9/6    Cost: $180

CSP-4000-17395  9/14–11/16    5–9p.m.
Class on Thursdays.
Registration Deadline: 9/7    Cost: $145
Upholstery
Have a sofa that is old and worn out or a chair
that has lost its beauty? If so, come make it
new again. This course provides hands-on
experience in tool use, various equipment and
techniques of the upholstery profession.
All classes are held on Mondays.

Cost: $165
Location: 1400 building, lower level

Course Codes Dates Time
CSP-4000-17407 9/11–11/13 5:30–9:30 p.m.
Registration Deadline: 9/4

CSP-4000-17408 9/11–11/13 10 a.m.–
2:30 p.m.
Registration Deadline: 9/4

PHOTOGRAPHY
AND THE DIGITAL ARTS

Portraiture Photography
Students will hone necessary skills to enable
them to photograph great portraits indoors and
out while learning the history of portraiture and
a basic understanding of Adobe Photoshop.
Digital camera required, SLR preferred.
All classes are held on Mondays.

Cost: $85
Location: Creative Arts Building, room 7105

Course Codes Dates Time
CSP-4000-17376 9/11–10/16 5–7 p.m.
Registration Deadline: 9/5

CSP-4000-17377 11/6–12/11 5–7 p.m.
Registration Deadline: 10/30

iPhone Photography
Learn how to use the iPhone as your only
camera. We will discuss how to use the default
apps, as well as third-party applications to
make stunning photographs that were once
only possible with dedicated lens cameras.
Other class topics include editing photos
on your phone, as well as photo back-up and
sharing options.
All classes are held on Tuesdays.

Cost: $46
Location: Creative Arts Building, room 7105

Course Code Dates Time
CSP-4000-17379 9/26–10/17 6–8 p.m.
Registration Deadline: 9/19

DSLR Camera Basics
We will cover the ins and outs of shooting in full
manual mode on your camera. We will talk about
focus, aperture, shutter speed, white balance, and
ISO, as well as composing photographs.
All classes are held on Tuesdays.

Cost: $46
Location: Creative Arts Building, room 7105

Course Code Dates Time
CSP 4000-17380 11/7–11/28 6–8 p.m.
Registration Deadline: 10/31

MUSIC

Community Choir
This class is open to anyone who has a desire to sing,
have fun, learn and meet new people! Participate
and harmonize with your community as you expand
and develop your vocal abilities.
A variety of musical styles will be covered.
All classes are held on Wednesdays.

Cost: $64
Location: Creative Arts Building, room 7316

Course Codes Dates Time
CSP-4000-17425 9/27–12/6 7–8:30 p.m.
Registration Deadline: 9/20

Beginning Guitar I
This class is designed for the absolute beginner.
Students will learn the basics of tuning, open chord
structures, strumming techniques and the beginning
elements of rhythm and music theory.
All classes are held on Wednesdays.

Cost: $115
Location: Creative Arts Building, room 7316

Course Code Dates Time
CSP 4000-17429 8/9–9/27 4:15–5:15 p.m.
Registration Deadline: 8/2

Beginning Guitar II
Apply and build upon knowledge of guitar basics
while learning songs of your own choice. Explore
improvisation, power chords, melody reading and
practical theory that will advance your playing.
All classes are held on Wednesdays.
Cost: $115
Location: Creative Arts Building, room 7316
Course Code Dates Time
CSP-4000-17430 8/9–9/27 5:30–6:30p.m.
Registration Deadline: 8/2

Beginning Classical Guitar
For the experienced guitarist who wants to learn classical guitar and technique. Expand your musical skills. Apply and build upon knowledge of guitar basics while learning classical and finger-style technique.
All classes are held on Wednesdays.

Cost: $115
Location: Creative Arts Building, room 7316
Course Code Dates Time
CSP-4000-17428 8/9–9/27 3–4p.m.
Registration Deadline: 8/2

String Class 1
Students will learn basic concepts and simple classical and folk tunes. Students will also learn practice techniques, as well as some ensemble and performance technique in a fun and comfortable environment.
All classes are held on Mondays.

Cost: $135
Location: Creative Arts Building, room 7316
Course Codes Dates Time
CSP-4000-17422 9/11–11/13 7–8:30p.m.
Registration Deadline: 9/4

String Class 2
Students will continue to build on the physical and theoretical music skills learned in String Class 1, but the goal will be focused more on playing as an ensemble, going much deeper into performance studies. For intermediate to advanced students.
All classes are held on Mondays.

Cost: $135
Location: Creative Arts Building, room 7316
Course Code Dates Time
CSP-4000-17423 9/11–11/13 5–6:30p.m.
Prerequisite: String Class I or an audition
Registration Deadline: 9/4

Vocal Class
This class addresses functional techniques in singing for students seeking to develop vocal and musical abilities. Develop a repertoire based on your style and ability! Beginner to intermediate levels welcome.
All classes are held on Tuesdays.

Cost: $145
Location: Creative Arts Building, room 7316
Course Code Dates Time
CSP-4000-17426 9/19–12/5 7–8:30p.m.
No class 10/31, 11/21
Registration Deadline: 9/12

American Bladesmith Society & HCC 2017 ABS Class Schedule

Introduction to Bladesmithing
This class is for beginning knife-makers. Students will be introduced to the concepts and techniques needed to make a knife. Students are taught metal selection, blade function and different blade design. Hand-forging to shape, normalizing, heat treating, grinding and tempering will all be taught. These semi-finished blades will be tested for their cutting ability, edge holding, hardness and flexibility. Students should be able to make a blade which will pass the equivalent of a Journeyman Smith Performance Test. Successful completion of this course will reduce the required three-year waiting period as an ABS Journeyman Smith judging in two years. This is a two-week long class and will be taught by an ABS Certified Master Bladesmith.

Cost: $1001.25
Course Code Dates
CSP-4000-17264 10/2–10/13
Registration Deadline: 9/25
The Small Business Center at Haywood Community College actively serves Haywood County, the “First Certified Entrepreneurial Community in the Nation.” This designation means that we are entrepreneur-friendly and have mechanisms in place to assist a business to start, grow and thrive! HCC’s Small Business Center provides FREE, confidential, one-on-one counseling services; seminars and workshops; a wealth of resources, including the most current Guide for New Business in Haywood County and much more. Visit the Small Business Center online at SBC.HAYWOOD.EDU as an introduction to how we can guide you through the steps of starting a business, expanding a business, improving efficiency of an existing business or simply helping you avoid a costly business mistake.

(828) 627.4512   |    SBC.haywood.edu

*Dates and locations are subject to change. Seminars are subject to cancellation. Visit SBC.haywood.edu for schedule updates.

To register to any of the following seminars and workshops, please contact us at: sbc.haywood.edu 828.627.4512

BUSINESS STARTUP SERIES

How to Start a Business
Thursday, August 24
5:30–8:30p.m.
Speaker: Russ Seagle
Understand the basics of starting a business in this seminar that takes you from idea to opportunity. Learn key strategies for startup, financing and marketing, as well as important information about legal issues, licensing, zoning, operations and more. Realize the importance of a self-assessment and how to evaluate the feasibility of your business idea. Discover the resources available to help you start and successfully operate your business.

Financing Your Business
Thursday, August 31
4–6p.m.
Speaker: Carolina Small Business Development Fund
Financing continues to be a challenge for many small business owners. Questions range from: who will give me money for my business idea and what do they need from me to how will this business make money and will it be enough to pay back a loan or attract an investor? Get to the heart of business financing in this seminar that answers your questions. Explore the advantages and disadvantages of the different types of funding sources and how to choose the right one for your needs. Discover the keys to financing success.

How to Write a Business Plan
Thursday, September 7
5:30–8:30p.m.
Speaker: Russ Seagle
A business plan can be the most important tool a small business owner has. Learn how to turn your ideas into a solid plan for financing and long-term success. This seminar teaches you the important components of a business plan and helps you lay the foundation for a winning plan. Find out how marketing, operations and finance are interrelated. Discover how a business plan is used by potential lenders, the dos and don’ts
of writing a plan and steps for making the process easy. This seminar is designed for new and established business owners.

**Basics of Bookkeeping**
Thursday, September 14
6–9p.m.
Speaker: tenBiz
Gain a workable knowledge of how to properly record financial transactions for your business. Discover the three most important financial reports and how to use them to make the best-informed business decisions. If you’re a new business owner or need a refresher on the basics of accounting, this seminar is designed for you.

**Marketing Your Business**
Thursday, September 21
6–9p.m.
Speaker: tenBiz
Marketing for the 21st century small business is more dynamic and challenging than ever. Discover how to most effectively and efficiently use the many marketing tools available. Gain insights to understand and reach your customer, analyze your industry and business environment, and differentiate between branding, advertising and grassroots marketing techniques. Explore the components of an effective marketing plan in this comprehensive seminar.

**How to Find Your Customers**
Thursday, September 28
6–9p.m.
Speaker: tenBiz
Market research isn’t just for startups; it’s an important ongoing process for every small business. Developing a focused and effective marketing plan requires up-to-date market analysis. Discover the variety of market research tools that will give you critical information about your industry and customers. Get the data you need to test the feasibility of a new business, find the competition and potential customers interested in your proposed product or service.

**Choosing Your Legal Structure**
Thursday, October 5
4–6p.m.
Speaker: Chase Wells
Which legal structure is best for your business: Sole Proprietorship, Partnership, S-Corporation, LLC? Choosing the right business entity is one of the most important decisions you will make when starting a business. Walk away with a basic understanding of the benefits and disadvantages, and legal and tax implications of each.

**Your Small Business Taxes**
Tuesday, October 24
2–4p.m.
Speaker: Karen Bargsley, NC Department of Revenue
Gain a solid understanding of taxes required for small business owners and develop the best tax strategy for your business. Become familiar with the latest tax forms and procedures for both state and federal taxes. Discover how every day business decisions can have tax implications that can affect your bottom line. This seminar is important for both new and experienced business owners.

**BUSINESS JUMP-START SERIES**
Location: Canton Library
Tuesdays, October 3 – 17
4:30–6:30p.m.
Please join us for a series for both the current and prospective business owner. Enjoy a three-part Jump-Start Series to get your business off the ground and into full growth mode.

**How to Start a Business**
Tuesday, October 3
Speaker: tenBiz
Understand the basics of starting a business in this seminar that takes you from idea to opportunity. Learn key strategies for startup, financing and marketing, as well as important information about legal issues, licensing, zoning, operations and more. Realize the importance of a self-assessment and how to evaluate the feasibility of your business idea. Discover the resources available to help you start and successfully operate your business.

**Financing Your Business**
Tuesday, October 10
Speaker: Carolina Small Business Development Fund
Financing continues to be a challenge for many small business owners. Questions range from, Who will give me money for my business idea and what do they need from me? How will this business make money and will it be enough to pay back a loan or attract an investor? Get to the heart of business financing in this seminar that answers your questions. Explore the advantages and disadvantages of the different types of funding sources and how to choose the right one for your needs. Discover the keys to financing success.

**How to Write a Business Plan**
Tuesday, October 17
Speaker: tenBiz
A business plan can be the most important tool a small business owner has. Learn how to turn your ideas into a solid plan for financing and long-term success. This seminar teaches you the important components of
a business plan and helps you lay the foundation for a winning plan. Find out how marketing, operations and finance are interrelated. Discover how a business plan is used by potential lenders, the dos and don’ts of writing a plan and steps for making the process easy. This seminar is designed for new and established business owners.

E-COMMERCE AND DIGITAL MARKETING

Business Apps Made Easy
Thursday, October 12
9 a.m.-12 p.m.
Speaker: Lady Bizness
Apps are wonderful tools that make it easier to operate your business. Join us to learn how you can save time and money with apps that help with marketing, syncing calendars, saving content and creating multiple posts on your social media accounts. This course is going to use your cellular phone to provide you a tool kit right in your hand. NOTE: Attendees should come with their logins and passwords for existing social media accounts. Attendees should also have an iPhone or Android phone or tablet to get the most value out of this course.

Monetize Your Ideas
Thursday, October 12
1-4 p.m.
Speaker: Lady Bizness
Have a great idea for offering services and products online to expand your brand? There are plenty of ways to increase your bottom line and monetize your ideas. This interactive workshop will help you find the tools, best online practices and marketing to create:
- E-books
- Podcasts
- Blogs
- Webinars
- Magazines

Self-Publishing Made Easy
Thursday, October 12
5-8 p.m.
Speaker: Lady Bizness
Have you dreamed about becoming a successful published author? Attend the Self-Publishing workshop to gain insight about the cost of self-publishing. Lady Bizness (Chisa D. Pennix-Brown) will give you helpful tips and strategies to assist with the writing process. This workshop will outline how to obtain ISBN numbers, discuss formatting, illustrators, editing and much more.

An Entrepreneur’s Guide to Bridging the Digital Divide
Thursday, October 19
4-7 p.m.
Speaker: Boomer Sassmann, Big Boom Design
This course will inform business owners on web-based resources and tools that can streamline day-to-day operations for their business and alleviate stress from the digital world. This class will help business owners understand the Internet as it continues to evolve and integrate into optimal business performance. Topics covered include: website tracking using Google Analytics, Search Engine Optimization, blogging platforms, WordPress, social media basics and many web-based applications that are free to use online (Evernote, Dropbox, AnyMeeting, Mint, etc.).

Using Google Analytics to Develop Your Business Platform
Thursday, October 26
4-7 p.m.
Speaker: Boomer Sassmann, Big Boom Design
How many people visited your website this week? What parts of the world are they visiting from? How long did they stay? What page keeps people’s attention the longest? Google Analytics offers free tools to track and improve business. We will start with setting up an account followed by adding the tracking code to the website. The majority of the class will cover navigating to and understanding the basic reports. The main focus of this class will be an introduction to the short and long-term benefits of utilizing Google Analytics to help grow website traffic. Mobile activity, social media and live-tracking will also be discussed.

ONE-DAY SEMINARS AND SUMMITS

QuickBooks Summit
Wednesday, October 18
8 a.m.-7 p.m.
Is it time to finally get your books in order? Are you tired of not knowing if you are making or losing money throughout the year? Are you ready to send invoices, pay bills and record deposits on a computer? Join us for a one-day hands-on QuickBooks crash course with CPA, Alicia Sisk-Morris. The summit will feature a three-part QuickBooks series to get you off the ground and running. Hands-on exercises covering the basics of using this popular accounting program will be utilized. Please bring a thumb drive to back up your work. Basic computer knowledge is a prerequisite.
Intro to QuickBooks
8–11 a.m.

QuickBooks 2
12–3 p.m.

QuickBooks 3
4–7 p.m.

WordPress Summit
Thursday, November 2
9:00 a.m.–4:30 p.m.
Speaker: Boomer Sassman, Big Boom Designs
Are you new to WordPress and want some hands-on support in setting up your website? This one-day, multi-session summit is designed to take you from a blank slate to a fully functioning website before you walk out the door. You'll be guided through the steps needed to get your first website up and running.

*You will need to bring a laptop with wireless internet and administrative access/password, any images and content you will want on your website and a willingness to learn through hands-on experience (a great sense of humor and willingness to laugh while you learn is appreciated – but not required).

We'll take you through:

- Initial settings and basic security measures (what you need to do first thing to ensure a clean site).
- Getting content on your website – basic pages used on most websites (home, about, contact, etc.); your first post, how to use categories (versus tags) to group similar content.
- Theme selection for the “look” you want, sidebars and widgets and social media connections with your website.
- Plug-ins to enhance your website’s functionality and appearance.

Women’s Business Networking Luncheon
September 13 & November 15
11:30 a.m.–1 p.m.
Speaker: Western Women’s Business Center
Are you a female small business owner or have an idea for a new business? If so, this luncheon is the perfect opportunity to step away from the office and network with fellow women entrepreneurs! Leave inspired and renewed with the comfort of knowing what resources are available to you and your business. Lunch will be provided. Event is co-sponsored by The Western Women’s Business Center at The Support Center.

ASK A SMALL BUSINESS ADVISOR DAYS

The Small Business Center is pulling from its list of expert resource partners to bring specialized 30 minute one-on-one appointments to current and prospective small business owners in Haywood County. Do you have a burning accounting question? Are you unsure of your current legal entity? Or are you in need of the human resource assistance your company currently lacks? Our Ask a Small Business Advisor Days may be the answer. Preregistration is required and appointments are limited in availability.

Ask a Human Resource Professional
Wednesday, September 6
3:30–5:30 p.m.

Ask an Accountant
Wednesday, October 4
3–5 p.m.

Ask an Attorney
Wednesday, November 1
9–11 a.m.

The HCC Small Business Center now offers online small business seminars at the touch of your fingertips! HCC SBC OnDemand provides flexible training opportunities at a time and location that is convenient for you. Visit SBC.haywood.edu to access online content on topics including: Business Planning Basics, Small Business Taxes, Marketing, Human Resources and more.
Often when Waynesville Fire Chief Joey Webb, Sr. meets people, it is when they are at their worst. And that is when he is performing at his best. For 40 years, Joey has dedicated his life to saving the lives of others. It is because of his dedication that Joey was recently recognized as the WNC Association Career Chief of the Year for 2016 and then as the 2017 North Carolina State Career Chief of the Year.

What constitutes a person who wants to put their own life in the line of fire for others? For Joey, it’s simple. “I want to be a servant to others,” he explains. “I want to be of help.”

Joey started firefighting as a volunteer, like most people do. He started at the town of Waynesville, then left for over 20 years to work in the private sector. Throughout this time, he volunteered with the Clyde Fire Department. He worked his way up through the ranks to become chief, serving in this position for eight years as a volunteer. He then returned to the Waynesville Fire Department as assistant chief, where he served for two years before becoming chief in July 2008. As chief, Joey oversees two stations with 18 career firefighters, 4 part-time firefighters and 25 volunteers.

According to Joey, Haywood Community College’s new Public Services Training Facility will allow him to pull all these employees together with members of other districts across the county for training. “In this centralized location, we will benefit from multi-company training. We will train in a facility where the instructor will have full control of the live burns, allowing for a safer environment. There is so much more we can do in a controlled environment. It will really make a difference to be able to have specialized training.”

Next for Joey, he will represent the state of North Carolina at the Southeastern International Association of Fire Chiefs. When times of need arise, Haywood County is in good hands.
College and Career Readiness programs teach basic academic and fundamental skills necessary for tomorrow’s jobs: problem solving, negotiating, organizing, creative thinking, listening and leadership. Adults who enroll in these courses do so for many reasons, such as completing a High School Equivalency Diploma (formerly GED®) or Adult High School Diploma (AHS), reviewing academic skills to enter college, improved learning to read a job manual, building workplace skills or helping children do homework.

Program Opportunities:
• Adult High School (AHS)
• High School Equivalency Diploma (formerly GED®)
• Adult Basic Education (ABE)
• English as a Second Language (ESL)
• Career College
• GED & HiSET Testing
• TABE Testing for BLET, EMT, Medical Responder, Nurse Aide and NCWorks
• WorkKeys Testing for employment (Evergreen Packaging and other employers)

All classes are year-round and free of charge. Orientation to classes is required and is held weekly. To register for orientation, please call 828-627-4648.

The Adult High School (AHS) program is comprised of students who are at least 16 years of age ranging to adulthood. The program offers the opportunity to complete requirements to earn an actual high school diploma. Through careful evaluation of transcripts, interview and acceptance procedures, participants will be able to determine the number of high school credits needed and work to complete the study for a diploma. The Adult High School diploma is issued locally through a partnership between the College and Haywood County Schools. This diploma is honored and accepted at community colleges, most private colleges, many universities, the military services and by employers. There is no cost to the student for tuition, books or materials.

Days/Time: Monday-Friday, 8a.m.-12:30p.m.
Location: 300 building, room 318.
Fees: Free
Online classes are also available.
For more information, please call 828-627-4648.
attainment of high school level academic knowledge and skills. Our program provides instruction in subject areas in preparation for taking the High School Equivalency exams. The subject areas are: language arts (reading & writing), mathematics, science and social studies. The High School Equivalency can be obtained by taking either the GED® or the HiSET test.

**Days/Time:** Monday–Friday 8a.m.–12p.m.
**Location:** 300 building, room 335-B
**Days/Time:** Monday–Thursday 9a.m.–12p.m.
**Location:** 300 building, room 380
**Days/Time:** Monday–Thursday 5:30–8:30p.m.
**Location:** 300 building, room 335-B

**Fees:** Free classes and materials. GED testing & HiSET do charge fees for the tests. The Haywood Community College Foundation has established a scholarship fund for qualified students who need assistance with testing fees. Online classes are also available.

For more information, please call 828-627-4648.

**Adult Basic Education (ABE)** can assist you in pursuing a High School Equivalency diploma (GED®), obtaining an Adult High School diploma, becoming better prepared for the workplace, developing skills to enable you to get a better job, creating a stronger presence in family life or entering college. The program also provides skill-building instruction to support the transition to continued education, certificate programs, workforce development and/or degree programs.

**Days/Time:** Monday–Thursday 8a.m.–12p.m.
**Days/Time:** Monday–Thursday 5:30–8:30p.m.

**Fees:** Free
Online classes are also available.
For more information, please call 828-627-4648.

**English as a Second Language (ESL)** is a program of instruction designed for adults who are limited English proficient and whose primary language is not English. These students need to improve their speaking, reading, writing and understanding of the English language to enable them to further their education or obtain employment.

**Location:** Clyde Central United Methodist Church
**Days/Time:** Monday–Thursday 9a.m.–1p.m.
**Days/Time:** Tuesday & Thursday 7–9p.m.
**Fees:** Free
For information, please call 828-627-4648.

**Career College** is a two-year postsecondary certificate program for adults with intellectual or developmental disabilities. This entry-level program provides a foundation for transitioning into a career or additional coursework. The students further develop reading, math and computer skills along with participating in a hands-on practicum experience within a specific program of study.

**Days/Time:** Monday–Friday 8a.m.–3:30p.m.
For more information, please call 828-627-4648.

**Authorized Pearson Vue GED® & HiSET Testing Center**
Schedule to take your GED® or HiSET test with us. Our state-of-the-art testing lab is located in room 380 in the 300 building on campus. Our center is open during the following days and times:
- Monday, Tuesday and Thursday 8a.m.–6p.m.
- Wednesday 8a.m.–8p.m.
- Friday 8a.m.–4p.m.
Currently, GED® tests cost $20 each and HiSET tests cost $15. However, we have scholarships to cover testing for qualified students. For more information regarding testing or scholarships, please contact Melody at: 828-627-4700
mgchandler@haywood.edu.

**College & Career Readiness Testing Schedule for BLET, Medical Responder, Nurse Aide, & NC Works**
Testing Requirements:
To schedule your test, please call 828-627-4648.
Available times are:
- Tuesdays 5:30p.m.
- Wednesdays 9a.m.
- Thursdays 9a.m.

1) If you are age 18 or over, you must be the person to call. Due to the FERPA regulations, other individuals are not allowed to schedule for you. Also, we cannot release scores to anyone other than the individual who was tested.

2) College & Career Readiness is located in the 300 building, suite 372.

3) Once scheduled, you have a designated day and time for your test. If you have an emergency and cannot be present for your scheduled test, please call our office. We will work to accommodate you; however, please be aware that you will need to wait until the next scheduled test session.

4) Bring your picture ID with you to the test session. You will not be allowed to test without showing your valid identification.

5) Plan to arrive 10–15 minutes prior to your testing time. Allow approximately 45 minutes to take your test.

6) Your test results will be emailed to you by the end of the next working day.

7) Please call to schedule your test as soon as possible. Scheduling early will allow time for any needed remediation.
EARN A CERTIFICATE, DIPLOMA OR TWO YEAR DEGREE

FALL REGISTRATION RUNS JULY 10 - AUGUST 4

FOR MORE INFO • haywood.edu/fall
OR CALL • 828.627.4500

HAYWOOD COMMUNITY COLLEGE

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HCC is an equal opportunity institution and does not discriminate on the basis of race, religion, ethnicity, national origin, gender, gender identity, sex, age, disability, genetic information and veteran status.