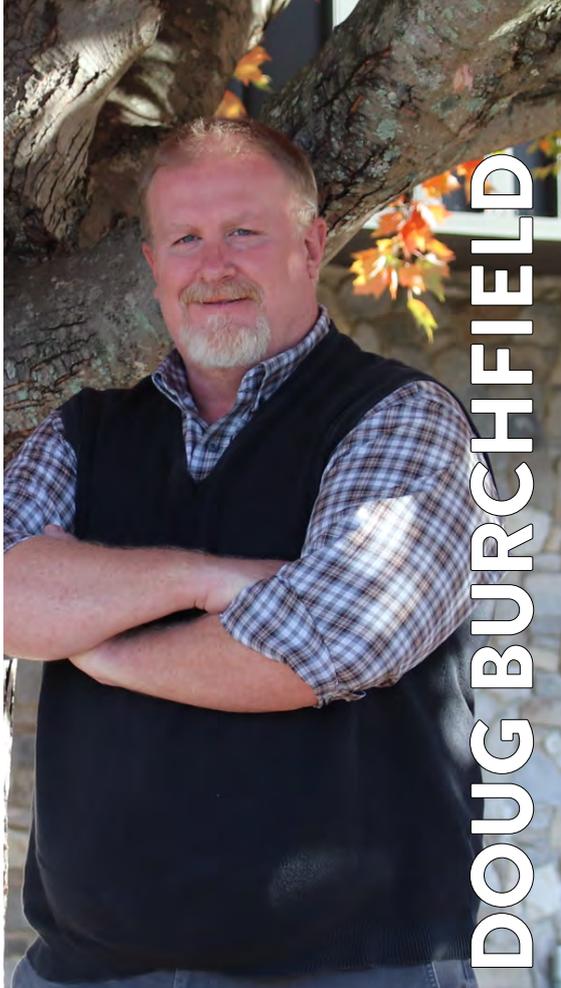


SPRING 2022 CATALOG

CONTINUING
EDUCATION
COURSES



A MESSAGE FROM WORKFORCE AND INDUSTRY

Recently, Haywood Community College aligned the efforts of Workforce Continuing Education and our Industry related programs to allow prospective students to make the best decision possible for their future. As part of this alignment, Doug Burchfield was named Dean of Workforce & Industry to provide a dedicated role and focus for these exciting changes!

HCC offers degree programs related to industry in the following areas: Automotive, Collision Repair, Machining, Electrical, Welding and Industrial Maintenance. Workforce Continuing Education has several courses that lead to a state or national credential such as Law Enforcement, Paramedic and Detention Officer training programs. HCC also offers short-term training programs for those looking to upskill their talent or enter the workforce. The goal of Workforce and Industry is to get you the career you want.

Meeting the needs of our employers locally and across the region is critical to supporting a healthy economy. With that in mind, we always welcome input from those who regularly hire our students and those looking to upskill their workforce or those in need of skills not currently offered at HCC. We are here to serve our industries.

One way HCC meets the needs of both our community and industry partners is simply by listening. We've heard the needs of our homebuilder's construction companies, workforce boards and local government saying they need more skilled employees in the construction industry. We have also listened to the needs of our community looking for opportunities to succeed. Haywood Community College has sought out grant opportunities to help both. We received notification from the Department of Labor in early October that we would be receiving a Project Up grant for \$1.2M to focus on meeting these needs. This grant will allow us the opportunity to help traditionally underserved populations and hard to serve populations by focusing on educating people for careers that have entrepreneurial qualities, upward mobility and good wages while providing a skilled workforce to our industry partners. With over 100 employers and more than 800 unique job postings in the last twelve months the time to start a career in the construction industry is now.

PROJECT UP

HCC is pleased to announce the launch of a new construction program in partnership with the Department of Labor and the Appalachian Regional Commission to uplift people by upskilling their talents and giving their life a new trajectory.

This partnership and grant will allow HCC to partner with the Haywood County Detention Center, the local workforce board, and construction, plumbing and HVAC businesses in the county to implement a training program to target local workforce needs.

This initiative will provide a pathway for entry or re-entry into the workforce with GED certification and job skills training and serve as a pipeline of entry-level talent in the construction industry looking to fill their workforce needs in high demand occupations.

This new opportunity will allow us to work with local businesses to develop an employment program to provide a pipeline of skilled workers to address talent gaps faced by local and regional employers leading to increased economic activity in the region.

COURSE SECTIONS

CREATIVE ARTS

HCC offers year-round continuing education classes and workshops in clay, fiber, metals, wood, painting, drawing, writing, music and more. Our programming offers an innovative, affordable education to follow your passion or start a new hobby.



SPECIAL INTERESTS

Our special interest courses provide a variety of training and certification opportunities. From automotive to notary public, we have classes to take your knowledge and skills to the next level.



CONSTRUCTION SKILLS

Basic Construction Training programs will soon be offered here at HCC. With focus areas in basic construction skills, construction technology, HVAC, and plumbing, we can put you on the right path towards a career in the construction industry.



SMALL BUSINESS CENTER

Thinking about starting a business in Haywood County or growing an existing business? The HCC Small Business Center offers a wealth of programs, services and resources to assist you on your small business journey!



PUBLIC SERVICES

HCC's Public Services department provides a variety of training opportunities. Whether you're entering a new profession, enhancing your current skills, or meeting educational requirements for maintaining credentials, we have what you need to accomplish these goals.



COLLEGE & CAREER READINESS

Our College & Career Readiness programs offer numerous opportunities for people to earn a high school credential, learn to speak English, or gain skills for everyday life goals, all tuition free.



CAREER & COLLEGE PROMISE

The Career & College Promise program allows eligible high school students to earn college credit, tuition-free. Students have the opportunity to meet two graduation requirements, both in high school and college, simultaneously, allowing them to save time and money.





DRAWING & PAINTING

Contact us if you have questions:

📞 828.565.4152 🌐 hcc-creativearts@haywood.edu

STORY ART

Instructor: James Stillwell

Location: Online/Moodle Course **Tuition: \$70**

This art class encourages and guides you to create a visual art piece depicting a meaningful event from your life experience or a fictional story from your imagination. The task posed to you is to think about what would make a dynamic book cover. You will learn how to jump start your imagination, nurture an idea, gather reference material and organize ideas and concepts. We will delve into the use of metaphor, symbolism and realism to convey your concept. Composition, color, freehand sketching and use of models and photography will be covered. The student will have the choice of medium they will use to create their final art piece from drawing to sculpture. What is your Story?

Course Code	Date	Time
CSP 4000 24670	Jan. 6 - Feb. 10	Thursdays 11:00 a.m. - 12:00 p.m.

Registration Date: 12/31/21

PERSPECTIVE ART

Instructor: James Stillwell

Location: Online/Moodle Course **Tuition: \$70**

This course is designed to introduce, simplify and demystify the basics of spatial perspective and linear perspective including 1, 2, & 3 point perspective and how to apply this theory to drawing, painting and graphic arts. The student will learn to make their art compositions more technically accurate and pleasing to the eye whether they are working from reality or their imagination. Fun exercises will be incorporated throughout the course that will be appealing to a range of artistic ability from beginner to advanced and subject matter interest including buildings, landscapes, science fiction, vehicles, cartooning and storytelling.

Course Code	Date	Time
CSP 4000 24671	Feb. 24 - April 7	Thursdays 1:00 p.m. - 2:00 p.m.

Registration Date: 12/17/21

Please find complete course descriptions, supply lists and begin the registration process on our website:

🌐 www.creativearts.haywood.edu

Please note the following when registering for any course:

- Classes are offered on a first-come-first-served basis.
- Students must register and pay by the registration deadline to ensure a spot in the class.
- Students must withdraw at least 24 hours before the course via email or phone to receive a refund.
- Students who do not withdraw and do not show up for class will still be billed for the class.
- Students are not able to register for a class after the class start date.
- For the most up-to-date information on classes, events, facilities, registration and directions, please visit creativearts.haywood.edu or follow us on Facebook:

 Haywood Community College Creative Arts

INTRO TO DRAWING

Instructor: James Stillwell

Location: Creative Arts Building, #7105 **Tuition: \$91**

Let's unleash and nurture your creative side together. Learn to visually interpret what you see and capture this on paper. We will cover basic drawing fundamentals: line, contour, shapes, shading, controlling tones, proportion, perspective and composition. While using pencil or graphite stick, a variety of subject matters will be explored including still life, nature, people and buildings. Students will be given a list of materials to purchase (material cost not included).

Course Code	Date	Time
CSP 4000 24672	Jan. 18 - Feb. 15	Tuesdays 1:00 p.m. - 3:00 p.m.
Registration Date: 1/11/22		

Course Code	Date	Time
CSP 4000 24673	March 22 - April 19	Tuesdays 1:00 p.m. - 3:00 p.m.
Registration Date: 3/15/22		

PORTRAIT DRAWING

Instructor: Jessica Clark

Location: 7000 Building, #7105 **Tuition: \$151**

Learn the basics of portraiture including the proportions of the face, how to draw individual facial features and how to add the illusion of form. Each week we will focus on drawing the facial features then end the course by drawing an accurate portrait.

Course Code	Date	Time
CSP 4000 24720	Jan. 12 - Feb. 16	Wednesdays 6:00 p.m. - 8:00 p.m.

Registration Date: 1/5/22

Course Code	Date	Time
CSP 4000 24720	April 13 - May 11	Wednesdays 6:00 p.m. - 8:00 p.m.

Registration Date: 4/6/22

INTRO TO PAINTING

Instructor: James Stilwell

Location: 7000 Building, #7105 **Tuition: \$86**

Painting is lots of fun and using acrylic paint is one of the best ways to introduce you to creating colorful art. We are going to demystify color theory by exploring the elements of color and how colors relate to each other. You will discover how to limit your color palette with amazing results. The subject matter will be up to you, be it still life, nature, or landscape.

Students must provide their own materials, not included in course cost.

Course Code	Date	Time
CSP 4000 24674	Jan. 18 - Feb. 15	Tuesdays 3:30 p.m. - 5:30 p.m.

Registration Date: 1/11/22

Course Code	Date	Time
CSP 4000 24675	March 22 - April 19	Tuesdays 3:30 p.m. - 5:30 p.m.

Registration Date: 2/15/22



Payment is due upon enrollment for all classes

FIBER & SEWING

Contact us if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

QUILTING

Instructor: Lani Hendrix

Location: 1400 Building, Upstairs

This project-based course is designed for individuals interested in learning the art of quilting. You will choose a project incorporating all the major quilt techniques, and learn to sandwich, quilt, and bind your masterpiece. It's the perfect opportunity to start at the beginning and learn one step at a time—but it's a great refresher course, too. You'll be welcome whatever your background is in quilting!

Course Code	Date	Time
CSP 4000 24706	Jan. 5 - March 16 *no class 2/2	Wednesdays 9:00 a.m. - 2:30 p.m.

Registration Date: 12/29/21 **Tuition: \$208**

Course Code	Date	Time
CSP 4000 24707	Jan. 6 - March 10	Thursdays 5:00 p.m. - 9:00 p.m.

Registration Date: 12/30/21 **Tuition: \$169**

Course Code	Date	Time
CSP 4000 24708	Jan. 7 - March 11	Fridays 9:00 a.m. - 2:30 p.m.

Registration Date: 12/31/21 **Tuition: \$208**

Course Code	Date	Time
CSP 4000 24711	May 4 - July 6	Wednesdays 9:00 a.m. - 2:30 p.m.

Registration Date: 4/27/22 **Tuition: \$208**

Course Code	Date	Time
CSP 4000 24712	May 5 - July 7	Thursdays 5:00 p.m. - 9:00 p.m.

Registration Date: 4/28/22 **Tuition: \$169**

Course Code	Date	Time
CSP 4000 24713	May 6 - July 8	Fridays 9:00 a.m. - 2:30 p.m.

Registration Date: 4/29/22 **Tuition: \$208**

UPHOLSTERY

Instructor: Lani Hendrix

Location: 1400 Building, Downstairs **Tuition: \$185**

Have a sofa that's old and worn out? Or a chair that has lost its beauty? If so, come and make it look new again. This course provides hands-on experience in tool use, various equipment, and techniques of the upholstery profession. You will learn to select fabrics to suit your design and transform that old sofa into a new masterpiece.

Course Code	Date	Time
CSP 4000 24704	Jan. 3 - March 21 *no class 1/17, 2/21	Mondays 10:00 a.m. - 2:00 p.m.

Registration Date: 12/27/21

Course Code	Date	Time
CSP 4000 24705	Jan. 3 - March 21 *no class 1/17, 2/21	Mondays 5:30 p.m. - 9:30 p.m.

Registration Date: 12/27/21

Course Code	Date	Time
CSP 4000 24709	May 2 - August 1 *no class 5/3, 5/30, 6/20, 7/4	Mondays 10:00 a.m. - 2:30 p.m.

Registration Date: 4/25/22

Course Code	Date	Time
CSP 4000 24710	May 2 - August 1 *no class 5/3, 5/30, 6/20, 7/4	Mondays 5:30 p.m. - 9:30 p.m.

Registration Date: 4/25/22

Please note the following when registering for any course:

- Classes are offered on a first-come-first-served basis.
- Students must register and pay by the registration deadline to ensure a spot in the class.
- Students must withdraw at least 24 hours before the course via email or phone to receive a refund.
- Students who do not withdraw and do not show up for class will still be billed for the class.
- Students are not able to register for a class after the class start date.

FINDING ART IN NATURE

HCC's Creative Arts Jewelry instructor Ilene Kay's works of art began when she was about 5 or 6 years old. "I would find treasures outside like sticks or rocks and make collages out of them," she explains. "I have always loved making art. I am inspired by nature."

For more than 25 years, Ilene has used the great outdoors as inspiration to make series and collections where the first piece sparks other pieces and spinoffs soon follow. When Ilene was in college pursuing an art degree at the University of Central Oklahoma, she took a variety of classes such as ceramics and printmaking but it was when she took a jewelry class that she found her passion.

As her sons grew older, they both met women from the east coast which brought Ilene and her husband here as well. "We visited and fell in love with Western North Carolina," Ilene says. "And there's a lot of arts and crafts here."

In her classes, Ilene knows the importance of students learning the skills but it is equally important to have the vision and knowledge to come up with things on their own.

"It is important for students to think about how things are constructed. I like for them to work through challenges together or with my help."

Ilene recommends the enameling course as a way for those interested to get started in jewelry. Students could probably be able to complete a pair of earrings or bracelet in the class and it is a fun way to introduce color to jewelry.

Ilene's work can be found at the Southern Highlands Craft Guild, the Folk Art Center, Moses Cone Memorial Park, the Jeweler's Workbench or Mountain Nest Gallery.



HOMESTEADING

Contact us if you have questions:

📞 828.565.4152 🌐 hcc-creativearts@haywood.edu

THE ORGANIC INDIGO VAT

Instructor: Rebecca Porche

Location: 7000 building, #7306 **Tuition: \$116**

During this one-and-a-half-day workshop, we'll dye sample fabric and silk scarves in indigo, using different resist techniques to create designs. You'll also learn the fundamentals of starting and maintaining an organic indigo vat and go home with your own mini vat!

*Note: Students should bring: an apron, gloves (dishwashing or disposable), a pair of small embroidery scissors/snips and fabric-marking tool of choice. Optional supplies: thimble. Simple hand-sewing skills are helpful.

Course Code	Date	Time
CSP 4000 24728	May 10 & 14	Tuesday 3:00 p.m. - 6:30 p.m. Saturday 11:00 a.m. - 5:00 p.m.

Registration Date: 5/3/22

BEGINNER NATURAL DYES

Instructor: Rebecca Porche

Location: 7000 building, #7105 **Tuition: \$166**

In this course, we'll take a hands-on approach to learning natural dyes. We'll dye a variety of fabrics in different dyes, and students will leave with a small sample collection.

Course Code	Date	Time
CSP 4000 24726	Jan. 29 & 30	Saturday & Sunday 11:00 a.m. - 5:00 p.m.

Registration Date: 1/22/22

PAINTING WITH PLANT DYES

Instructor: Rebecca Porche

Location: 7000 building, #7105 **Tuition: \$165**

Learn how to achieve a range of hues from a single dyepot! On the first day of this 2-day workshop, we'll mix, thicken, and paint with several mordants. We'll dye our fabrics on day 2 and observe as our fabrics take up a range of colors as mordant mixes with dye.

Students should bring: a pair of fabric scissors, 3-4 paintbrushes in various sizes, and fabric design ideas/sketches. Note: a fundamental knowledge of the natural dye process is very helpful.

Course Code	Date	Time
CSP 4000 24727	Feb. 26 & 27	Saturday & Sunday 11:00 a.m. - 5:00 p.m.

Registration Date: 2/19/22

BACKYARD BEE KEEPING WORKSHOP

Instructor: David Zachary

Location: 7000 building, #7121 **Tuition: \$57**

This one-day workshop will introduce backyard beekeeping basics for individuals considering the possibility of maintaining a honeybee apiary. Prior knowledge about honeybees is not required. Subjects covered include: the importance of honeybees in our environment, types of honeybees, purchasing bees, equipment, protective clothing, and NC State beekeeping regulations. Additionally, attendees will have the opportunity to see like honeybees at work and taste some raw mountain honey from Zbees apiary.

Reference material: Flottum, Kim. *The Backyard Beekeeper*, 4th edition: *An Absolute Beginner's Guide to Keeping Bees in Your Yard and Garden*, Beverly, MaQuarto Publishing Group, 2018.

Course Code	Date	Time
CSP 4000 24691	Jan. 7	Friday, 1:00 p.m. - 5:00 p.m.

Registration Date: 12/31/21

BACKYARD BEE KEEPING

Instructor: David Zachary

Location: 7000 Building, #7121 **Tuition: \$283**

Backyard Beekeeping is a fun, but intensive 12-week course designed for those individuals who are seriously interested in maintaining a honeybee apiary. Prior knowledge about honeybees is not required! Subjects covered will include the science of apiculture, types of honeybees, purchasing bees, equipment, protective clothing, and the importance of honeybees to the environment. In addition, students will receive practical experience with setting up beehives, managing an apiary, and controlling hive pests or diseases. Students will inspect and document hive inspections, analyze honey, estimate hive populations, and winterize hives. Students need to purchase their textbook and bring it to the first session. A good source is on Amazon. Any version is acceptable, eBook, Paperback, or Spiral bound.

COURSE TEXTBOOK (Not included): Flottum, Kim. *The Backyard Beekeeper*, 4th Edition: *An Absolute Beginner's Guide to Keeping Bees in Your Yard and Garden*, Beverly, MA: Quarto Publishing Group, 2018.

Course Code	Date	Time
CSP 4000 24692	March 18 - June 3 *no class 4/15	Fridays 2:00 p.m. - 5:00 p.m.

Registration Date: 3/11/22

INTRODUCTION TO SOAP MAKING: LAVENDER OATMEAL SOAP

Instructor: Rachel Austin **Tuition:** \$96

Location: 7000 building, #7105

Basics of soap chemistry, safety precautions, equipment, and most importantly, the art of soap making will be covered in this workshop with a focus on the alchemy of the soothing qualities of lavender and oatmeal. Each student will make and take home two pounds of goat milk process lavender oatmeal soap. All supplies are included, but please wear long sleeved shirts, close-toed shoes, and bring an apron if you have one.

Course Code	Date	Time
CSP 4000 24718	March 12 & 13	Sat. 10:00 a.m. - 3:00 p.m. Sun. 10:00 a.m. - Noon

Registration Date: 3/5/22

SPRING WRAPPED SOAP

Instructor: Lauren Medford

Location: 7000 building, #7105 **Tuition:** \$79

Students will learn the basics of soap-making and patterned wrapping paper. Students will leave with a completed soap loaf and wrapping for their cut bars to use as gifts for the Spring season.

Course Code	Date	Time
CSP 4000 24617	March 19	Saturday, Noon - 3:00 p.m.

Registration Date: 3/12/22

JEWELRY

Contact us if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

BASICS OF ARGENTIUM®

Instructor: Ilene Kay

Location: 7000 Building, #7231 **Tuition:** \$327

Learn the basics of how to fuse Argentium® Silver and create an ensemble of jewelry. You will make earrings, stacking rings, link bracelet and a pendant. Argentium® is a high karat sterling silver alloy which has many advantages over traditional sterling silver. The advantages during fabrication are fusing ability, easier clean up, fire stain resistant, tarnish resistant and hypoallergenic.

Course Code	Date	Time
CSP 4000 24687	Jan. 25 - March 1	Tuesdays, 12:00 p.m. - 4:00 p.m.

Registration Date: 1/18/22

INTERMEDIATE ARGENTIUM®

Instructor: Ilene Kay

Location: 7000 Building, #7231 **Tuition:** \$264

A continuation of working with Argentium® Silver to create jewelry. You will continue building on the skills from the basics of Argentium® and learn the traditional granulation technique. You will make a great pair of earrings and a ring. Argentium® is a high karat sterling silver alloy which has many advantages over traditional sterling silver. The advantages during fabrication are fusing ability, easier clean up, fire stain resistant, tarnish resistant and hypoallergenic.

Course Code	Date	Time
CSP 4000 24689	March 8 - April 5	Tuesdays, Noon - 4:00 p.m.

Registration Date: 3/1/22

Payment is due upon enrollment for all classes



BASIC STRINGING TECHNIQUES

Instructor: Sharon “Nirado” Sloan

Location: 7000 Building, #7231 **Tuition:** \$107

Students will learn the basics of designing and constructing any gemstone necklace and bracelet. Areas of focus in the class are commercial clasp attachment, gemstone placement, focal beads, length determination, what materials are needed and how to purchase them. The student will have complete basic knowledge on necklace and bracelet construction for all their future endeavors.

Course Code	Date	Time
CSP 4000 24681	Jan. 11 & 18	Tuesdays, 12:00 p.m. - 3:00 p.m.
Registration Date: 1/5/22		

BASICS OF ENAMELING

Instructor: Ilene Kay

Location: 7000 Building, #7231 **Tuition:** \$312

A great introduction to enameling where you will learn the steps to prepare copper for enameling. You will learn a wide variety of techniques, including sgraffito, stencils, rubber stamps and ink, frit, glass stringers, graphic on enamel and applying decals. Students will have the option of using precut shapes or cutting their own shapes.

Course Code	Date	Time
CSP 4000 24688	Jan. 25 - March 1	Tuesdays, 5:00 p.m. - 9:00 p.m.
Registration Date: 1/18/22		

USING WIRE IN JEWELRY

Instructor: Nirado Sloan

Location: 7000 Building, #7231 **Tuition:** \$230

The use of wire in jewelry making is essential. Students will learn how, when and where to use wire; gauges, shapes, etc. as well as explore the multiple uses of wire in making jewelry such as a simple wire wrapping a stone, wire jig, wrapping loops on beads, bails, clasps, chains, etc. Projects the student will learn how to make and take home are a wire wrapped stone pendant with chain and clasp to complete the necklace, wire shaped earrings, if time allows a wire constructed bracelet. Gemstone beads can be added to the pieces.

Course Code	Date	Time
CSP 4000 24679	March 2 - 30	Wednesdays, 12:00 p.m. - 3:00 p.m.
Registration Date: 2/23/22		

BASIC CLOISONNE

Instructor: Ilene Kay

Location: 7000 Building, #7231 **Tuition:** \$287

An introduction to cloisonne enameling on fine silver where you will learn the steps to make your own enamel jewel. The class will cover preparing the silver, bending fine silver wire, applying, and firing the enamels and finishing the jewel.

Course Code	Date	Time
CSP 4000 24690	March 8 - April 5	Tuesdays, 5:00 p.m. - 9:00 p.m.
Registration Date: 3/1/22		

LEVEL 1 INTRODUCTION TO METALSMITHING

Instructor: Sharon “Nirado” Sloan

Location: 7000 Building, #7231 **Tuition:** \$302

This 8-week level 1 beginning course introduces you to the world of metalsmithing. Students will begin learning and using skills for basic tool usage; light torch work, hammering, piercing (sawing), shaping, coloring with patinas, texturing, and more. This class will provide the student with a strong foundation to continue studying metalsmithing if they choose to, or just enjoy the projects we do in class. This class is designed for beginning students and students who have some experience yet want to fine tune their skills. The class projects will not only develop skills but will be fun for yourself to wear or will make fabulous gifts you will be proud to give.

Course Code

CSP 4000 24677

Date

Jan. 6 - Feb. 24

Time

Thursdays,
Noon - 3:00 p.m.

Registration Date: 12/31/21



LEVEL 2 METALSMITHING: BRINGING IN THE HEAT

Instructor: Sharon “Nirado” Sloan

Location: 7000 Building, #7231 **Tuition:** \$247

With basic skills behind us and an ability to create metal jewelry, we move on to joining metals with heat. Students will explore, practice and develop a love for joining metals with solder and heat. In level 1, the torch was introduced to teach the student how to use heat to soften the metal for forming. In level 2, we expand our skills to joining metals together to create a form and design. How to purchase materials will be part of the lessons of the class and students will purchase their own materials as part of the learning process. The projects in this class are: bracelet, ring, earrings, pendant. The student will be working with wire and sheet metal, copper or silver, patina or not to patina. The projects are chosen to help develop the skills being taught.

Prerequisites: Must have taken Level 1 Introduction to Metalsmithing or an equivalent. Some metal experience is necessary for this class. Students are responsible for their own supplies and will be directed by the instructor in their purchases.

Course Code

CSP 4000 24678

Date

March 3 - April 21

Time

Thursdays,
Noon - 3:00 p.m.

Registration Date: 2/24/22

LEVEL 3 METALSMITHING: STONE SETTING

Instructor: Sharon “Nirado” Sloan

Location: 7000 Building, #7231 **Tuition:** \$221

With metal working experience behind us, we move on to setting stones. We will explore several different methods of setting stones; bezel, prong, flush setting, tube setting. The projects are the individual student's choice, the focus will be on setting stones in the project.

Prerequisites: Must have taken level 1 and 2 or the equivalent. The ability to successfully work with metal is essential before setting stones. Students are responsible for purchasing their own materials for the course.

Course Code

CSP 4000 24680

Date

April 28 - June 9

Time

Tuesdays,
Noon - 4:00 p.m.

Registration Date: 4/21/22

METAL FORGING & ABS COURSES

Contact us if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

BEGINNING HANDWROUGHT

Instructor: Josh Lyle

Location: 3300 Building, #3327 **Tuition: \$507**

This course covers ideas and techniques for designing, heating and shaping metal. Topics include hammer control, use of power tools and advanced techniques such as metal lamination. Upon completion, students should be able to use traditional and contemporary techniques to make objects such as buckles, vessels, pendants and blades.

Course Code	Date	Time
CSP 4000 24701	Jan. 10 - May 2	Mondays, 6:00 p.m. - 10:00 p.m.

Registration Date: 1/3/22

ADVANCED HANDWROUGHT

Instructor: Josh Lyle

Location: 3300 Building, #3327 **Tuition: \$507**

This course further covers ideas and techniques for designing, heating and shaping metal. Topics include hammer control, use of power tools and advanced techniques such as metal lamination. Upon completion, students should be able to use traditional and contemporary techniques to make objects such as buckles, vessels, pendants, and blades. *Students must have taken Beginning Handwrought to be admitted to this course.

Course Code	Date	Time
CSP 4000 24702	Jan. 11 - April 26	Tuesdays, 6:00 p.m. - 10:00 p.m.

Registration Date: 1/4/22

TOOL MAKING

Instructor: Josh Lyle

Location: 3300 Building, #3327 **Tuition: \$505**

This course covers the use, design, and construction of a variety of Blacksmithing tools. Topics will include punching eyes, wrapped eyes, punching, slitting, and upsetting. The student will be able to make basic hand tools for Blacksmithing as well as harden and temper steels to suit the application. *Students must have taken Beginning Handwrought to be admitted to this course.

Course Code	Date	Time
CSP 4000 24703	Jan. 12 - April 27	Wednesdays, 6:00 p.m. - 10:00 p.m.

Registration Date: 1/5/22

CAMP/HUNTING KNIFE

Instructor: Ken Hall

Location: 3300 Building, #3327 **Tuition: \$309**

In this three-day class, students will be instructed on how to construct a Camp or Hunting Knife, including handle material selection, and forging techniques. Materials and supplies will be provided to make a finished Camp Knife.

Course Code	Date	Time
CSP 4000 24695	April 8, 9, 10	Friday, Saturday & Sunday 8:00 a.m. - 5:00 p.m.

Registration Date: 3/25/22

KNIFE SHEATH CLASS

Instructor: Ken Hall

Location: 3300 Building, #3327 **Tuition: \$174**

In this two-day class, students will be instructed on how to construct a knife sheath, material selection, and techniques. Materials and supplies will be provided to make a finished knife sheath.

Course Code	Date	Time
CSP 4000 24696	May 14 & 15	Saturday & Sunday 8:00 a.m. - 5:00 p.m.

Registration Date: 4/29/22

CHEF KNIFE

Instructor: Ken Hall

Location: 3300 Building, #3327 **Tuition: \$309**

In this three-day class, students will be instructed on how to construct a chef knife, including handle material selection, and forging techniques. Materials and supplies will be provided to make a finished chef knife.

Course Code	Date	Time
CSP 4000 24697	July 15, 16, 17	Friday, Saturday & Sunday 8:00 a.m. - 5:00 p.m.

Registration Date: 6/24/22

SCOTTISH SGIAN DUBH KNIFE

Instructor: Ken Hall

Location: 3300 Building, #3327 **Tuition: \$309**

In this three-day class, students will be instructed on how to construct a Scottish Sgian Dubh Knife, including handle material selection, and forging techniques. Materials and supplies will be provided to make a finished knife.

Course Code	Date	Time
CSP 4000 24693	Feb. 11, 12, 13	Friday, Saturday & Sunday 8:00 a.m. - 5:00 p.m.

Registration Date: 1/28/22

Payment is due upon enrollment for all classes

ABS INTRODUCTION TO BLADESMITHING

Instructor: ABS Certified Master Bladesmith

Location: 3300 Bldg, #3327/3337 **Tuition:** \$1,381.25

This class is for beginning knifemakers. Students will be introduced to the concepts and techniques needed to make a knife. Students are taught metal selection; blade function and different blade design will be discussed. Hand forging to shape, normalizing, heat treating, grinding and tempering will all be taught. These semi-finished blades will be tested for their cutting ability, edge holding, hardness and flexibility. Students should be able to make a blade which will pass the equivalent of a Journeyman Smith Performance Test. Successful completion of this course will reduce the required three (3) year waiting period as an ABS Journeyman Smith judging in two years. This is a two-week long class and will be taught by an ABS Certified Master Bladesmith.

Course Code	Date	Time
CSP 4000 24694	March 14 - 25	Monday - Friday 8:00 a.m. - 5:00 p.m.

Registration Date: 2/21/22

Course Code	Date	Time
CSP 4000 24698	July 25 - Aug. 5	Monday - Friday 8:00 a.m. - 5:00 p.m.

Registration Date: 7/1/22

ABS HANDLES AND GUARDS

Instructor: ABS Certified Master Bladesmith

Location: 3300 Bldg, #3327/3337 **Tuition:** \$722

This class is designed to continue the course of study set forth in the ABS Introduction to Bladesmithing course. This class includes detailed information on creating handles, both full tang and hidden tang, guards, butt caps, decorative file work, spiral dagger handles, handle material choices, guard material choices, pin stock, adhesives and overall finish. Students will be instructed on how to finish off a professional looking knife. Participants are expected to possess the skill and knowledge to forge, grind and heat treat blades prior to this class. A limited amount and type of materials will be provided, students are welcome to furnish and bring their own handle and guard material. It is required that students enrolling in this workshop provide their own, finished blades ready to be completed. This is a week-long class and will be taught by an ABS Certified Master Bladesmith.

Course Code	Date	Time
CSP 4000 24700	June 6 - 10	Monday - Friday 8:00 a.m. - 5:00 p.m.

Registration Date: 4/25/22

ABS SLIP JOINT FOLDER

Instructor: ABS Certified Master Bladesmith

Location: 3300 Building, #3327 **Tuition:** \$730

Construction deals with the relationship of design, fit, finish, and component parts will be covered in detail. Students will be instructed on how to finish off a professional looking knife. Participants are expected to possess the skill and knowledge to forge, grind and heat treat blades prior to this class. A limited amount and type of materials will be provided, students are welcome to furnish and bring their own handle and guard material. This is a week-long class and will be taught by an ABS Certified Master Bladesmith.

Course Code	Date	Time
CSP 4000 24699	May 2 - 6	Monday - Friday 8:00 a.m. - 5:00 p.m.

Registration Date: 4/11/22



MUSIC

Contact us if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

STRINGS CLASS 1

Instructor: Ashely Winters

Location: 7000 Building, #7315

Strings Class 1 is for students with little to no strings experience! During this course, you will learn proper instrument position and finger placement in addition to plucking and bow articulation. Violin, viola, and cello are welcome. Together we will learn basic concepts such as ear-training exercises, scales and classical and folk tunes. Students will also learn take-home practice techniques, as well as some ensemble and performance techniques in a fun and comfortable environment. Bring your bow to string, and let's begin!

Students must obtain textbook & course materials which are NOT included in the cost of course: "Essential Elements for Strings 1" by Hal Leonard Publishing. Students must also rent or own their instrument.

Course Code	Date	Time
CSP 4000 24722	Jan. 31 - April 18	Mondays 5:00 p.m. - 6:30 p.m.
Registration Date: 1/25/22		Tuition: \$203

Course Code	Date	Time
CSP 4000 24724	April 25 - July 25	Mondays 5:00 p.m. - 6:30 p.m.
Registration Date: 4/17/22		Tuition: \$219

Payment is due upon enrollment for all classes

STRINGS CLASS 2

Instructor: Ashely Winters

Location: 7000 Building, #7315

Students must be placed into this course by either having completed String Class 1 or by preparing a piece. Violin, viola, and cello are all welcome in this class. During this session, we will continue the physical & theoretical music skills from String Class 1, but the goal will be focused more on playing as an ensemble, going much deeper into performance studies. On week 2, I will be presenting a few practice pieces separate from our books that we will work on as a group and perform at the end of the course. Bring your bow to string and let's begin!

Students must obtain textbook & course materials which are NOT included in the cost of course: "Essential Elements for Strings 2" by Hal Leonard Publishing. Students must also rent or own their instrument.

Course Code	Date	Time
CSP 4000 24723	Jan. 31 - April 18	Mondays 7:00 p.m. - 8:30 p.m.
Registration Date: 1/25/22		Tuition: \$203

Course Code	Date	Time
CSP 4000 24725	April 25 - July 25	Mondays 7:00 p.m. - 8:30 p.m.
Registration Date: 4/17/22		Tuition: \$219



PHOTOGRAPHY

Contact us if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

iPHONE PHOTOGRAPHY

Instructor: Jessica Clark

Location: 7000 Building, #7105 **Tuition: \$82**

Learn how to use the iPhone as your only camera. We will discuss how to use the default apps as well as third-party applications to make stunning photographs that were once only possible with dedicated lens cameras. Other class topics include editing photos on your phone as well as photo back-up and sharing options. Students must bring their own smart phone and smart phone tripod.

Course Code	Date	Time
CSP 4000 24719	Feb. 23 - March 16	Wednesdays, 6:00 p.m. - 8:00 p.m.

Registration Date: 2/16/22

Course Code	Date	Time
CSP 4000 24721	April 12 - May 3	Tuesdays, 6:00 p.m. - 8:00 p.m.

Registration Date: 4/5/22

PRINTMAKING

Contact us if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

HAND PRINTED CARDS: VALENTINE EDITION

Instructor: Lauren Medford

Location: 7000 Building, #7105 **Tuition: \$85**

In this one-day class, we will design, carve, and print greeting cards for the upcoming holiday. Students will have a set of handprinted cards and envelopes. No printmaking experience is required!

Course Code	Date	Time
CSP 4000 24716	Feb. 12	Saturday, 10:00 a.m. - 2:00 p.m.

Registration Date: 2/5/22

BUDGET FRIENDLY PRINTMAKING

Instructor: Lauren Medford

Location: 7000 Building, #7306 **Tuition: \$235**

This course introduces the endless possibilities of low-budget printmaking! We will incorporate everyday objects to create unique prints. Students will learn basic printmaking techniques and processes such as stamp-making, block printing, and monotypes! Upon completion, students will be able to produce printed images utilizing various processes. Emphasis is placed on processes that do not require a printing press. No printmaking experience is required!

Course Code	Date	Time
CSP 4000 24714	Feb. 3 - March 10	Thursdays, 11:00 a.m. - 2:00 p.m.

Registration Date: 12/29/21

Course Code	Date	Time
CSP 4000 24733	June 2 - July 7	Thursdays, 11:00 a.m. - 2:00 p.m.

Registration Date: 5/26/22

SPRING WRAPPED SOAP

Instructor: Lauren Medford

Location: 7000 building, #7105 **Tuition: \$79**

Students will learn the basics of soap-making and patterned wrapping paper. Students will leave with a completed soap loaf and wrapping for their cut bars to use as gifts for the Spring season.

Course Code	Date	Time
CSP 4000 24617	March 19	Saturday, Noon - 3:00 p.m.

Registration Date: 3/12/22

SURFACE DESIGN PRINTMAKING

Instructor: Lauren Medford

Location: 7000 building, #7306 **Tuition:** \$247

This course focuses on utilizing basic printmaking techniques and processes to create unique surface designs for paper and fabric projects! Projects will include gift wrapping paper, gift-box making, greeting cards, and any other paper or fabric projects of the student's choice. Upon completion, students will be confident in expanding on techniques from this class to produce surface designs for larger projects including quilting and upholstery fabrics. No printmaking experience is required!

Course Code	Date	Time
CSP 4000 24715	Feb. 3 - March 10	Thursdays, 2:30 p.m. - 5:30 p.m.

Registration Date: 12/29/21

Course Code	Date	Time
CSP 4000 24731	June 2 - July 7	Thursdays, 2:30 p.m. - 5:30 p.m.

Registration Date: 5/26/22



POTTERY

Contact us if you have questions:

828.565.4152  hcc-creativearts@haywood.edu

INTRODUCTION TO THE POTTERY WHEEL

Instructor: Seth Echlin

Location: 7000 Building, #7221 **Tuition:** \$293

This course will cover basic wheel throwing skills, including centering, throwing, and trimming of basic forms. You will come out of this class with at least one finished cup, bowl, and flowerpot or vase.

Course Code	Date	Time
CSP 4000 24729	Jan. 24 - March 23	Mondays & Wednesdays, 9:30 a.m. - 11:30 a.m.

Registration Date: 1/14/22

SUMMER INTRODUCTION TO THE POTTERY WHEEL

Instructor: Seth Echlin

Location: 7000 Building, #7221 **Tuition:** \$293

Come play in clay for your summer Vacay! This course will cover basic wheel throwing skills, including centering, throwing, and trimming of basic forms. You will come out of this class with at least one finished cup, bowl, and flowerpot or vase.

Course Code	Date	Time
CSP 4000 24730	May 23 - July 20	Mondays & Wednesdays, 9:30 a.m. - 11:30 a.m.

Registration Date: 5/16/22

Payment is due upon enrollment for all classes

WOOD

To register or if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

WOODWORKING FOR BEGINNERS: KEEPSAKE BOX

Instructor: Bill Weinert

Location: 7000 Building, #7121 **Tuition: \$215**

This course will guide students through the construction of a Keepsake box of their own design, using basic woodworking tools that are easily accessible. No prior woodworking experience is necessary.

Course Code	Date	Time
CSP 4000 24684	Jan. 10 - Feb. 16	Mondays & Wednesdays 5:00 p.m. - 7:00 p.m.

Registration Date: 1/3/22

WOODWORKING FOR BEGINNERS: SMALL TABLE

Instructor: Bill Weinert

Location: 7000 Building, #7121 **Tuition: \$215**

This course will build on skills students have learned in the previous class and guide them through the construction of a small table of their own design, using basic woodworking tools that are easily accessible. No prior woodworking experience is necessary, but classes are recommended in order.

Course Code	Date	Time
CSP 4000 24685	Feb. 21 - March 30	Mondays & Wednesdays 5:00 p.m. - 7:00 p.m.

Registration Date: 2/14/22

WOODWORKING FOR BEGINNERS: SIMPLE CHAIR

Instructor: Bill Weinert

Location: 7000 Building, #7121 **Tuition: \$215**

This course will build on skills students have learned in the previous two classes and each student will design their own simple chair which they will construct using basic woodworking tools that are easily accessible. No prior woodworking experience is necessary, but classes are recommended in order.

Course Code	Date	Time
CSP 4000 24686	April 4 - May 11	Mondays & Wednesdays 5:00 p.m. - 7:00 p.m.

Registration Date: 3/28/22

FLY ROD MAKING

Instructor: Tommy Thomas

Location: 7000 Building, #7121 **Tuition: \$358**

Build or restore your own fly rod. The course reviews the methodology of rod building which will consist of techniques that are well over 100 years old. All materials will be provided but students are welcome to bring a rod for evaluation and restoration.

Course Code	Date	Time
CSP 4000 24669	Feb. 1 - March 24	Tuesdays & Thursdays 6:00 p.m. - 8:00 p.m.

Registration Date: 1/25/22

CREATIVE ART FROM NATURE

Instructor: James Stilwell

Location: 7000 Building, #7105 **Tuition: \$72**

Free your creative side by reawaking and deepening your innate connection to the natural world. This course will guide the participant in creating art from items found in nature. This could be anything from abstract to realistic as you are only limited by your imagination. We will explore concepts of composition, patterns and shapes, light and form, elements of color and more. You will also get tips on tuning into nature and how to be an active participant in nature, not just another observer.

Course Code	Date	Time
CSP 4000 24676	March 25 - May 6	Fridays 1:00 p.m. - 3:00 p.m.

Registration Date: 3/18/22

Payment is due upon enrollment for all classes

WRITING

To register or if you have questions:

☎ 828.565.4152 🌐 hcc-creativearts@haywood.edu

CREATIVE FICTION WRITING

Instructor: Kerry Garvin

Location: Online/Remote **Tuition:** \$159

This is a creative writing workshop class for writers of all levels who are interested in writing fiction, encompassing such genres as novel writing, narrative poetry, the short story, and flash fiction. The workshop format means that your work and development as a writer will be at the center of this class. Students will become familiar with fiction writing through critical reading of writers from various fiction genres and lively in-class discussions. Teachings and exercises on the elements of craft—character, structure, narrative voice, plot, and theme—will be explored each week. Writing prompts for generating new story ideas and honing craft will be given at the start of every class. Each student will draft and revise pieces that will be constructively discussed in class. Students will also submit weekly constructive critiques of their peers' work and are expected to come to class prepared to discuss one another's work in detail. In our final class, students will gain knowledge on the process of being published—from developing pitches to writing query letters to agents, editors, and publishers.

Course Code

CSP 4000 24682

Date

Jan. 11 - March 8

Time

Tuesdays,
5:15 p.m. - 7:15 p.m.

Registration Date: 1/4/22

CREATIVE NONFICTION WRITING

Instructor: Kerry Garvin

Location: Online/Remote **Tuition:** \$159

This is a creative writing workshop course for writers who are interested in creative nonfiction writing in the literary genres of memoir, travel writing, the personal essay, new journalism, and narrative poetry. Students will become familiar with craft elements such as voice, structure, audience, as well as how to pitch projects to literary agents, editors, and publishers. Students are encouraged to experiment with narrative styles outside of their custom, and to use humor and other techniques to hook readers. The workshop format means that your work and development as a writer will be at the center of this class. We will read literature by some of the best-known authors of the past century, as well as by some of the most accomplished writers at work today, to inspire and challenge us. Yet, the bulk of the class will be spent developing, discussing and improving your own original work, providing constructive criticism to your peers, and engaging in lively discussions during writers' workshops.

Course Code

CSP 4000 24683

Date

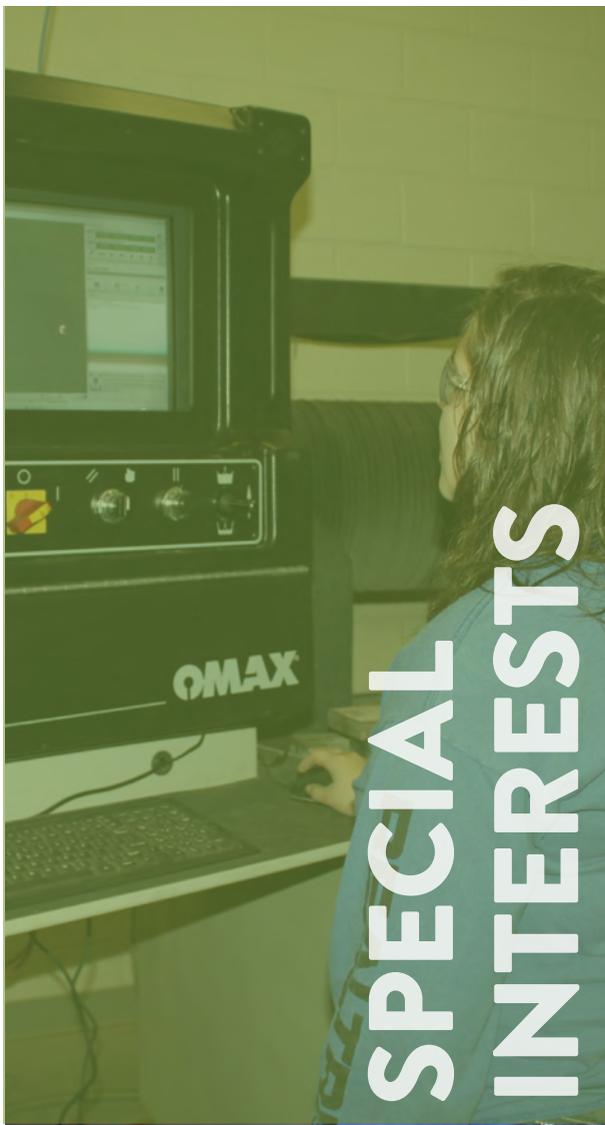
March 22 - May 10

Time

Tuesdays,
5:15 p.m. - 7:15 p.m.

Registration Date: 3/15/22





NOTARY PUBLIC EDUCATION

To register or if you have questions:

☎ 828.627.4669 🌐 dmassey@haywood.edu

Location: Public Safety Training Facility

Tuition: \$75

This course covers the qualifications, procedures, and certification for becoming a notary. Pursuant to the NC Notary Act, to apply for commissioning as a notary, you must: be 18 years of age or older and a legal resident of the U.S.; be able to speak, read and write English; have a high school diploma or equivalent; and reside or have a regular place of work or business in N.C.

Upon completion of this course with a passing exam grade of 80%, a person is eligible to make application with the NC Secretary of State Office. The required textbook, Notary Public Guidebook for North Carolina is not included in the cost of the course. Students are encouraged to read through the textbook prior to attending the course. Students must present a current photo ID to be admitted to class.

Time: Saturdays, 9:00 a.m. - 6:00 p.m.

WORKFORCE DEVELOPMENT

To register or if you have questions:

☎ 828.564.5128 🌐 HCC-HRDtraining@haywood.edu

HUMAN RESOURCES DEVELOPMENT

Human Resources Development (HRD) courses provide skills assessment, employment skills training, and career development and enhancement. The courses are offered in blocks to equip you with the knowledge, values, and practical skills essential for successful job placement and retention.

Enrollment may be tuition-free if the participant qualifies for at least one of the following items:

- Currently unemployed
- Has received notification of a pending layoff
- Is working and eligible for the Federal Earned Income Tax Credit
- Is working and earns wages at or below two hundred percent (200%) of the federal poverty guidelines

COURSE	DATE
MLS-3874-11296	January 8
MLS-3874-11297	January 22
MLS-3874-11298	February 5
MLS-3874-11299	February 19
MLS-3874-11300	March 5
MLS-3874-11301	March 19
MLS-3874-11302	April 2
MLS-3874-11303	April 16
MLS-3874-11304	May 7
MLS-3874-11305	May 21

Payment is due upon enrollment for all classes

NIMS MACHINING

To register or if you have questions:

☎ 828.627.4669 🌐 HCCIndustryTraining@haywood.edu

NIMS MACHINING LEVEL ONE CERTIFICATION

Times: Mondays - Thursdays starting at 5:30 p.m.

Haywood Community College will offer a two-part Machining course through Workforce Continuing Education for students to earn a nationally recognized NIMS Machining Level One certification.

Upon successful completion of both courses, you will be interview eligible with local manufacturers. Scholarships are available to cover the cost of each class as part of the Governor's Emergency Education Relief (GEER) Scholarship Program.

MEC-3010-11283 NIMS Certification Class One

Tuition: \$386.25 **Date:** January

HORTICULTURE

To register or if you have questions:

☎ 828.627.4669 🌐 sritch@haywood.edu

NATIVE PLANTS AND ECOLOGY

Location: 9000 Building, #9126

Tuition: \$212.50 (incl. fees)

This course covers native plant identification, culture, and roles in local ecology. Emphasis is placed on ecosystems, addressing invasive species, and practical reintroduction of those native species. This course will also involve and encourage community efforts to improve wild and private spaces. Students will also build skills in naturalized landscaping and some propagation.

Date

April 4 - Sept. 12

Time

Mondays,
10:00 a.m. - Noon

INTRODUCTION TO PERMACULTURE

Location: 9000 Building, #9126

Tuition: \$212.50 (incl. fees)

This course will focus on sustainable landscaping and living practices. Students will gain an understanding of microclimates, livestock integration, water management and productive communities. Focus points will include efficient energy use, permaculture gardens and planting techniques.

Date

April 4 - Sept. 12

Time

Mondays,
12:20 p.m. - 2:30 p.m.

Payment is due upon enrollment for all classes

HORTICULTURE - Coming this Fall

PROPAGATION

Mondays 9:00 AM - 11:00 AM

This course is a study of sexual and asexual reproduction of plants. Emphasis is placed on seed propagation, grafting, stem and root propagation, micro propagation and other propagation techniques. Upon completion, students should be able to successfully propagate ornamental plants.

PLANT MATERIALS - I

Mondays 11:20 AM - 1:20 PM

This course covers identification, culture, characteristics and use of plants focusing on trees and shrubs. Emphasis is placed on nomenclature, identification, growth requirements, soil preference and landscape applications. Upon completion, students should be able to demonstrate knowledge and utilization of plant materials.

SOILS & FERTILIZERS

Mondays 1:45 PM - 3:45 PM

This course covers the physical and chemical properties of soils and soil fertility and management. Topics include soil formation, classification, physical and chemical properties, testing, fertilizer application and other amendments. Upon completion, students should be able to analyze, evaluate and properly amend soils.

TRUCK DRIVER TRAINING

To register or if you have questions:

☎ 828.564.5128 🌐 ddburchfield@haywood.edu

CDL CERTIFICATION

Location: TBD

Tuition: \$1,876.00 (incl. fees)

Haywood Community College is partnering with Caldwell Community College and Technical Institute to offer a Truck Driver Training program in our community.

This course teaches proper driving procedures, safe driver responsibility, commercial motor vehicle laws and regulations, and the basic principles and practices for operating commercial vehicles. The course work includes motor vehicle laws and regulations, map reading, vehicle maintenance, safety procedures, daily logs, defensive driving, freight handling, security, and fire protection. Highway driving training exercises and classroom lectures are used to develop the student's knowledge and skills. Upon successful completion, students are qualified to take the Commercial Driver's License exam and are employable by commercial trucking firms. They may also become owner-operators and work as private contract haulers.

Date

May 23 - Aug. 1

Time

Mon-Thrs: 8:00 a.m. - 5:30 p.m.
Friday: 8:00 a.m. - Noon

Orientation

May 2, 10:00 a.m.

Registration

May 9, 10:00 a.m.



DEFENSIVE DRIVING

To register or if you have questions:

☎ 828.565.4241 🌐 rssutton@haywood.edu

The District Attorney Wants You To Be A Safe Driver! Have you received a speeding citation? You can now enroll in the National Safety and Health Council Defensive Driving 4-hour course. The Safe Driving Program may prevent assessment of insurance points or premium surcharges on your policy and/or points on your North Carolina driver's license. This program is made available by the 30th Judicial District (Haywood, Jackson, Swain, Clay, Cherokee, Macon, and Graham Counties).

Anyone may take this class, even if you have not received a ticket. The benefit of taking a defensive driving course is being able to keep you and other drivers safe on the road. Excellent information is included for all drivers, including new drivers.

To Register:

- Drivers must register no later than three days prior to the class beginning.
- No late arrivals will be admitted to class.
- Refunds will NOT be granted for failure to attend class.
- The cost of the class is \$75 for DDC-4 and \$130 for DDC-8 * NO Personal Checks Accepted*
- You must register in person on the main campus of Haywood Community College.

DEFENSIVE DRIVING DDC-4 CLASSES

Location: Public Safety Training Facility, #9123

Tuition: \$75 (personal checks not accepted)

DDC-4 is a fast paced, NSC-certified-instructor led, interactive, four-hour, driver-improvement program that makes an ideal refresher course. After completing the course, attendees will receive both a certificate and wallet-sized card that many auto insurance companies honor by offering an annual premium discount. (Please contact your auto insurance carrier to determine if a discount will be provided.)

Topics:

- Aggressive driving and road rage
- Fatigue and drowsy driving
- How driver behavior and mental conditions affect driving
- Defensive driving techniques
- The crash impact on passengers
- How to avoid a collision and case study scenarios
- Personal driving style evaluation
- Hazard recognition and collision avoidance
- Emotional impairment, common driving irritation and “pet peeves”
- The “fatal four” causes of a crash
- Driving skills inventory and assessments
- Occupant protection laws and graduate driver's licensing
- Vehicle malfunctions and maintenance

Time: Mondays, 6:00 p.m. - 10:00 p.m.

COURSE CODE

DATE

SEF-3001-15199	January 10
SEF-3001-15200	February 7
SEF-3001-15201	March 7
SEF-3001-15202	April 4
SEF-3001-15203	May 2
SEF-3001-15204	June 6
SEF-3001-15205	July 11



DEFENSIVE DRIVING DDC-8 CLASSES

Location: Public Safety Training Facility #9123

Tuition: \$130 (personal checks not accepted)

The DDC Attitudinal Dynamics of Driving class assesses an individual's behavior and then involves students in developing a plan to improve driving behavior.

Newly revised, this eight-hour, highly interactive course engages students in relearning road rules along with exercises designed to help them understand the connection between choices and consequences and helps them develop a plan to change their driving choices and behaviors. Available in English and Spanish, this course is also offered in a six-hour format to meet the guidelines and content requirements for court and state government traffic safety and ticket diversion programs.

Participants will be provided with the knowledge, skills and techniques to improve their driving-related choices, and thereby avoid collisions and decrease future violations. Participants discuss the citations that brought them to class, test their knowledge of core traffic rules and learn that it is up to them whether they drive poorly or properly and the consequences of their choices. Same Day Defensive Driving Certificates!

Times: Saturdays, 8:00 a.m. - 5:00 p.m.

COURSE CODE	DATE
SEF-3001-15184	January 15
SEF-3001-15185	February 12
SEF-3001-15186	March 12
SEF-3001-15187	April 9
SEF-3001-15188	May 14
SEF-3001-15189	June 11
SEF-3001-15190	July 9

AUTOMOTIVE

To register or if you have questions:

☎ 828.564.5128 🌐 ddburchfield@haywood.edu

OVERSIZE ESCORT VEHICLE CERTIFICATION

Location: Pine Building, #1607

Times: Saturday, 8:00 a.m. - 5:00 p.m.

Tuition: \$75

This course is designed to meet the training requirements set by the NC Department of Transportation to certify Oversize-Overweight load escort vehicle drivers. Course components consist of defensive driving, escort driver requirements, skills training, and an exam.

DATE January 8

NC AUTO SAFETY INSPECTION

Instructor: Heather Patterson

Location: Pine Building, #1607

Tuition: \$75

This course covers the operation of a public inspection station and station facilities, inspection rules and procedures (for brakes, lights, horn, steering, wipers, directional signals, tires, mirrors, exhaust system, etc.) Safety inspectors are responsible for knowing all the information in the NC Safety Inspection Manual. Initial (new) and Recertification courses are 8 hours.

Day: Wednesdays & Thursdays

Time: 6:00 p.m. - 10:00 p.m.

COURSE CODE	DATE
AUT-3129-11306	Jan. 12 & 13
AUT-3129-11307	Feb. 2 & 3
AUT-3129-11308	March 2 & 3
AUT-3129-11309	April 6 & 7
AUT-3129-11310	May 4 & 5
AUT-3129-11311	June 1 & 2
AUT-3129-11312	July 6 & 7

OBD II CERTIFICATION

Instructor: Heather Patterson

Location: Pine Building, #1607 **Tuition: \$75**

OBD II certification is required in all current emissions counties. The course is designed to prepare auto technicians and service personnel as OBD emission inspectors for motor vehicles. Course topics include regulations and test inspection procedures required by the NC DMVC for OBD emission inspectors.

These courses require **PRE-REGISTRATION**.

Students must attend class both days to receive credit with the NC DMV.

Day: Wednesdays & Thursdays

Time: 6:00 p.m. - 10:00 p.m.

COURSE CODE	DATE
AUT-3129-11313	Jan. 19 & 20
AUT-3129-11314	Feb. 16 & 17
AUT-3129-11315	March 16 & 17
AUT-3129-11316	April 20 & 21
AUT-3129-11317	May 18 & 19
AUT-3129-11318	June 15 & 16
AUT-3129-11319	July 20 & 21



COMING SOON!
SCHOLARSHIPS AVAILABLE

If you have questions:

📞 828.564.5128 🌐 ddburchfield@haywood.edu

CORE CLASS:

The introduction to Basic Construction Skills is a prerequisite to the Construction Technology, HVAC and Plumbing courses. These courses will provide a foundation to continue your coursework for your focus area.

CORE CLASS TOPICS:

- Build Your Future in Construction
- Basic Safety
- Construction Math
- Hand Tools
- Construction Drawings
- Basic Rigging
- Communication Skills
- Employability Skills
- Materials Handling

CONSTRUCTION TECHNOLOGY

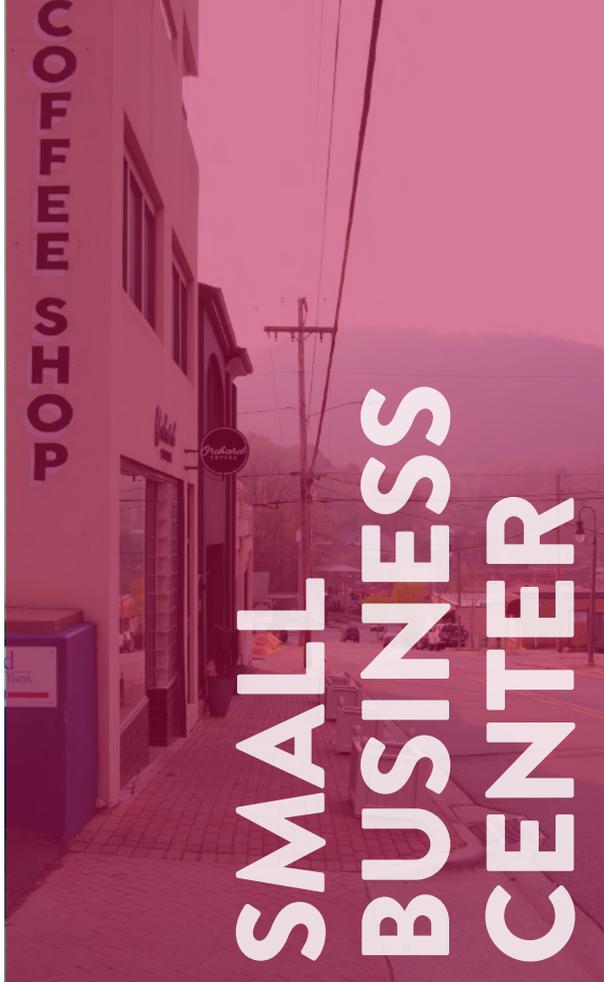
Understanding a variety of techniques in the construction industry will build a solid foundation for any career path. From masonry to woodworking, these courses will cover the necessary elements to your future focus area. Students will learn about key topics in the areas of framing, finishing, safety, fittings, and more.

HVAC

Learn the ins and outs of the HVAC industry to start your new career path to become a certified HVAC/R technician. Our program offers four levels of certification, from the basics to customer relations. Students will learn about key topic areas such as troubleshooting, systems management, duct systems and vents, air quality, and much more.

PLUMBING

Be part of this high-demand industry by learning the skills needed to be a trusted employee in the plumbing field. With four levels of certification, students will learn skills from fittings to systems. Key topic areas will be covered such as water pressure, pumps, venting, piping, and much more.



BUSINESS STARTUP SERIES

To register

📞 828.627.4512 🌐 SBC.haywood.edu

HOW TO START A BUSINESS

Speaker: Russ Seagle

Understand the basics of starting a business in this seminar that takes you from idea to opportunity. Learn key strategies for startup, financing and marketing, as well as important information about legal issues, licensing, zoning, operations and more. Realize the importance of a self-assessment and how to evaluate the feasibility of your business idea. Discover the resources available to help you start and successfully operate your business.

January 14 • 9:00 a.m. - 11:00 a.m. (online)

January 21 • 9:00 a.m. - 11:00 a.m. (online)

January 28 • 9:00 a.m. - 11:00 a.m. (online)

BASICS OF BOOKKEEPING

Speaker: tenBiz

Gain a workable knowledge of how to properly record financial transactions for your business. Discover the three most important financial reports and how to use them to make the best informed business decision. If you're a new business owner or need a refresher on the basics of accounting, this seminar is designed for you.

March 16 • 10:00 a.m. – Noon (online)

HOW TO FIND YOUR CUSTOMERS

Speaker: tenBiz

Market research isn't just for startups; it's an important ongoing process for every small business. Developing a focused and effective marketing plan requires up-to-date market analysis. Discover the variety of market research tools that will give you information about your industry and customers. Get the data you need to test the feasibility of a new business, find the competition and potential customers interested in your proposed product or service.

February 8 • 6:00 p.m. – 8:00 p.m. (online)

The Small Business Center at Haywood Community College actively serves current and prospective Haywood County Small Businesses. HCC's Small Business Center provides FREE, confidential, one-on-one counseling services; seminars, webinars and workshops; resource referrals; and much more. In addition to SBC resources, Haywood County is home to Startup Haywood, a resource rich platform empowering entrepreneurs and small businesses to succeed by quickly and easily connecting them to support programs, essential business training and one another.

Supportedly

Startup Haywood

Serving Haywood County

Visit the Small Business Center online at **SBC.HAYWOOD.EDU** as an introduction to how we can guide you through the steps of starting, expanding, and sustaining a small business.

**Dates, locations, and delivery methods are subject to change.*

Seminars are subject to cancellation.

Visit SBC.haywood.edu for schedule updates.

FINANCING YOUR SMALL BUSINESS

Speaker: tenBiz

How do I finance my small business? What loan option is the best fit for my business? Great questions!

Financing a small business can be a bit overwhelming for many small business owners and idea thinkers. Navigating the options available even more so. During this seminar, attendees will explore different types of funding sources and learn more about the lending process.

January 20 • 1:00 p.m. - 3:00 p.m. (online)

MARKETING YOUR BUSINESS

Speaker: Russ Seagle

Marketing for the 21st century small business is more dynamic and challenging than ever. Discover how to most effectively and efficiently use the many marketing tools available. Gain insights to understand and reach your customer, analyze your industry and business environment, and differentiate between branding, advertising, and grassroots marketing. Explore the components of an effective marketing plan in this seminar.

February 2 • 10:00 a.m. - Noon (online)

HOW TO WRITE A BUSINESS PLAN

Speaker: Russ Seagle

A business plan can be the most important tool a small business owner has. Learn how to turn your ideas into a solid plan for financing and long-term success. This seminar teaches you the important components of a business plan and helps you lay the foundation for a winning plan. Find out how marketing, operations, and finance are interrelated. Discover how a business plan is used by potential lenders, the dos and don'ts of writing a plan and steps for making the process easy. This seminar is designed for new and established business owners.

January 27 • 6:00 p.m. - 8:00 p.m. (online)

BUSINESS TAX ESSENTIALS

Speaker: tenBiz

Gain a solid understanding of taxes required for small business owners and develop the best tax strategy for your business. Become familiar with the latest tax forms and procedures for both state and federal taxes. Discover how everyday business decisions can have tax implications that can affect your bottom line. This seminar is important for both new and experienced business owners.

February 28 • 6:00 p.m. - 8:00 p.m. (online)

GENERAL SMALL BUSINESS SEMINARS

To register

 828.627.4512

 SBC.haywood.edu

HOW TO MITIGATE RISKS AND RECOVER FROM UNEXPECTED DISASTERS

Speaker: tenBiz

As an entrepreneur, you can never be too prepared to protect your company from potential threat and risk. Risks come in many different forms and it's important to know the different types of risks that exist for your small business. During this seminar, you will learn how to be properly equipped to deal with these situations before they jeopardize the success of your business.

February 9 • 5:30 p.m. - 8:30 p.m. (online)

BULLETPROOF YOUR BUSINESS

Speaker: Russ Seagle

What can we learn from The Great Depression, recessions, inflation, and now COVID and its effects? History has much to teach us about businesses that weathered the worst the world could throw at them. This program will show you how large and small companies bulletproofed themselves against bad economic times, labor shortages, budget cuts, disappearing customers, higher costs, natural and manmade disasters, and more. If THEY could make it, YOU can too! You'll get the tools you need to survive (and THRIVE) through the worst conditions.

April 28 • 1:00 p.m. - 3:00 p.m. (online)

BUSINESS PLANNING POWER HOURS

Speaker: tenBiz

Thursdays • Noon - 1:00 p.m. (online)

The Small Business Center at Haywood Community College will offer a free webinar series - Business Planning Power Hour for current and prospective small business owners who are short on time and ready to build a business plan or revisit a current plan.

The one-hour webinar “power hours” will address business planning tools, tips, tricks and resources to help you create or strengthen your business plan.

Seminars in the Business Planning Power Hour series include:

March 3 - Structure and Resources: This seminar includes a quick overview of the core components of the business plan, resources to assist in development and time blocking for successful completion.

March 10 - Market Plan: This seminar provides a look into Industry Analysis, Market Analysis, Competitive Analysis and Market Strategy Development.

March 17 - Financials: This seminar covers the basics of creating a Financial Summary and its importance to the overall business plan. Resources will be highlighted and shared.

MARKETING

CANVA 1.0

Speaker: tenBiz

Would you like to have sharp and cleverly designed marketing pieces for your business? Good news, you don't need experience in graphic design or even an investment in expensive software to do so. This session will show you how to use Canva, a free, web-based resource that will allow you to go from being a beginner to a master at graphics overnight! Learn how to create and publish professional and creative marketing designs that include brochures, flyers, social media graphics, logos and more that would normally cost you a fortune. Turn your imagination into finished designs in minutes!

March 21 • 1:00 p.m. - 3:30 p.m. (online)

CANVA 2.0

Speaker: tenBiz

If you're obsessed with Canva, you're not alone! This session is for the small business owner who has started using Canva but wants a deeper dive to learn more fun tools you can use to promote your business. In this workshop, you will learn advanced techniques on the Canva platform, including creating designs from scratch, uploading your own graphics, Canva Pro features, presentations and much more.

March 25 • 1:00 p.m. - 3:30 p.m. (online)

BRAND NEW - RESULTS DRIVEN SMALL BUSINESS MARKETING

Tuesdays, March 1 - April 12 • 5:00 - 7:00 p.m. (online)

Speaker: Martin Brossman

Six-Part Certificate Program Series—take one or take them all!

How to Get Better Customers, Make More Money & Stay Fiercely Competitive

This series has been developed from over 15 years of training small and micro businesses in NC on how to market with little or no marketing budget.

March 1 - Maximize Your Competitive Advantage as a Small Business - Honing your “Only” (2hr Session)

Learn how to evaluate what makes your product or service have the highest demand for customers that pay well and you enjoy working with. Refining how to fill a clear need that the right customers will value, recommend and promote.

This training will include:

- Gaining greater focus on your unique in-demand offering
- Mapping out what you are offering that is in demand for the correct customer
- How to take the next steps and set yourself up to win

March 8 - Building a Powerful Ground Game for your Business Success! (2hr Session)

Learn how to get your best customers to refer you to 1 to 3 new customers and become raving fans. We cover the anatomy of effective referral and relationship marketing that drives more business.

This training will include:

- How to give a higher value for less work that gets your customers to refer you more!
- Understand how to ask for referrals that are profoundly respectful of your customers.
- A structure for discovering and communicating your highest value to the customers.

March 15 - Building the Right Web Presence to Support Continual Growth of Your Business. (2hr Session)

Learn how to set priorities on the right expansion of your web presence to support your ground game and attract the customers that provide you the highest value. 1st, 2nd, and 3rd priority for building your online presence. We address directories, websites, social media, videos, and more. It will also include:

- Mapping your customer's journey to you
- Understanding which web presence is right for you
- What next steps you need to take that are within your budget and capacity.

March 22 - Using the Right Social Media and Directories to Gain Business (2hr Session)

What you need to know about each of the social media platforms and directories to gain the most from them. Facebook, Instagram, Twitter, Pinterest, ShapChat, TikTok, LinkedIn, YouTube, and more are addressed in this training.

This training will include:

- What you need to know about which social media platforms enable you to invest your time wisely
- Beginning your content marketing channel in a sustainable way
- A process to organically collect relevant content

March 29 - Choosing the Right Online Paid Marketing to Drive Sales (2hr Session)

Learn how to create paid ads in the right place on a tight budget to gain results. This seminar will show you how to track your online success and adjust to improve performance. We primarily focus on Facebook and Google to explain the concepts that apply to others.

This training will include:

- What you need to know about "bidding" on ads
- The components of an effective ad and ad campaign
- Where to start and learn at minimum risk

No class April 5

April 12 - Growing a Sustainable Business of Increasing Value (2hr Session)

Learn how to build your value, brand, and reputation in a changing world that is responsive and adaptive. Participants will learn how to anticipate the next product or service before your customers realize they need it. Learn keys to expansion, growth, responsiveness, and deepening the equity in the business, and ways to expand your income streams.

This training will include:

- Enhancing your reputation
- Dealing with challenges and negative reviews
- Re-evaluating your customer persona, marketing plan and new offerings

WE ARE HAYWOOD STRONG

Haywood County has a strong community support network to help small businesses thrive, and in times of adversity, this support network comes together for those in need. Facing a pandemic in 2020 dealt a blow to our small business community unlike anything in recent history. For many businesses in Haywood County, just when the recovery process was beginning, Mother Nature served up another blow with historic flooding from the aftermath of Tropical Storm Fred in August 2021.

Support for community members and small businesses impacted by area flooding showed the strength and resiliency of our community. Our Haywood Community College Small Business Center shifted gears to assist, joining a network of others to form the **Haywood Strong Disaster Relief Fund**, a locally funded grant for small businesses impacted by the floods. Created by the **Haywood Business Support Task Force**, Haywood Strong is a collaboration between the **Haywood County Chamber of Commerce**, the **Mountain West Partnership**, **WCU**, **UNC-A**, **Small Business Technology Development Center**, and **Mountain Bizworks**. Through Haywood Strong, qualified businesses were awarded small grants to aid in flood recovery for their business.

“Starting as your new SBC Director in September, I saw first-hand what a beautifully resilient community you are. From the challenges faced with COVID, to recent flooding disasters, it is amazing to see how this community pulls together for one another in times of need. As we look ahead, I am excited to connect with the small business owners that drive our local economy, for you are the fabric that holds us together. I welcome hearing from you about your needs so that your SBC can offer the resources, programming, and support to help you succeed with your small business.” ~Ashley Swanger, SBC Director.

As part of the flood disaster response, the US Small Business Administration (SBA) opened a Business Recovery Center at HCC’s Regional High Technology Center. SBA Representatives assisted in answering questions and completing applications for low-interest disaster loans for both businesses and individuals. Through these loans, funds were used to repair damaged or destroyed real estate, machinery and equipment, inventory, and other business assets. Funds were also available for flood mitigation such as constructing a safe room or storm shelter, sump pump, or French drain to help protect property and occupants from future damage caused by a similar disaster.

Small businesses could also apply for SBA Economic Injury Disaster Loans (EIDL) to help meet working capital needs, such as ongoing operating expenses. While the physical damage disaster loan application deadline is November 8, 2021, Small Businesses impacted by the floods have until June 8, 2022, to apply for SBA EIDL assistance.

The Small Business Center has numerous programs in place to support our local small businesses, but it is in emergency situations such as natural disasters or a global pandemic where the true collaboration of partnerships comes to light. Through the SBC, your small business has access to all the resources the center has to offer, most free of charge. Whether you’re considering a new business or business expansion, buying or selling a business, or want to join a seminar on everything from social media to bookkeeping, we encourage you to use our resources and partners to support your business success.

We are here for you and look forward to connecting.

#haywoodstrong



Photo taken by Phillip Turner

SUMMITS AND SPECIAL INTEREST

To register

📞 828.627.4512 🌐 SBC.haywood.edu

PROFESSIONAL CRAFT ARTIST BUSINESS SUMMIT

April 8 • 9:00 a.m. - 3:00 p.m.

Speaker: tenBiz

Experience a one-day conference specifically designed to address the needs and challenges faced by current and prospective craft artist business owners. Arts based businesses are unique ventures and require special business planning methods. This one-day event will provide you with the tools needed to move your business forward.

MINDSPARK

First Wednesday, monthly • Noon - 1:00 p.m.

Speaker: tenBiz

Get Good at Getting Money for Your Small Business
January 5 • Noon - 1:00 p.m.

Everyone Needs Employees! Discover How to Recruit
and Keep Them
February 2 • Noon - 1:00 p.m.

What's It Really Take to Be an Entrepreneur?
March 2 • Noon - 1:00 p.m.

Organization and Time Management for Small Business
Owners
April 6 • Noon - 1:00 p.m.

Rebuilding Relationships with Unhappy Customers
May 4 • Noon - 1:00 p.m.

Small Business Experts and Organizations You Should
Get to Know
June 1 • Noon - 1:00 p.m.

NONPROFIT BUSINESS SUMMIT

April 4 • 9:00 a.m. - 3:00 p.m.

Speaker: tenBiz

If your organization has a small operating budget but you want to gain experience and insight from a conference, this Business Summit designed specifically for Nonprofits is a must for you and your team! This full-day, FREE event includes guest speakers who will share creative ideas and solutions that will help you be more effective and inspire action. Learn more about donor relations, board and staff development, communications, marketing and more - choose the sessions that fit your situation best. Complete with a variety of session types and opportunities, the event provides the energy, takeaways and strategies you need to accelerate change.

EmPOWERing AGRIBUSINESS SERIES

January 20 - March 24 • 6:00 p.m. - 7:00 p.m.

A series designed to address the unique needs of current and perspective Agribusinesses. Series will be offered in coordination with EmPOWERing Mountain Food Systems.

- **January 20** - Online Farm Taxes Explained: Property, Equipment and Sales. Dive deeper into farm taxes as they pertain to the many different sides of your farming business. Ask a local farmer about their experience navigating taxes and learn some tips of your own.
- **January 27** - Online Sales Platforms for Direct to Consumer Sales: There are many choices to consider! Hear what works for some regional farmers and determine which platform may be a good fit for your operation.
- **February 3** - Agritourism in Southwestern NC- Trends and Storytelling, NCSU researchers spent a year learning from regional providers. What are their findings and recommendations? How is the NC Farms App helping to promote regional agriculture?
- **February 10** - Airbnb, HipCamp and Harvest Host: Exploring farm visit options for lodging on your farm. Hear farmer success stories.
- **February 17** - Using Social Media to Promote your Farm Business: Facebook, Insta, and Twitter: how to get followers and keep them!
- **February 24** - Liability for On Farm Visits: Protect your visitors, your farm and home.
- **March 10** - Making Value Added Products at Home: Regulations for a Home Certified Kitchen & Marketing Options.

- **March 17** - Food Safety: Good practices and Regulations for the farm and market.
- **March 24** - Farm Service Agency and Natural Resource Management: Services and Cost Share for your Farming Operations.

LUNCH & LEARN SERIES

Sponsored by Sequoyah Fund, in partnership with SWCC
January 5 - June 29 • Noon - 1:15 p.m.

Are you a new business owner or have an idea for a small business? If so, then this lunch and learn series is the perfect opportunity to step away from the office and learn a new topic every week during your lunch hour. Leave inspired and renewed each week with new tools and resources to help you make progress in transforming or launching your small business.

January:

- Cost Saving Strategies for Your Small Business (Jan. 5)
- Knowing Your Small Business Resources (Jan. 12)
- How to Appreciate your Employees (Jan. 19)
- How to Really Connect with Your Customers, In-Person and Online (Jan. 26)

February:

- The Entrepreneurial Mindset (Feb. 2)
- Tell Your Money Where to go Instead of Wondering Where It Went (Feb. 9)
- Take Your Business Pitch from Good to Great (Feb. 16)
- Overcoming the Fear of Becoming Your Own Boss (Feb. 23)

March:

- Budgeting Tips for Your Small Business (March 2)
- How to Price Your Product or Service (March 9)
- How to Get a Small Business Loan (March 16)
- Time Management Tips for Small Business Owners (March 23)
- Customer Service Isn't a Department, It's an Attitude (March 30)

April:

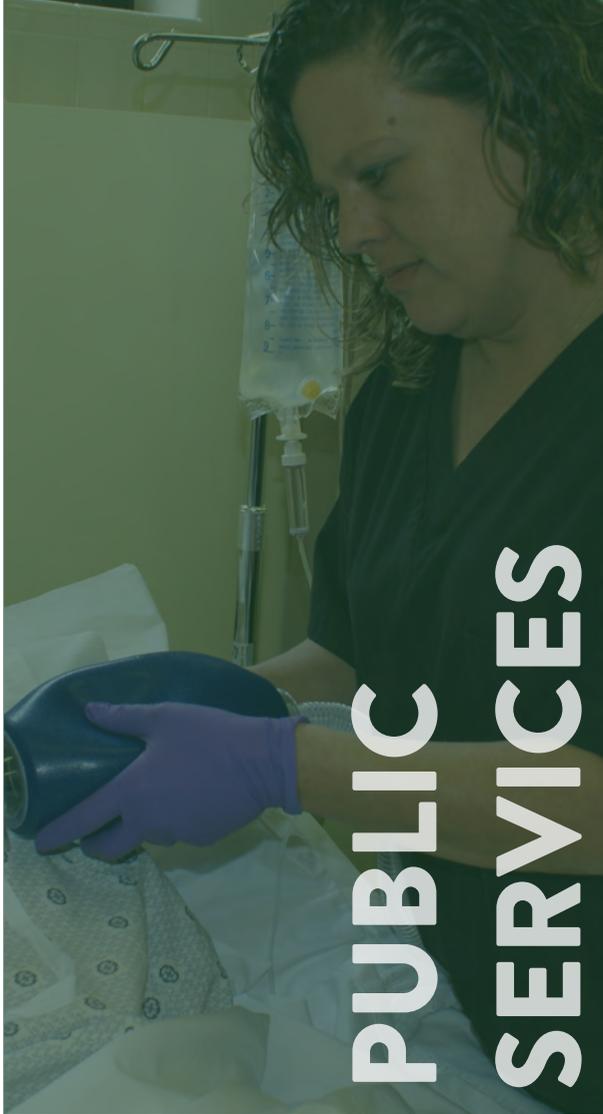
- Secrets to Keeping Customers for Life (April 6)
- Reach Customers Online with Google (April 13)
- Using Networking and Relationships to Grow Your Market (April 20)
- Researching and Analyzing Your Market (April 27)

May:

- Are You Ready to Be an Entrepreneur? (May 4)
- Angry Customers Can Be Your Best Friends (May 11)
- Balance, Boundaries and Burnout in Your Business (May 18)
- Managing Conflicts in Your Small Business (May 25)

June:

- How to Appreciate Your Employees (June 1)
- Effective Networking to Grow Your Small Business (June 8)
- Budgeting and Money Management (June 15)
- How to Set and Manage Goals for Business Success (June 22)
- 8 Things You Should Do Before Starting a Business (June 29)



PUBLIC SERVICES

DETENTION OFFICER CERTIFICATION

Location: Public Services Training Center, HCC Campus
This certification-related Detention Officer Certification Course (DOCC) is offered under guidelines and requirements as set forth by North Carolina Sheriffs' Education and Training Standards Commission. Properly certified State instructors are used in all topic areas. Trainees must successfully pass a state-administered exam as well as demonstrate competency in all skill areas in order to be eligible for certification as a detention officer. Lecture, demonstrations, and practical exercises are primary methods of instruction.
Date: February 15 - March 25

TELECOMMUNICATOR

Location: Public Services Training Center, HCC Campus
This certification-related Telecommunicator Course is designed to meet the training guidelines mandated by the North Carolina Sheriffs' Education and Training Standards Commission. Trainees must successfully pass a state-administered exam as well as demonstrate competency in all skill areas in order to be eligible for certification.
Date: March 1 - 9

LAW ENFORCEMENT

FIRE & RESCUE

To register or if you have questions:

📞 828.627.4548

🌐 HCC-lawenforcementtraining@haywood.edu

To register or if you have questions:

📞 828. 565.4247

🌐 dmassey@haywood.edu

BASIC LAW ENFORCEMENT TRAINING

Location: Public Services Training Center, HCC Campus
Basic Law Enforcement Training (BLET) is designed to give students essential skills required for entry-level employment as law enforcement officers with state, county, or municipal governments, or with private enterprise. This program utilizes State commission-mandated topics and methods of instruction. General subjects include, but are not limited to, criminal, juvenile, civil, traffic, and alcohol beverage laws, investigative, patrol, custody, court procedures, emergency responses, and ethics and community relations.

Date: May 18 - September 16

DAY FIRE ACADEMY

Dates: Jan. 31 - May 6

Time: Monday - Friday
8:00 a.m. - 5:00 p.m.

Location: HCC's Public Safety Training Center,
186 Armory Drive, Clyde N.C.

NIGHT FIRE ACADEMY

Dates: Feb. 1 - Dec. 1

Time: Tuesdays & Thursdays
6:00 p.m. - 10:00 p.m.

Location: HCC's Public Safety Training Center,
186 Armory Drive, Clyde N.C.

Payment is due upon enrollment for all classes

TECHNICAL RESCUER CLASS

Dates: Jan. 31 - May 31

Time: Tuesdays & Thursdays

6:00 p.m. - 10:00 p.m.

Location: HCC's Public Safety Training Center,
186 Armory Drive, Clyde N.C.

DRIVER OPERATOR CERTIFICATION

Dates: Jan. 10 - May 1

Time: Mondays & Wednesdays

6:00 p.m. - 10:00 p.m.

Location: HCC's Public Safety Training Center,
186 Armory Drive, Clyde N.C.

WILDERNESS WEEK

Dates: April 23 - May 1

Location: Camp Hope

LIVE BURN TRAINING

Time: 8:00 a.m. - 5:00 p.m.

Location: HCC's Public Safety Training Center,
186 Armory Drive, Clyde N.C.

Dates:

January 15

February 19

March 19

April 16

May 21

CPR/AHA CLASSES

AMERICAN HEART ASSOCIATION

To register or if you have questions:

☎ 828.565.4103 🌐 HCC-EMSTraining@haywood.edu

AHA HEARTSAVER CPR, FIRST AID, AED

Complete the American Heart Association course for Heartsaver CPR AED and First Aid. Students will watch course videos and complete the hands-on practice for adult, child and infant CPR. Students will use an AED and complete basic first aid skills.

Location: West Waynesville Campus,
24 Hendrix Street, Waynesville, NC 28786

Time: Wednesdays, 5:00 p.m. - 10:00 p.m.

Date: First Wednesday of each month

Tuition: \$60

Course Code

Date:

SEF-3001-61031	Jan. 5
SEF-3001-61032	Feb. 2
SEF-3001-61033	March 2
SEF-3001-61034	April 6
SEF-3001-61035	May 4
SEF-3001-61036	June 1
SEF-3001-61056	July 6
SEF-3001-61058	August 3

AHA BASIC LIFE SUPPORT FOR HEALTHCARE PROVIDERS

Students will watch course videos and complete the hands-on practice for adult, child and infant CPR. Students will use an AED, complete basic first aid skills and complete an AHA written exam.

Location: West Waynesville Campus,
24 Hendrix Street, Waynesville, NC 28786

Time: Wednesdays, 5:00 p.m. - 10:00 p.m.

Date: Third Wednesday of each month

Tuition: \$80

Course Code

Date:

SEF-3010-61029	Jan. 19
SEF-3010-61030	Feb. 16
SEF-3010-61067	March 16
SEF-3010-61068	April 20
SEF-3010-61069	May 18
SEF-3010-61070	June 15
SEF-3010-61071	July 20
SEF-3010-61072	August 17

Payment is due upon enrollment for all classes

ALLIED HEALTH

To register or if you have questions:

☎ 828.565.4145 🌐 HCC-AlliedHealth@haywood.edu

NURSE AIDE I

Location: 9000 Building Room #9125

Date: Starting in Jan. **Tuition:** \$233.25

Short term training that prepares individuals to work as caregivers in a health care setting such as a nursing home, hospital or home health care.

Students will attend class taught by a registered nurse. Approved by the North Carolina Division of Health Service Regulation.

Prerequisites: High School Diploma, GED or reading test results at a 9th grade level or above.

Time: Mondays & Wednesdays: 8:15 a.m. - 2:45 p.m. or
Tuesdays & Thursdays: 8:15 a.m. - 2:45 p.m.

PHLEBOTOMY

Location: 9000 Building Room #9126

Date: Starting in Jan. **Tuition:** \$258.25

This course prepares the student to draw blood specimens from patients in a clinical facility. Students will attend 207 hours of instruction: 87 class hours and 120 clinical hours (clinical hours outside of class time).

Prerequisites: High School Diploma or GED.

Time: Mondays & Thursdays 6:00 p.m. - 9:00 p.m.

PHARMACY TECHNICIAN

To register or if you have questions:

☎ 828.627.4669 🌐 vldevore@haywood.edu

PHARMACY TECHNICIAN TRAINING COURSE

Location: Online

This course prepares students to assist with daily pharmacy operations including medication safety initiatives and quality patient care activities through a variety of online experiences. Upon successful completion of the program, eligible students are required to take the Pharmacy Technician Certification Exam® (PTCE®) to become a PTCB Certified Pharmacy Technician™ (CPhT™). This course is approved for the Career & College Promise Pathway for eligible Haywood County High School students.

Date: January-May 2022

PHARMACY TECHNICIANS & VACCINATIONS: AN ADVANCED TRAINING PROGRAM

Location: Hybrid: Online self-study and in-person
UNC Eshelman School of Pharmacy offers an Accreditation Council for Pharmacy Education® (ACPE®) program designed to provide the necessary information and requirements as outlined by the PREP Act to meet HHS guidelines for initial qualifications of pharmacy technicians to administer vaccines. This interactive program teaches participants the skills necessary to become a source for vaccine information and administration. Included in the price, HCC offers optional American Heart Association® (AHA®) Cardiopulmonary Resuscitation (CPR) certification training.

Date: TBD (in-person held on a Saturday)

Course Hours: 8.5 hours: 1.5-hour online self-study portion, 4-hour CPR training, 3-hour live seminar

PHARMACY TECHNICIAN - ADVANCED TRAINING CERTIFICATES

HCC and UNC Eshelman School of Pharmacy are developing Accreditation Council for Pharmacy Education® (ACPE®) continuing education certification opportunities for pharmacy technicians. Subjects may include Controlled Substances, Hazardous Drug, and Medication History. Pharmacy technicians, pharmacists, or any other pharmacy personnel are encouraged to contact the HCC Pharmacy Technician Program Coordinator for further continuing education topics of interest.

Date: Spring 2022

EMERGENCY MEDICAL SERVICES

To register or if you have questions:

☎ 828.565.4103 🌐 klhoyle@haywood.edu

Emergency Medical Services (EMS) is a system that provides emergency medical care and transportation of sick and injured patients. EMS is most easily recognized when emergency vehicles or helicopters are seen responding to emergency incidents. EMS is much more than a ride to the hospital, though. It is a system of coordinated response and emergency medical care, involving multiple people and agencies. A comprehensive EMS system is ready every day for every kind of emergency. Registration must be submitted at least two days prior to the class starting.

Class Name	Date	Time
PHTLS	Jan. 13 & 19	8a - 5p
ACLS/PALS	Jan. 11	8a - 5p
AMLS	Feb. 1 & 2	8a - 5p
TECC	Feb. 15 & 16	8a - 5p
GEMS	March 18	8a - 5p
TECC	April 4 & 13	8a - 5p
PTEP	April 21	8a - 5p
PHTLS	Mar. 15 & 16	8a - 5p
ACLS/PALS	May 3	8a - 5p
PTEP	May 10	8a - 5p
AMLS	June 3 & 9	8a - 5p
GEMS	July 14	8a - 5p
PHTLS	July 6 & 7	8a - 5p

Location: Classes held at West Waynesville Campus (23 Hendrix Street, Waynesville, NC)

EMERGENCY MEDICAL TECHNICIAN (EMT)

EMTs provide out-of-hospital emergency care and transportation for sick or injured patients who access the EMS system. EMTs have the basic knowledge and skills necessary to stabilize and safely transport patients ranging from non-emergency and routine medical transports to life-threatening emergencies. Obtain certification as an EMT by completing 48 hours of field rotations.

Prior to start date:

- Submit registration form
- Complete reading placement test
- Confirm you have a NC driver's license
- Complete scholarship application

First day of class:

- Confirm clinical availability
- Obtain a copy of: Program Manual, Clinical Policy Manual, course book, Platinum Planner, and Clinical shirt.
- Have your NC OEMS ID

ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT)

If you have a current EMT card and are ready to move to the next level in the EMS, please call (828) 565-4103 or email at HCC-EMSTraining@haywood.edu as we are currently keeping a list of potential students to determine our next start date.

Prior to start date:

- Submit registration form, shot records, and copy of EMT Basic Card
- Complete reading placement test
- Confirm you have a NC driver's license
- Complete scholarship application

First day of class:

- Confirm clinical availability
- Obtain a copy of: Program Manual, Clinical Policy Manual, course book, Platinum Planner, castle branch and Clinical shirt.
- Have your NC OEMS ID

Payment is due upon enrollment for all classes

PARAMEDIC

If you have a current EMT card and are ready to move to the next level in the EMS, our training program can prepare you to become a paramedic.

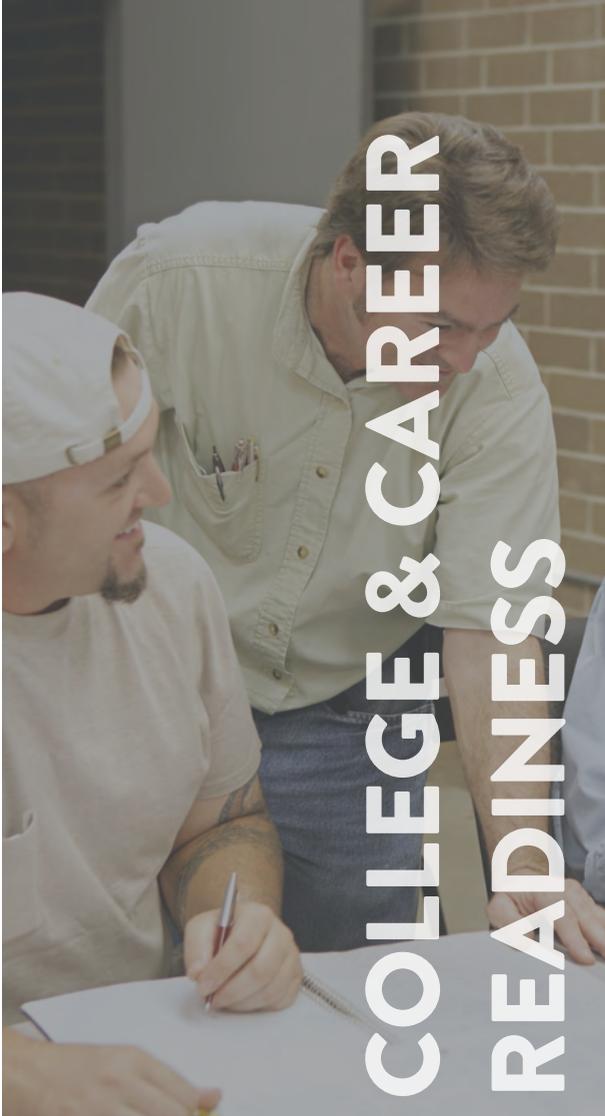
Prior to start date:

- Submit registration form, shot records, and copy of EMT Basic Card
- Complete reading placement test
- Confirm you have a NC driver's license
- Complete scholarship application

First day of class:

- Confirm clinical availability
- Obtain a copy of: Program Manual, Clinical Policy Manual, course book, Platinum Planner, castle branch and Clinical shirt.
- Have your NC OEMS ID
- Copy of degree and/or college transcripts





COLLEGE & CAREER READINESS

College & Career Readiness programs teach basic academic and fundamental skills necessary for tomorrow's jobs.

- Problem Solving
- Organizing
- Listening
- Negotiating
- Creative Thinking
- Leadership

All classes are year-round and free of charge. Orientation to class is required and held weekly.

To register or if you have questions:

☎ 828.627.4700 🌐 HCC-CCR@haywood.edu

REASONS TO ENROLL:

- Complete High School Equivalency Exams (formerly GED®)
- Obtain an Adult High School Diploma
- Review academic skills to enter college
- Improve learning to read job manuals
- Build workplace skills
- Help children with homework

PROGRAM OPPORTUNITIES:

- **Adult High School (AHS) Diploma** -
Program for people ages 16+ to add to their HS credits and complete their HS diploma.
- **High School Equivalency Exams (formerly GED)** -
Classes to help people 16+ prepare for the HSE exams and obtain a HS credential.
- **Adult Basic Education (ABE)** -
Assisting adults with building reading skills, employability skills, and become self-sufficient.
- **English Language Acquisition (ELA - formerly ESL)**-
Multi-level classes for non-native English speakers 16+ who want to improve their English reading, writing, speaking and listening skills.

People 16 or 17 years of age will need to have a minor permission form completed and notarized. Please call for details.



CAREER & COLLEGE PROMISE

Career & College Promise Workforce Continuing Education Pathways

ELIGIBILITY REQUIREMENTS:

High school junior or senior eligibility requirements:

- Have an unweighted, cumulative GPA of 2.8 or higher on high school courses; or
- Demonstrate college readiness in English, reading and mathematics on an assessment.

OR

- Have the recommendation of the high school principal or his/her designee and have the high school principal or his/her designee's rationale for recommendation in place of GPA requirement; and
- Have the recommendation of the college's Chief Academic Officer or Chief Student Development Administrator.

PHARMACY TECHNICIAN

Location: Online

A career as a pharmacy technician prepares students to assist the pharmacist in dispensing medications and advancing patient safety.

Upon successful completion of the program, students are eligible to take the Pharmacy Technician Certification Examination® (PTCE®) which prepares students to become a Certified Pharmacy Technician (CPhT).

Dates: January - May

EMS 4200 EMERGENCY MEDICAL TECHNICIAN

Location: TBD

EMTs provide out-of-hospital emergency care and transportation for sick or injured patients who access the EMS system. EMTs have the basic knowledge and skills necessary to stabilize and safely transport patients ranging from nonemergency and routine medical transports to life-threatening emergencies.

Date: Monday - Friday, 4th class period daily

FIRE FIGHTER TRAINING, BLOCK 2

Location: HCC Main Campus

This course includes Ladders, Ventilation, Ropes & Knots, Search & Rescue, Water Supplies, Hose, Streams, and Appliances, and Emergency Medical Care.

Date: Monday - Friday, 1st class period daily

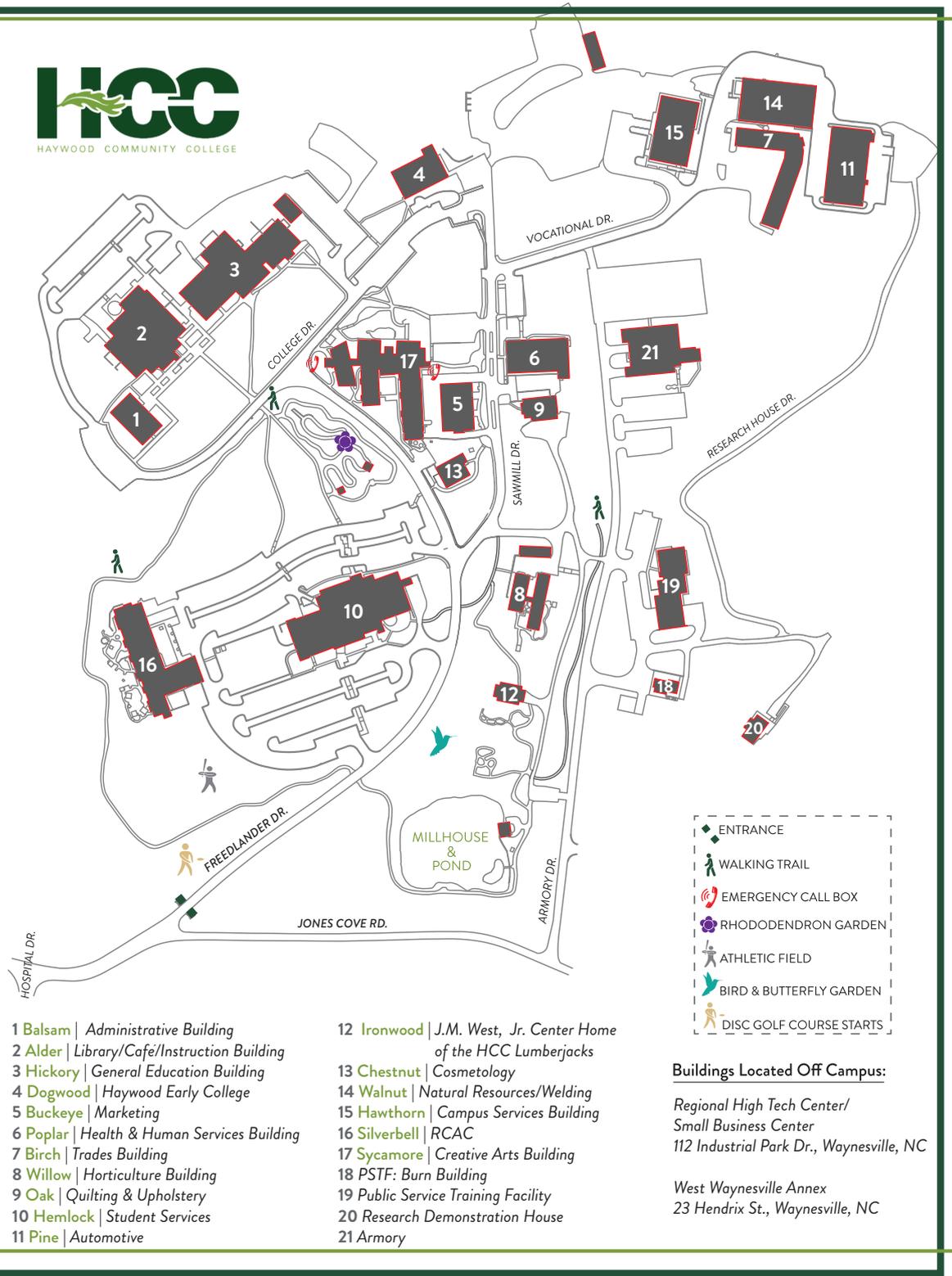
Jessica Honeycutt

📞 828.565.4119 🌐 jhoneycutt@haywood.edu

Courses are offered to CHHS/PHS/THS students. Homeschool or other school systems should contact us.

The Career and College Promise program allows eligible high school students to earn college credit, tuition-free. Students who meet academic eligibility requirements are able to enroll in college classes through career technical education or college transfer pathways.

Courses in these dual credit programs are taught on the high school campuses, at Haywood Community College (HCC), and online. Career and College Promise students have the opportunity to meet two graduation requirements, both in high school and college, simultaneously, allowing them to save time and money.



- 1 Balsam | Administrative Building
- 2 Alder | Library/Cafe/Instruction Building
- 3 Hickory | General Education Building
- 4 Dogwood | Haywood Early College
- 5 Buckeye | Marketing
- 6 Poplar | Health & Human Services Building
- 7 Birch | Trades Building
- 8 Willow | Horticulture Building
- 9 Oak | Quilting & Upholstery
- 10 Hemlock | Student Services
- 11 Pine | Automotive

- 12 Ironwood | J.M. West, Jr. Center Home of the HCC Lumberjacks
- 13 Chestnut | Cosmetology
- 14 Walnut | Natural Resources/Welding
- 15 Hawthorn | Campus Services Building
- 16 Silverbell | RCAC
- 17 Sycamore | Creative Arts Building
- 18 PSTF: Burn Building
- 19 Public Service Training Facility
- 20 Research Demonstration House
- 21 Armory

- ENTRANCE
- WALKING TRAIL
- EMERGENCY CALL BOX
- RHODODENDRON GARDEN
- ATHLETIC FIELD
- BIRD & BUTTERFLY GARDEN
- DISC GOLF COURSE STARTS

Buildings Located Off Campus:

Regional High Tech Center/
Small Business Center
112 Industrial Park Dr., Waynesville, NC

West Waynesville Annex
23 Hendrix St., Waynesville, NC

HCC COVID-19 GUIDELINES

Safety is our top priority for all on-campus activities. We will continue to monitor any guidelines related to COVID-19 and work within those guidelines to provide a safe and positive experience here at HCC.

Our primary goal is to keep students and employees safe, which may result in rescheduling or cancelling classes. Students who are enrolled in classes that have been affected by the pandemic will be given an opportunity to enroll in a section at a later date or receive a refund. We appreciate your continued cooperation, flexibility and understanding as we continue to navigate through these times.



Please find the latest update on our COVID-19 response at the following link: www.haywood.edu/security-and-safety/coronavirus



185 Freedlander Drive
Clyde, NC 28721
haywood.edu

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CONNECT WITH US:



FOR MORE INFO OR TO REGISTER:
haywood.edu | 828.627.4500
EDUCATION CHANGES EVERYTHING

HCC is an equal opportunity institution and does not discriminate on the basis of race, religion, ethnicity, national origin, gender, gender identity, sex, age, disability, genetic information and veteran status. Office of Marketing and Communications. 2021/2022

