Dates, locations, and fees of all courses listed are subject to change.
Map Your Future

GUIDE OUR

WORLD

EST 1965

HAYWOOD COMMUNITY COLLEGE

EDUCATION CHANGES EVERYTHING

haywood.edu
NOTARY PUBLIC EDUCATION
This course covers the qualifications, procedures, and certification for becoming a notary. Pursuant to the NC Notary Act, to apply for commissioning as a notary you must: be 18 years of age or older and a legal resident of the U.S.; be able to speak, read and write English; have a high school diploma or equivalent; and reside or have a regular place of work or business in N.C. Upon completion of this course with a passing exam grade of 80%, a person is eligible to make application with the NC Secretary of State Office. The required textbook, Notary Public Guidebook for North Carolina, is included in the cost of the course. Students are encouraged to read through the textbook prior to attending the course.

Requirement: Students must present a current photo ID to be admitted to class.

Dates: All classes are on Saturdays from 9am-5pm.

<table>
<thead>
<tr>
<th>Course</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSP-4000-15098</td>
<td>1/11/2020</td>
</tr>
<tr>
<td>CSP-4000-11160</td>
<td>2/8/2020</td>
</tr>
<tr>
<td>CSP-4000-11161</td>
<td>3/7/2020</td>
</tr>
<tr>
<td>CSP-4000-11162</td>
<td>4/4/2020</td>
</tr>
<tr>
<td>CSP-4000-11163</td>
<td>5/2/2020</td>
</tr>
<tr>
<td>CSP-4000-11164</td>
<td>6/6/2020</td>
</tr>
<tr>
<td>CSP-4000-11165</td>
<td>7/11/2020</td>
</tr>
<tr>
<td>CSP-4000-11166</td>
<td>8/1/2020</td>
</tr>
</tbody>
</table>

Tuition: $100
Registration: Continuing Education Department at (828) 627-4669.

DEFENSIVE DRIVING
The District Attorney Wants You To Be A Safe Driver! Have you received a speeding citation? You can now enroll in the National Safety and Health Council Defensive Driving 4 hour course. The Safe Driving Program may prevent assessment of insurance points or premium surcharges on your policy and/or points on your North Carolina driver’s license. This program is made available by the 30th Judicial District (Haywood, Jackson, Swain, Clay, Cherokee, Macon, and Graham Counties). Anyone may take advantage of this class, even if you have not received a ticket. The benefit of taking a defensive driving course is being able to keep you and other drivers safe on the road. Excellent information is included for all drivers, including new drivers.

Registration:
• Drivers must register no later than three days prior to the class beginning.
• No late arrivals will be admitted to class.
• You must register in person on the main campus of Haywood Community College.

Tuition: The cost of the class is $75 for DDC-4 and $130 for DDC-8 (No Personal Checks Accepted). Refunds will not be granted for failure to attend class.

DEFENSIVE DRIVING DDC-4 CLASSES:
S indicates a Saturday class

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSP-9920-15130</td>
<td>Defensive Driving DDC-4</td>
<td>1/6/2020</td>
</tr>
<tr>
<td>CSP-9920-15128</td>
<td>Defensive Driving DDC-4S</td>
<td>1/18/2020</td>
</tr>
<tr>
<td>CSP-9920-15132</td>
<td>Defensive Driving DDC-4</td>
<td>2/3/2020</td>
</tr>
<tr>
<td>CSP-9920-15118</td>
<td>Defensive Driving DDC-4S</td>
<td>2/15/2020</td>
</tr>
<tr>
<td>CSP-9920-15133</td>
<td>Defensive Driving DDC-4</td>
<td>3/2/2020</td>
</tr>
<tr>
<td>CSP-9920-15119</td>
<td>Defensive Driving DDC-4S</td>
<td>3/21/2020</td>
</tr>
<tr>
<td>CSP-9920-15134</td>
<td>Defensive Driving DDC-4</td>
<td>4/6/2020</td>
</tr>
</tbody>
</table>

Tuition: $75
Registration: Continuing Education Department at (828) 627-4669.
AUTOMOTIVE

OVERSIZE ESCORT VEHICLE CERTIFICATION
This course is designed to meet the training requirements set by the NC Department of Transportation to certify Oversize-Overweight load escort vehicle drivers. Course components consist of defensive driving, escort driver requirements, skills training, and an exam.

<table>
<thead>
<tr>
<th>Course</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUT-3003-11159</td>
<td>2/8/2020</td>
</tr>
<tr>
<td>AUT-3003-11160</td>
<td>4/4/2020</td>
</tr>
<tr>
<td>AUT-3003-11161</td>
<td>6/13/2020</td>
</tr>
<tr>
<td>AUT-3003-11162</td>
<td>8/8/2020</td>
</tr>
</tbody>
</table>

NC AUTO SAFETY INSPECTION
This course covers the operation of a public inspection station and station facilities, inspection rules and procedures (for brakes, lights, horn, steering, wipers, directional signals, tires, mirrors, exhaust system, etc.) Safety inspectors are responsible for knowing all the information in the NC Safety Inspection Manual. Initial (new) and Recertification courses are 8 hours.

<table>
<thead>
<tr>
<th>Course</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEF-3001-11151</td>
<td>1/7/2020</td>
</tr>
<tr>
<td>SEF-3001-11158</td>
<td>1/21/2020</td>
</tr>
<tr>
<td>SEF-3001-11171</td>
<td>2/4/2020</td>
</tr>
<tr>
<td>SEF-3001-11172</td>
<td>2/18/2020</td>
</tr>
<tr>
<td>SEF-3001-11173</td>
<td>3/3/2020</td>
</tr>
<tr>
<td>SEF-3001-11174</td>
<td>3/17/2020</td>
</tr>
<tr>
<td>SEF-3001-11175</td>
<td>4/7/2020</td>
</tr>
<tr>
<td>SEF-3001-1117</td>
<td>4/21/2020</td>
</tr>
</tbody>
</table>

OBD II CERTIFICATION
OBD II certification is required in all current emissions counties. The course is designed to prepare auto technicians and service personnel as OBD emission inspectors for motor vehicles. Course topics include regulations and test inspection procedures required by the NC DMVC for OBD emission inspectors. The cost is $75 per course. All classes are Tuesdays and Thursdays. Students must attend class both days to receive credit with the NC DMV. The classes are held on the Main Campus in the 1600 building in room 1607. These courses require PRE-REGISTRATION.

For more information, please contact the Continuing Education Department at (828) 565-4241.
For more information, please email Doug Burchfield at ddburchfield@haywood.edu or call 828-564-5128.

WORKFORCE DEVELOPMENT

HUMAN RESOURCE DEVELOPMENT
Human Resources Development (HRD) courses provide skills assessment, employment skills training, and career development and enhancement. The courses are offered in blocks to equip you with the knowledge, values, and practical skills essential for successful job placement and retention. Enrollment may be tuition-free if the participant qualifies for at least one of the following items:

- I am currently unemployed.
- I have received notification of a pending layoff.
- I am working and eligible for the Federal Earned Income Tax Credit.
- I am working and earn wages at or below two hundred percent (200%) of the federal poverty guidelines.

CAREER READY 101
This course will prepare students for the National Career Readiness Certificate and other ACT WorkKeys testing required by local employers. It is highly recommended students take the Career Ready 101 to prepare for the ACT WorkKeys testing. Courses will be held online with the exception of orientation the first night of class.

WORKKEYS TESTING
Haywood Community College is an approved testing site for the ACT WorkKeys curriculum. Students can earn the National Career Readiness Certificate or test for entry level positions with local employers. Testing is held in the afternoons from 5:30pm-10pm. Testing dates for 2020 are as follows:

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD-3003-11197</td>
<td>2/4/2020</td>
</tr>
<tr>
<td>HRD-3003-11198</td>
<td>4/7/2020</td>
</tr>
<tr>
<td>HRD-3003-11199</td>
<td>6/2/2020</td>
</tr>
<tr>
<td>HRD-3003-11200</td>
<td>8/4/2020</td>
</tr>
</tbody>
</table>

Please email us at hcc-hrdtraining@haywood.edu for more information or call 828-564-5128.

CAREER PLANNING
The Career Planning course will help students gain perspective on their career interests while devising a written action to make the goals real and achievable. Classes will be held on Tuesdays from 6pm-10pm in room 9109.

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD-3003-11197</td>
<td>2/4/2020</td>
</tr>
<tr>
<td>HRD-3003-11198</td>
<td>4/7/2020</td>
</tr>
<tr>
<td>HRD-3003-11199</td>
<td>6/2/2020</td>
</tr>
<tr>
<td>HRD-3003-11200</td>
<td>8/4/2020</td>
</tr>
</tbody>
</table>

CAREER READINESS PATHWAYS
The Career Readiness course will help students understand how to obtain the right credential or degree for entry level positions in their field of choice. The course will also help students with soft skills. Soft skills, according to many employers, are the key to securing and retaining long term employment. The course is a complete approach to helping students reach their career goals. Class will be held on Monday and Wednesday nights from 6pm-10pm in room 9109.

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD-3004-11193</td>
<td>1/6/2020</td>
</tr>
<tr>
<td>HRD-3004-11194</td>
<td>3/2/2020</td>
</tr>
<tr>
<td>HRD-3004-11195</td>
<td>5/4/2020</td>
</tr>
<tr>
<td>HRD-3004-11196</td>
<td>7/6/2020</td>
</tr>
</tbody>
</table>

Please email us at hcc-hrdtraining@haywood.edu for more information or call 828-564-5128.
Haywood Community College’s Creative Arts programming offers an innovative, affordable, groundbreaking craft education. Offering 2-year, degree and diploma seeking intensive courses of study through a unique blend of studio experience, classroom education, and hands-on experience. Not only can you pursue your career path in the area of arts, but you can also take a class through our continuing education programming.

Classes are offered on a first-come-first-served basis. Students must register and pay by the registration deadline in order to ensure a spot in the class. Students must withdraw via email or phone in order to receive a refund for the class. Students who do not withdraw and also do not show up for class will still be billed for the class.

For the most up-to-date information on classes, supply lists, events, facilities, registration and directions, please visit creativearts.haywood.edu or follow us on Facebook.

FIBER

NATURAL DYES FOR THE BEGINNER
In this course we’ll take a hands-on approach to learning the natural dyeing process. You will first create samples to see how various dyes are affected by different mordants on a range of natural fabrics, then move on to exploring textile design by applying the knowledge from the samples to create beautiful fabrics. Instructor: Rebecca Porche.

Dates: Wednesdays, Jan. 14 – Feb. 6 (5:30pm-7:30pm)
Tuition: $211
Location: Creative Arts Building, room 7306B
Course Code: CSP 4000 24345
Registration: Deadline is Jan. 7, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

BEGINNING WEAVING: FLOOR LOOM
Begin your journey into the world of weaving. We will practice warping repeatedly during our time together. You will see how the loom helps you produce many weaves on one threading and you will also begin to understand color interactions. You will leave the class with a sampler of structures and four napkins or two towels from your color studies. Instructor: Deanna Lynch.

Dates: Wednesdays, Jan. 15 – Feb. 19 (10am-2pm)
Tuition: $227
Location: Creative Arts Building, room 7306B
Course Code: CSP 4000 24353
Registration: Deadline is Jan. 8, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

EMBROIDERY, NEEDLEWORK & MENDING
Thread and needle are the starting point for this class. No experience required. We will cover basic embroidery stitches, styles and types of needlework and how to select appropriate needles, thread and material. You will have the opportunity to create a set of samples and work on a personal mending project (this could be any household or wearable textile). Instructor: Deanna Lynch.

Dates: Tuesdays, Jan. 21 – Feb. 18 (10am-12pm)
Tuition: $100
Location: Creative Arts Building, room 7306B
Course Code: CSP 4000 24355
Registration: Deadline is Jan. 14, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

BEGINNING WEAVING: RIGID HEDDLE
Over, under then under, over. The simplest weave structure is easy on a rigid heddle loom. Preparing the loom to weave is quick and the loom does all the “over and undering” for you. We will play with color and texture and introduce some finger
manipulated techniques and the option of using more than one heddle. Weave at least one scarf or two towels or placemats during your time in class. Instructor: Deanna Lynch.  
**Dates**: Tuesdays, Jan. 21 – Feb. 18 (1pm-4pm)  
**Tuition**: $153  
**Location**: Creative Arts Building, room 7306B  
**Course Code**: CSP 4000 24354  
**Registration**: Deadline is Jan. 14, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**APPLIQUE FOR EVERYONE**
Learn about the different types of applique in this one-day workshop and try your hand at each technique. Students will go home with samples. Instructor: Rebecca Porche.  
**Dates**: Saturday, Jan. 25 (11am-4pm) or Friday, Feb. 7 (10am-3pm)  
**Tuition**: $77  
**Location**: Creative Arts Building, room 7306B  
**Course Code**: CSP 4000 24346 (Jan. class); CSP 4000 24348 (Feb. class)  
**Registration**: Deadline is Jan. 18 to attend Jan. 25 class and Jan. 31 to attend Feb. 7 class, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**INTERMEDIATE WEAVING: FLOOR LOOM**
This class is for anyone who has taken a beginning weaving class and wants to expand their knowledge. We will talk about how to read weaving drafts, where to find weaving patterns, ideas about selecting colors and yarns. We will also cover some of the main ways to create variety in your weaving. You will leave class with a completed scarf or set of towels and a list of new ideas and places to start. Instructor: Deanna Lynch.  
**Dates**: Tuesdays, Mar. 10 – April 14 (10am-2pm)  
**Tuition**: $227  
**Location**: Creative Arts Building, room 7306B  
**Course Code**: CSP 4000 24404  
**Registration**: Deadline is March 4, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**INTERMEDIATE NATURAL DYE**
In this course we’ll take a deep dive into designing with plant dyes. Students are welcome to work with any substrate they choose: yarn, fabric, even recycled clothing. We’ll play with space-dyeing, discharging mordants, printing with mordants, and shibori. Experiment and execute your visions in a supportive environment. Instructor: Rebecca Porche.  
**Dates**: Tuesdays/Thursdays, March 10 – April 2 (5:30pm-7:30pm)  
**Tuition**: $211  
**Location**: Creative Arts Building, room 7306B  
**Course Code**: CSP 4000 24349  
**Registration**: Deadline is March 3, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**BEGINNING TAPESTRY**
Weave some ‘postcards’ to learn tapestry techniques. Landscapes lend themselves to interpretation in woven form. Learn both disciplined and free form methods to interpret your favorite scenic views in yarn. Prepare the portable loom in an hour or so and begin at once to weave and play with colors and textures to make your small pictures. Looms may not be taken from the classroom but students may bring their own looms in order to weave at home. A small sampler and at least one ‘postcard’ will be completed in class. Instructor: Deanna Lynch.  
**Dates**: Wednesdays, March 11 – 25 (10am-3pm)  
**Tuition**: $166  
**Location**: Creative Arts Building, room 7306B  
**Course Code**: CSP 4000 24375  
**Registration**: Deadline is March 7, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**MORDANT PAINTING (SURFACE DESIGN WITH NATURAL DYES)**
Learn to achieve a range of hues from a single dyepot. On the first day of this 2-day workshop we’ll mix, thicken, and paint with several mordants. We’ll dye our fabrics on day 2 and observe as our fabrics take up a range of colors as mordant mixes with dye. Instructor: Rebecca Porche.  
**Dates**: Saturday & Sunday, March 14 & 15 (11am-4pm)  
**Tuition**: $127  
**Location**: Creative Arts Building, room 7306B  
**Course Code**: CSP 4000 24350  
**Registration**: Deadline is March 7, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**ORGANIC INDIGO DYEING**
During this one-day workshop we’ll dye silk scarves in indigo using different resist techniques to create designs. You will also learn the fundamentals of starting and maintaining an organic indigo vat and go home with your own mini indigo vat. Instructor: Rebecca Porche.  
**Dates**: Friday, April 3 (11am-3pm) or Saturday, May 16 (12-4pm)
**Deanna Lynch**

**All Making is Learning**

Deanna Lynch was first introduced to weaving by her grandfather, who was self-taught. Both her grandmothers were skilled with needle and thread. “It seemed normal at my house to get the sewing machine out and make something regularly,” Deanna explains. “Growing up making and living among handmade things was normal for me, and I think that is partly why weaving has always felt like ‘home.’”

With this background, Deanna enrolled in Haywood Community College’s professional crafts fiber program where she graduated in 2014. She spends her days focusing on custom production work, weaving yardage and dyeing and sewing products for small businesses.

Deanna says weaving is a therapeutic process. “The act of weaving is meditative and takes great attention to detail. There are always new problems to solve and a variety of activities to do when you operate your own creative business.”

As an instructor, Deanna encourages questions, creativity and exploration. “Each student learns from the others and I learn from them all. All making is learning and my main goal is for people to have a positive experience.”

Deanna says weaving is cognitively challenging, requiring dexterity. “It can take time to build up the muscle memory and become comfortable enough to ask questions of the medium and push boundaries. I enjoy teaching weaving because I am able to be a guide in this process.”

At the end of class, Deanna says her students will have fabric they can use and a sense of accomplishment.

---

**Tuition:** $98  
**Location:** Creative Arts Building, room 7306B  
**Course Code:** CSP 4000 24351 (April class) or CSP 4000 24352 (May class)  
**Registration:** Deadline is March 27 for April course, May 9 for May course. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**ADVANCED RIGID HEDDLE**

Learn about using 2 heddles, pick-up sticks, and how to weave more complex patterns on your rigid heddle loom. We will cover these techniques plus a variety of hand-manipulated weaves and learn about how to read weave drafts for rigid heddle weaving. Instructor: Deanna Lynch.  
**Dates:** Tuesdays, May 5 – June 2 (1pm-4pm)  
**Tuition:** $153

**Location:** Creative Arts Building, room 7306B  
**Course Code:** CSP 4000 24378  
**Registration:** Deadline is April 28, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**PROJECT PLANNING AND IDEA GENERATION**

How do you estimate how much yarn you need for a project? How do you calculate for multiple projects? Where do you start when you’re not sure where to start? Too many ideas? Not enough? In this class we will explore answers to these questions. We will talk about how to plan for a project and where to get project ideas from. We will explore how to modify patterns and make them more your own as well. You will leave with fresh ideas and starting points for your next project. Instructor: Deanna Lynch.
Helping Envision Creative Ideas

Greta Lutman has wanted to make jewelry since she took a jewelry class at an arts center during college. After becoming a mental health counselor, Greta re-arranged her life to go back to school and finished the professional crafts jewelry program at HCC last spring.

Greta has found a way to join her passion for jewelry making and her career as a counselor. “I started a private practice in Waynesville,” Greta explains. “But being able to make and teach jewelry has exercised a part of my brain that had been unused for a while.”

Greta enjoys teaching others to help them envision their creative ideas and show them how to get there. “I allow for them to practice, try, make mistakes, correct those mistakes and come out on the other end with something they’ve made that means something to them,” she says.

While teaching, Greta shows students that metal is malleable. “It is re-workable and even forgiving in certain ways. I want my students to create problems and then solve them. I want them to hit roadblocks and then develop ways to work with and through those roadblocks. They are encouraged to delight in the happy accidents. Those are often creative fuel that advances the vision of the next project.”

“If you’re lucky, you have found something in your life that, while engaging in it, the rest of your problems and concerns drop away,” Greta says.

Find Greta on Instagram @GretaLutman.
FINISHING TECHNIQUES FOR HANDWOVENS

We will talk about wet finishing, loom finishes and off loom finishing techniques that you can apply to all your weaving projects. You will leave this one-day class with examples of a variety of finishes and will have opportunities to try them for yourself in class. Instructor: Deanna Lynch.

Dates: Friday, July 17 (10am-2pm)

Tuition: $49
Location: Creative Arts Building, room 7306B
Course Code: CSP 4000 24380
Registration: Deadline is July 10, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

QUILTING & UPHOLSTERY

QUILTING

This project-based course is designed for individuals interested in learning the art of quilting. You will choose a project incorporating all the major quilt techniques, and learn to sandwich, quilt, and bind your masterpiece. It’s the perfect opportunity to start at the beginning and learn one step at a time—but it’s a great refresher course, too. You’ll be welcome whatever your background in quilting. Instructor: Lani Hendrix.

Wednesdays, Jan 8 – March 11 (9am-2:30pm)

Tuition: $191
Course Code: CSP 4000 24391
Thursdays, Jan. 9 – March 12 (5-9pm)
Tuition: $155
Course Code: CSP 4000 24392
Fridays, Jan. 10 – March 13 (9am-2:30pm)
Tuition: $191
Course Code: CSP 4000 24393
Wednesdays, April 1 – June 3 (9am-2:30pm)
Tuition: $191
Course Code: CSP 4000 24394
Thursdays, April 2 – June 4 (5-9pm)
Tuition: $155
Course Code: CSP 4000 24395
Fridays, April 3 – June 12 (9am-2:30pm)
Tuition: $191
Course Code: CSP 4000 24393

Location: 1400 building, upstairs
Registration: Deadline is Jan. 3 for classes starting in January, March 25 for April classes, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

UPHOLSTERY

Have a sofa that’s old and worn out? Or a chair that has lost its beauty? If so, come and make it look new again. This course provides hands-on experience in tool use, various equipment, and techniques of the upholstery profession. You will learn to select fabrics to suit your design and transform that old sofa into a new masterpiece. Instructor: Lani Hendrix.

Mondays, Jan. 6 – March 16 (10am-2:30pm)
Course Code: CSP 4000 24397
Mondays, Jan. 6 – March 16 (5:30pm-9:30pm)
Course Code: CSP 4000 24398
Mondays, March 30 – June 9 (10am-2:30pm)
Course Code: CSP 4000 24400
Mondays, March 30 – June 9 (5:30pm-9:30pm)
Course Code: CSP 4000 24399
Tuition: $160
Location: 1400 building, downstairs
Registration: Deadline for January classes is Jan. 3, March 23 for March start dates. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

DRAWING, PAINTING & MIXED MEDIA

DRAWING: FOUNDATIONS

This course focuses on translating three dimensions to a two-dimensional surface. We will do this by drawing what we see, not what we think we see, in black and white drawing media. Our varied subject matter will be translated to paper utilizing the elements of art. Primary focus on line/contour, shapes, as well as conveying value with shading, crosshatching and stippling. Come and practice the foundations of drawing! Instructor: Karen Danielson.

Tuesdays, Jan. 28 – Feb. 11 (9:30am-12:30pm)
Course Code: CSP 4000 24365
Tuesdays, March 10 – 24 (9:30am-12:30pm)
Course Code: CSP 4000 24366
Tuesdays, May 5 – 19 (9:30am-12:30pm)
Course Code: CSP 4000 24367
Tuition: $75
Location: Creative Arts Building, room 7105
Registration: Deadline for Jan. class is Jan. 21, March class is March 3, May class is April 28. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

MIXED MEDIA SALON

Artful conversation is always a source of inspiration. Join the instructor and other artists to implement ideas that convey expression in drawing and/or painting (student’s choice). Together we will strengthen each other’s creative resolve by sharing and utilizing skilled techniques. All levels of experience and skill are encouraged to attend. Instructor: Karen Danielson

Tuesdays, Jan. 28 – Feb. 11 (1pm-4pm)
Course Code: CSP 4000 24371
Tuesdays, March 10 – 24 (1pm-4pm)
Course Code: CSP 4000 24372
Tuesdays, May 5 – 19 (1pm-4pm)
Course Code: CSP 4000 24373
Phillip Turner

Preserving a Moment in Time Through Photography

During the workday, Phillip Turner ensures that Haywood Community College’s website is functioning properly. But one of his favorite pastimes is photography.

“I’ve always had an interest in preserving a moment in time,” Phillip explains. “I like to show people a different perspective of a place, one that they may not have the opportunity to see for themselves.”

Phillip first started photography while in college. Now he wants to share his hobby with students in HCC’s continuing education classes.

“The opportunity to take someone to a place and let them see it the way I have,” is what Phillip enjoys about photography. “Sometimes that is up from the top of a mountain and sometimes that is lying flat on the ground to show detail often missed. That opportunity to show something in a different way that makes people stop and take a second look is what I enjoy most about sharing my work.”

Perhaps the biggest takeaway students get from Phillip’s classes is to look at things differently. “I want students to have the courage to try something a different way. Rarely is there only one way to do something, and trying things from a different approach will yield different results that can sometimes lead to a whole new perspective.”

Phillip’s work can be found at Blue Ridge Beer Hub in Waynesville or online at hopeandgrace.photography.

Tuition: $75
Location: Creative Arts Building, room 7105
Registration: Deadline to register for Jan. classes is Jan. 21, March class is March 3, May class is April 28. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

INTRO TO PAINTING: ACRYLICS
This course will introduce each student to the joys of painting! Students will learn basics of painting with acrylic paints. Painting from still life, the primary focus will be on color theory as well as best practices to work efficiently and effectively with acrylics. We will discuss color relationships while mixing and blending to soak up the elements of art and transfer subjects onto the canvas! Students must have taken Drawing: Foundations to be in this class. Instructor: Karen Danielson

Tuition: $75
Location: Creative Arts Building, room 7105
Registration: Deadline to register for Jan. class is Jan. 21, March class is March 3, May class is April 28. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

Tuition: $75
Location: Creative Arts Building, room 7105
Registration: Deadline to register for Jan. class is Jan. 21, March class is March 3, May class is April 28. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.
HOMESTEADING

HOMEOPATHIC FIRST AID FOR HUMANS AND ANIMALS
This class will help the student determine the homeopathic remedy needed in an emergency, trauma or illness. A complete understanding of homeopathy will be proven in this afternoon workshop to help the students understand what they are doing and why. Reference book supplied. Instructor: Nirado Sloan

Dates: Wednesday, Jan. 15 (1pm-4pm)
Tuition: $74
Location: Creative Arts Building, Room 7316
Course Code: CSP 4000 24401
Registration: Deadline is Jan. 8, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

INTRODUCTION TO SOAP MAKING: GOAT MILK LAVENDER OATMEAL SOAP
Basics of soap chemistry, safety precautions, equipment, and most importantly, the art of soap making will be covered in this workshop with a focus on the alchemy of the soothing qualities of lavender and oatmeal. Each student will make and take home two pounds of goat milk process lavender oatmeal soap. All supplies are included, but please wear long sleeved shirts, close-toed shoes, and bring an apron if you have one. Instructor: Rachael Austin.

Saturday, May 23 (10am – 3pm) & Sunday, May 24 (10am – 12pm)
Course Code: CSP 4000 24362

Saturday, Aug. 22 (10am – 3pm) & Sunday, Aug. 23 (10am – 12pm)
Course Code: CSP 4000 24363

Saturday, Nov. 7 (10am – 3pm) & Sunday, Nov. 8 (10am – 12pm)
Course Code: CSP 4000 24364

Tuition: $75
Location: Creative Arts Building, Room 7105A

George Kenney

Self-Taught Artist Teaches Soothing Quality of Stained Glass

When George Kenney was watching an episode of “This Old House” over 30 years ago, the project was repairing a stained glass window. This sparked his interest and a trip to the local glass store.

The self-taught stained glass artist found the hobby to be the perfect end to a long day as a school administrator. After retiring to Haywood County, George has really concentrated on his hobby.

“I find doing stained glass to be very creative,” he explains. “I am always excited to see what the final product will be like.”

As an instructor, George believes his role is to help students be successful and have fun doing something new.

“Looking at stained glass is very soothing,” he says. “It’s always fascinating to see how it changes in different light.”

George’s work can be found at Cedar Hill Gallery in Waynesville, Woolworth Walk in Asheville or online at cedarhousestainedglass.com.
Registration: Deadline for May class is May 16, August 15 for August class, Oct. 31 for Nov. class. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

WOOD & GLASS

INTERMEDIATE STAINED GLASS
In this course students will learn more advanced techniques of 2D stained glass art. Students will learn to design and create their own 2D pieces. This course will focus on intermediate students with previous stained glass experience and help them to broaden and refine their skills. Instructor: George Kenney.

Dates: Tuesdays, Jan. 7 – March 17 (2pm-4:30pm)
Course Code: CSP 4000 24344
Tuition: $137
Location: Creative Arts Building, room 7121
Registration: Deadline is Jan. 3, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

WOODWORKING ON A BUDGET 1
Throughout this course, students will garner a strong understanding of the basic hand tools and produce a wooden tool box and a product of their choosing. This course will place an emphasis on making the craft of woodworking an enjoyable and attainable hobby for anyone. Instructor: Bill Weinert.

Dates: Mondays/Wednesdays, Jan. 13 – Feb. 19 (5pm-7pm)
Tuition: $195
Location: Creative Arts Building, Room 7121
Course Code: CSP 4000 24337
Registration: Deadline is Jan. 6, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

FLY ROD MAKING
Build or restore your own fly rod. Students will have a choice between building a graphite 9 ft. four-piece rod or for an additional cost of around $150 you may choose to build a bamboo rod 7 ft long in a two-piece rod with two tips. Methodology of rod building will consist of techniques that are well over 100 years old. All materials will be provided but students are welcome to bring a rod for evaluation and restoration. Instructor: Tommy Thomas

Tuesday/Thursday, Feb. 4 – April 2 (6pm-8pm)
Course Code: CSP 4000 24328

PHOTOGRAPHY & DIGITAL ARTS

DSLR CAMERA BASICS
We will cover the ins and outs of shooting in full manual mode on your camera. We will talk about focus, aperture, shutter speed, white balance, and ISO, as well as composing
PHOTOGRAPHING THE MOUNTAINS
Calling all sunset chasers! Join us for a hands-on experience analyzing composition and determining exposure in a variety of locations and conditions. Students should have general working knowledge of their camera including how to change aperture, shutter speed, white balance and ISO (a good class to learn this would be DLSR Camera Basics). We will spend time shooting in Shutter priority, Aperture priority and Manual modes on the camera. Instructor: Phillip Turner.

Dates: Tuesdays, April 28 – May 19 (6pm-8pm)
Tuition: $111
Location: Creative Arts Building, room 7108
Course Code: CSP 4000 24382
Registration: Deadline is April 21, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

MUSIC

STRING CLASS 1
Students will learn basic concepts such as plucking, simple bow articulations, ear-training exercises, scales and classical and folk tunes. Students will also learn practice techniques, as well as some ensemble and performance techniques in a fun and comfortable environment. Violin, cello, viola and string bass are all welcome in this class. Beginning to intermediate levels appropriate. Students will need to provide their own instrument. Instructor: Ashley Winters

Mondays, Jan. 27 – March 30 (5pm-6:30pm)
Course Code: CSP 4000 24406
Tuition: $167
Location: Creative Arts Building, room 7315
Registration: Deadline for Jan. start date is Jan. 20, April 13 deadline for April start date. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

VOCAL CLASS
This class addresses functional techniques in singing for students seeking to develop vocal and musical abilities. Areas covered include: breathing, posture, practice techniques and exercises, voice placement, diction, phrasing, interpretation, performance preparation and execution. Whatever genre you wish to sing, these techniques will make you a better singer in every way. Beginner to intermediate levels welcome. Instructor: Julie McConnell.

Tuesdays, Jan. 21 – March 24 (5pm-6:30pm)
Course Code: CSP 4000 24409

Tuesdays, Jan. 21 – March 24 (7pm-8:30pm)
Course Code: CSP 4000 24389

Tuesdays, April 7 – June 9 (5pm-6:30pm)
Course Code: CSP 4000 24410

Tuesdays, April 7 – June 9 (7pm-8:30pm)
Course Code: CSP 4000 24390
Tuition: $167
JEWELRY

INTERMEDIATE JEWELRY: GUIDED OPEN STUDIO
This ten-week class is open to anyone who has taken either of the Beginning Fabrication classes and/or have a working knowledge of basic and intermediate fabrication. Projects will not be assigned but students may come in to finish works-in-progress or explore further design and begin new projects. The instructor will be available to assist with design, development and strategy. The purpose of this class is to foster creativity, energy and vision in the student’s work. Instructor: Greta Lutman.

Location: Creative Arts Building, room 7315
Registration: Deadline for January classes is Jan. 14, deadline for April classes is March 31. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

Dates: Tuesdays, Jan. 7 – March 10 (6pm-9pm)
Tuition: $316
Location: Creative Arts Building, Room 7231
Course Code: CSP 4000 24359
Registration: Deadline is Jan. 3, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

BEGINNING JEWELRY FABRICATION 2
This course is a continuation of Beginning Jewelry Fabrication. We will continue to work in 2D design and construction, increasing soldering proficiency with the introduction of butt joints and jump ring forming and we will use mixed metals to create a small sheet of multiple metals that can be used to create a project. At the end of this class, students will have created three pieces of finished jewelry: a handmade chain, a band ring and a marriage of metals project. Instructor: Greta Lutman.

Making Music Magic

When Julie McConnell started dancing at the age of five, she loved performing. But what really intrigued her was not how to do a pirouette but how to make the music she heard. This led her to piano then voice study and performance.

“From my earliest memory, music was fascinating and multi-dimensional for me,” Julie explains. “It was like I could see something others couldn’t through its transmission. It was like magic that spoke to my core being.”

Julie has taught music for 25 years and performed for over 40. Her first stint as a teacher was when she was asked to help at a local school where students didn’t really care about the music.

“When I told the students the back story of the music, I saw on their faces what I had felt in my heart about music since birth,” she says. “I knew that one of the most important things I was to do and give on this earth was teaching this great love of music to others.”

Julie attended Appalachian State University and then transferred to California State University at San Marcos where she completed a bachelor’s degree and is currently working on a master’s degree.

“I want my students to know that music is for every single one of them, no matter their skill level, abilities or limits. It doesn’t matter how advanced they are or how they wish to express music, it’s theirs for the taking. It belongs to all of us and us to it.”

More information can be found by visiting www.mcconnellsmusic.com.

Julie McConnell
Wednesdays, Jan. 8 – March 11 (6pm-9pm)  
**Course Code:** CSP 4000 24356

Tuesdays, June 16 – Aug. 18 (6pm-9pm)  
**Course Code:** CSP 4000 24358

**Tuition:** $316  
**Location:** Creative Arts Building, Room 7231  
**Registration:** Deadline for Jan. class is Jan. 4, June 9 deadline for June start date. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**BEADED NECKLACE**

In this class students will learn the basics of making a necklace using beads. We will learn to make clasps, closures, etc. to complete a necklace from beginning to end. The design element is an important part of making a desirable piece of jewelry and will be covered as well. Students will take home a piece of jewelry that may even become an heirloom.  
**Instructor:** Nirado Sloan.

**Dates:** Friday, March 20 (12pm-4pm)  
**Tuition:** $80  
**Location:** Creative Arts Building, Room 7231

**Course Code:** CSP 4000 24402  
**Registration:** Deadline is March 13, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

**INTERMEDIATE JEWELRY FABRICATION: DIMENSIONAL AND KINETIC**

This ten-week course will focus on more advanced jewelry fabrication techniques such as box construction and working with 3D forms in various ways. We will work on small hollow fabricated box construction, a ring with a bezel-set stone and explore other ways to incorporate depth, dimension and movement into pieces. The instructor will be available to assist students to design, plan and execute desired effects but each project will rely on the student’s motivation, research and interests to come up with pieces they wish to complete.  
**Instructor:** Greta Lutman.

**Dates:** Tuesdays, March 31 – June 2 (6pm-9pm)  
**Tuition:** $316  
**Location:** Creative Arts Building, Room 7231  
**Course Code:** CSP 4000 24360  
**Registration:** Deadline is March 24, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

---

**Bill Weinert**

**Solving the Woodworking Puzzle**

While in the Navy, Bill Weinert needed an activity to be able to relax in a constructive way. At the base where he lived, he found this relaxation in a community woodshop with all the tools provided. Deciding to take his hobby seriously, Bill enrolled in the professional crafts wood program at HCC in 2013.

For Bill, woodworking is a lot like puzzles and problem solving. “Any woodworking project is just like a jigsaw puzzle,” he explains, “except the image is only in one’s head and the pieces all have to be made.”

According to Bill, woodworking or any other craft is about having fun. “If you’re not having fun with your craft, you’re not doing it correctly.”

Bill’s work can be found on Facebook at Woodland Muse Designs or at the Toad in the Hole Gallery in Dillsboro.
BEGINNING JEWELRY FABRICATION 1
We will focus on 2D design and jewelry fabrication techniques. Students will learn sawing, piercing, filing, sanding, post and sweat soldering, forming and various texture processes such as hammering, stamping and rolling mill effects. At the end of this course, students will leave with a cuff bracelet, a pair of earrings, and a pendant with a bezel-set stone. Instructor: Greta Lutman

Dates: Wednesdays, April 1 – June 3 (6pm-9pm)
Tuition: $316
Location: Creative Arts Building, Room 7231
Course Code: CSP 4000 24357
Registration: Deadline is March 25, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

BEADED NECKLACE AND BRACELET
In this class students will design and construct one necklace and one bracelet using beads and metal components. We will learn to make the metal beads, clasps and any other components to complete two projects. Using handmade components adds a personal touch and unique aspect to everyone’s pieces. Instructor: NIRADO SLOAN

Dates: Fridays, March 27 – April 24 (11am-4pm), no class April 10.
Tuition: $235
Location: Creative Arts Building, Room 7231
Course Code: CSP 4000 24403
Registration: Deadline is March 20, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

INTERMEDIATE JEWELRY: ADDING COLOR
This class will focus on exploring ways to incorporate color into jewelry pieces using a variety of techniques and processes, including enameling on silver and copper and anodizing titanium “pieces-parts” that will later be used to create a piece of jewelry. After a variety of samples have been created through the course of the class, we will explore ways of cold connecting them into jewelry designs using jump rings, rivets, bezel settings or tab construction. Upon completion students will make one or more pieces of jewelry incorporating the colored samples they’ve created. Instructor: Greta Lutman

Dates: Wednesdays, June 17 – Aug. 19 (6pm-9pm)
Tuition: $316
Location: Creative Arts Building, Room 7231
Course Code: CSP 4000 24361

METAL

GUIDED OPEN FORGE
Students will have the opportunity to use shop equipment to work on blacksmith or bladesmith projects. An experienced instructor will be on hand to provide guidance and assistance. Prerequisite: *ALL STUDENTS MUST HAVE TAKEN OR CURRENTLY BE ENROLLED IN A HAND WROUGHT CLASS AT HCC* Instructor: Josh Lyle

Dates: Saturdays: Jan. 11, Feb. 8, March 14, April 11, May 9 (9am-1pm)
Tuition: $180
Location: 3300 building, room 3327
Course Code: CSP 4000 24330
Registration: Deadline is Jan. 4, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

BEGINNING HANDWROUGHT
This course covers the fundamental processes, techniques and tools for heating and forging ferrous and non-ferrous metals. Topics include fire control, use of hammers, tools and traditional techniques for metal shapes. Upon completion, students should be able to heat and use a variety of metals to create tools and shape basic metal projects. Instructor: Josh Lyle

Dates: Mondays, Jan. 13 – May 4 (6pm-10pm)
Tuition: $381
Location: 3300 building, room 3327
Course Code: CSP 4000 24387
Registration: Deadline is Jan. 6, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

ADVANCED HANDWROUGHT
This course covers ideas and techniques for designing, heating and shaping metal. Topics include hammer control, use of power tools and advanced techniques such as metal lamination. Upon completion, students should be able to use traditional and contemporary techniques to make objects such as buckles, vessels, pendants and blades. Instructor: Josh Lyle

Dates: Tuesdays, Jan. 14 – May 5 (6pm-10pm)
Tuition: $381
Location: 3300 building, room 3327
Course Code: CSP 4000 24386
Registration: Deadline is Jan. 7, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

CHEF KNIFE
This 3-day class requires students to have general knife grinding knowledge prior to this class. Students will be instructed on how to construct a full tang chef knife, including handle material selection, pin stock, adhesives, and overall finish techniques. Materials and supplies will be provided to make a finished chef knife. Instructor: Ken Hall.

Friday, Saturday & Sunday, Jan 17-19 (8am-5pm)
Course Code: CSP 4000 24331

Friday, Saturday, Sunday, July 10 – 12 (8am-5pm)
Course Code: CSP 4000 24332

Tuition: $303
Location: 3300 building, room 3327
Registration: Deadline for January class is Jan. 10, deadline for July class is July 3. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

SMALL CAMP KNIFE
This 3-day class will provide students with an introduction and general knowledge of forging and grinding blades. Students will be instructed on how to construct a 5” full tang small Camp knife, including handle material selection, pin stock, adhesives, and overall finish techniques. Instructor: Rob Singleton

Friday, Saturday & Sunday, April 17-19 (8am-5pm each day)
Course code: CSP 4000 24335

Friday, Saturday & Sunday, July 24-26 (8am-5pm each day)
Course code: CSP 4000 24336

Tuition: $296
Location: 3300 building, room 3337
Registration: Deadline for April class is April 10, deadline is July 16 for July class. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

ABS INTRODUCTION TO BLADESMITHING
This class is for beginning knifemakers. Students will be introduced to the concepts and techniques needed to make a knife. Students are taught metal selection, blade function and different blade design. Students should be able to make a blade which will pass the equivalent of a Journeyman Smith Performance Test. Successful completion of this course will reduce the required three (3) year waiting period as an ABS Journeyman Smith judging in two years. This is a two-week long class and will be taught by an ABS Certified Master Bladesmith.

Date: March 16 – 27 (8am-5pm M-F)
Course code: CSP 4000 24383

Date: July 27 – Aug. 8 (8am-5pm each day)
Course code: CSP 4000 24384

Tuition: $1,227.25
Location: 3300 building, room 3327
Registration: Deadline for March classes is March 2, deadline for July classes is July 13. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

FRICTION FOLDER
In this 2-day class students will be instructed on how to construct a friction folder knife, including handle material selection, pin stock and overall finish techniques. Materials and supplies will be provided to make a finished friction folder. Instructor: Ken Hall.

Date: Saturday & Sunday, May 16-17 (8am-5pm)
Course code: CSP 4000 24341
Saturday & Sunday, August 15-16 (8am-5pm)
Course code: CSP 4000 24342
Josh Lyle

Preserving an Old-Time Tradition

Josh Lyle has tried several hobbies throughout the years and always wanted to try his hand at blacksmithing. The father of three finally made the time to do just that.

Working on generators for a career, Josh is used to working with his hands. Under the training of now-retired HCC instructor David Burnette, Josh learned the tradition of blacksmithing from someone who engrained in him the importance of old-time, mountain traditions.

“It's amazing to make your own tools and knives at a much better quality than what you can buy,” Josh explains. “There's a sense of accomplishment when you know you can control the whole process.”

Josh is a journeyman smith with the American Bladesmith Society, Inc., and teaches the foundation skills for blacksmithing, which he believes, is the key to learning the craft. “When you see a student get these skills, you know they have the ability and knowledge to take it as far as they want to go.”

Josh explains that you do not have to be artistic to be successful at blacksmithing. However, there is definitely an art in making hand-wrought pieces that will survive for generations.

ABS HANDLES AND GUARDS
This class is designed to continue the course of study set forth in the ABS Introduction to Bladesmithing course. This class includes detailed information on creating handles, both full tang and hidden tang, guards, butt caps, decorative file work, spiral dagger handles, handle material choices, guard material choices, pin stock, adhesives and overall finish. Students will be instructed on how to finish off a professional looking knife. Participants are expected to possess the skill and knowledge to forge, grind and heat treat blades prior to this class. It is required that students enrolling in this workshop provide their own, finished blades ready to be completed. This is a week-long class and will be taught by an ABS Certified Master Bladesmith. Instructor: James Rodebaugh

Tuition: $199
Location: 3300 building, room 3327
Registration: Deadline is May 9 for May class and Aug. 8 for August class. To register contact hcc-creativearts@haywood.edu or (828) 565-4240.

LEATHER SHEATH
ABS Journeyman Smith Ken Hall will instruct a 2-day class on making a leather sheath for a medium sized fixed blade knife. The class will cover the following topics: leather selection, making a pattern, cutting leather, basic tooling, dyeing and hand stitching. The objective of the class is for each student to complete a sheath for one of their knives. Students must bring a completed knife to make a sheath for. Instructor: Ken Hall.

Dates: Saturday & Sunday, June 13-14 (8am-5pm)
Tuition: $174
Location: 3300 building, room 3327
Course Code: CSP 4000 24343
Registration: Deadline is June 6, to register contact hcc-creativearts@haywood.edu or (828) 565-4240.

Tuition: $617.25
Location: 3300 building, room 3327
Course Code: CSP 4000 24388
Registration Deadline: 6/1
ALLIED HEALTH

NURSE AIDE I
Short term training that prepares individuals to work as caregivers in a health care setting such as a nursing home, hospital or home health care. Students will attend 162 hours of instruction-40 clinical hours and 122 classroom hours taught by a registered nurse. Approved by the North Carolina Division of Health Service Regulation.

Prerequisites: High School Diploma, GED or reading test results at a 9th grade level or above.
Dates: January 2020
Day Class: Mondays and Wednesdays 8:15am-2:45pm January 13-April 27
Evening Class: Mondays, Tuesdays and Wednesdays 5pm-9pm January 13-April 22
May 2020 dates to be announced.

Tuition: $228.25
Registration: Contact Sandy Fischer at 565-4145 or sfischer@haywood.edu

PHLEBOTOMY
This course prepares the student to draw blood specimens from patients in a clinical facility. Students will attend 207 hours of instruction; 87 class hours and 120 clinical hours.

Prerequisites: High School Diploma or GED
Dates: Monday and Thursday evenings from 6-9pm, January 13, 2020 - April 23, 2020
Clinical hours will be outside of class time.
May 2020 dates to be announced

Tuition: $252.25
Registration: Contact Sandy Fischer at 565-4145 or sfischer@haywood.edu

MEDICATION AIDE
This course is designed to meet the training requirements for becoming qualified as a medication aide. Students will attend 24 hours of instruction.

Prerequisites: High school diploma or GED and current listing on NC Nurse Aide I Registry.
Dates: November 2020
Tuition: $85
Registration: Contact Sandy Fischer at 565-4145 or at sfischer@haywood.edu

PHARMACY TECHNICIAN
Haywood Community College Continuing Education Department will start a brand-new Pharmacy Technician Training Program starting in spring of 2020. The 410-hour course plans to begin January and run through June. The course will prepare students to assist the pharmacist in a variety of settings through classroom, laboratory, and clinical experiences. The program is a Pharmacy Technician Certification Board (PTCB) Recognized Program. Upon successful program completion, eligibility will be granted to take the Pharmacy Technician Certification Examination® (PTCE®) which prepares students to become a Certified Pharmacy Technician (CPhT).

The program will apply for American Society of Health-System Pharmacists (ASHP) Entry-Level Pharmacy Technician Education and Training Program accreditation after the start of the first class to help further train competent technicians and advance patient safety in Western North Carolina.

Dates: Spring 2020
Registration: 828-564-5128; vldevore@haywood.edu

Emergency Medical Services (EMS) is a system that provides emergency medical care and transportation of sick and injured patients. EMS is most easily recognized when emergency vehicles or helicopters are seen responding to emergency incidents. EMS is much more than a ride to the hospital, though. It is a system of coordinated response and emergency medical care, involving multiple people and agencies. A comprehensive EMS system is for every kind of emergency.
EMERGENCY MEDICAL TECHNICIAN (EMT)
EMTs provide out-of-hospital emergency care and transportation for sick or injured patients who access the EMS system. EMTs have the basic knowledge and skills necessary to stabilize and safely transport patients ranging from non-emergency and routine medical transports to life-threatening emergencies.

Dates: 2/3/2020 - 6/1/2020 on Monday and Wednesday nights

Advanced Emergency Medical Technician (AEMT)
The primary focus of the Advanced Emergency Medical Technician is to provide basic and advanced emergency medical care and transportation for critical and emergent patients who access the emergency medical system.

PARAMEDIC
The Paramedic possesses complex knowledge and skills that enables them to initiate advanced-level care before the patient reaches the Emergency Department.

Dates: 1/14/2020 - 10/24/2020 Tuesday and Thursday nights and some weekends

ANATOMY & PHYSIOLOGY – ONLINE
Dates: Starts 1/6/2020 (pre-registration required)
Registration: Contact Krystal Shuler at 828-565-4103 or klhoyle@haywood.edu

MONTHLY ALS, BLS AND CRITICAL CARE CONTINUED EDUCATION - ONLINE
Dates: Monthly classes begin the third Monday of each month; pre-registration is required.
Registration: Registration forms are due the first Friday of each month. Forms can be downloaded from haywood.edu under the Workforce Continuing Education tab.

CPR COURSES

COMMUNITY CPR
Community CPR is for non-medical providers that need the skill for employment or want to have the skill in the event of an emergency. Courses are taught at 23 Hendrix Street, Waynesville NC, 28786
Tuition: $50
Dates: Courses are from 5pm-10pm on the following dates:

Registration: Contact Krystal Shuler at 828-565-4103 or klhoyle@haywood.edu

CPR FOR HEALTHCARE PROVIDERS
CPR for healthcare providers and members of public safety.
Dates: Courses are from 5pm-10pm on the following dates:
Registration: Contact Krystal Shuler at 828-565-4103 or klhoyle@haywood.edu

FIRE CLASSES

RESCUE OPERATIONS
Learn techniques and safety procedures used during a variety of rescue activities.
Dates: Jan. 7, 6pm-10pm & Jan. 11, 8am-5pm

RESCUE PPE
Understand the importance and purpose of personnel protective equipment.
Dates: Jan. 13 & 15, 6p-10pm

RESCUE EQUIPMENT
This course will show students how to properly use rescue tools.
Dates: Jan. 23, 6pm-10pm & Jan. 24, 6pm-8pm

HELICOPTER TRANSPORT
Students will learn general operating and safety guidelines when working with helicopters at emergency scenes.
Dates: Jan. 24, 8pm-10pm & Jan. 25, 6pm-10pm

HEALTH AND WELLNESS
Gain an understanding of the importance to maintain high levels of fitness and wellness to safely perform rescue duties.
Dates: Jan. 27, 6pm-10pm & Jan 31, 6pm-10pm

ROPE BASICS
Learn the basics of knots, and how to use different types for fire service.
Dates: Feb. 4, 6pm-10pm and Feb. 8, 8am-5pm
ANCHORS AND MAS
Students will learn about anchors and mechanical advantage systems in relation to the correct setup, operation, and function of a variety of multiple-point anchor platforms and systems used during rescue operation.
Dates: Feb. 12, 6pm-10pm; Feb. 16, 8am-5pm; Feb. 20, 6pm-10pm

LOWERS AND RAISES
This course will educate students on the correct techniques for the setup, operation, and function of various types of lowering and raising operations during a rope rescue incident.
Dates: Feb. 24, 6pm-10pm; Feb. 28, 6pm-10pm; and Feb. 29, 8am-12 noon

ROPES
Focusing on knowledge of fire service ropes, knots, usage, and maintenance of rope.
Dates: Mar. 3, 6pm-10pm; March 7, 8am-5pm

HORIZONTAL SYSTEMS
Learn about the correct techniques for the setup, operation, and function of horizontal systems for use at a rope rescue incident.
Dates: March 11, 6pm-10pm; March 15, 8am-5pm

VICTIM MANAGEMENT
Students will learn the proper methods for the movement of patients from a hazardous situation.
Dates: March 19, 6pm-10pm; March 20, 6pm-10pm, and March 21, 8am-5pm

2020 NC TECHNICAL RESCUE CLASS
Receive your Technical Rescuer certification.
Dates: 01/07/20 Jan. 7, 6pm-10pm
Registration: Students must pre-register for this course. Contact us at 828-565-4247 or dmassey@haywood.edu

2020 HCC FIRE ACADEMY
The annual HCC Fire Academy will begin Jan. 7.
Dates: Classes are held on Tuesday and Thursday nights from 6pm-10pm with some Saturday classes required.
Information: Contact Dee Massey at 828-565-4247 or dmassey@haywood.edu.

LAW ENFORCEMENT

BASIC LAW ENFORCEMENT TRAINING
Basic Law Enforcement Training (BLET) is designed to give students essential skills required for entry-level employment as law enforcement officers with state, county, or municipal governments, or with private enterprise. This program utilizes State commission-mandated topics and methods of instruction. General subjects include, but are not limited to, criminal, juvenile, civil, traffic, and alcohol beverage laws, investigative, patrol, custody, and court procedures, emergency responses, and ethics and community relations.
Dates: May 2020
Registration: Packets are available now and will be due by April 30. Contact Fred Clontz at (828) 627-4548 or hcc-lawenforcementtraining@haywood.edu.

DETENTION OFFICER CERTIFICATION
This certification-related Detention Officer Certification Course (DOCC) is offered under guidelines and requirements as set forth by North Carolina Sheriffs’ Education and Training Standards Commission. Properly certified State instructors are used in all topic areas. Trainees must successfully pass a state-administered exam, as well as demonstrate competency in all skill areas in order to be eligible for certification as a detention officer. Lecture, demonstrations and practical exercises are primary methods of instruction.
Registration: Contact Fred Clontz at (828) 627-4548 or hcc-lawenforcementtraining@haywood.edu

IN-SERVICE TRAINING
Mandatory in-service training for law enforcement personnel. Topics will vary based on NCDOJ requirements.
Dates: Classes will start February of 2020.
Registration: Contact Fred Clontz at (828) 627-4548 or hcc-lawenforcementtraining@haywood.edu.
2020 SPECIALTY COURSES

TASER CERTIFICATION
The TASER course is designed to certify the user in the use of the TASER Conducted Electrical Weapon (CEW), specifically the X26. A brief overview of CEW technology, medical safety, and tactical considerations will be covered. The effects of the TASER and deploying the TASER in various practical applications will be included as well. TASER exposure is mandatory. This class is for currently certified Law Enforcement Officers.

Registration: Contact Fred Clontz at (828) 627-4548 or hcc-lawenforcementtraining@haywood.edu

PEPPER SPRAY CERTIFICATION
Gain detailed information involved in the use of all types and forms of Oleoresin Capsicum aerosol projectors. The course covers all aspects involved in the selection, preparation, deployment, storage, and legal ramifications regarding the use of all OC products. This class is for currently certified Law Enforcement Officers. Exposure is mandatory for initial certification. All students who are exposed will be required to shower before leaving the campus, so please bring a change of clothes.

Registration: Contact Fred Clontz at (828) 627-4548 or hcc-lawenforcementtraining@haywood.edu
The Small Business Center at Haywood Community College provides FREE, confidential, one-on-one counseling services; seminars and workshops; a wealth of resources for current and prospective small business owners. Visit the Small Business Center online at SBC.HAYWOOD.EDU as an introduction to how we can guide you through the steps of starting a business, expanding a business, improving efficiency of an existing business or simply helping you avoid a costly business mistake. (828) 627.4512
SBC.haywood.edu

To register for any of the following seminars and workshops, please contact us at: SBC.haywood.edu (828) 627-4512
*Dates and locations are subject to change. Seminars are subject to cancellation. Visit SBC.haywood.edu for schedule updates.

**BUSINESS STARTUP SERIES**

**HOW TO MAKE MONEY ON THE FARM**
This workshop focuses on increasing farm income through developing better business skills and by utilizing the resources of the Empowering Mountain Food Systems Program and the Small Business Center.
*Date*: Thursday, January 30 • 1-4 p.m.
*Speaker*: CEFS

**FINANCING YOUR SMALL BUSINESS**
Financing a small business can be a bit overwhelming. Navigating the options available even more so. During this seminar, attendees will explore types of funding sources and learn more about the lending process. Attendees will gain insight and information directly from a panel of small business lenders. Topics will include: lending requirements, products offered and suggestions for how to best prepare for small business financing.
*Date*: Thursday, February 6 • 9:00-11:00 a.m.
*Speaker*: Lenders Panel

**HOW TO START A BUSINESS**
Understand the basics of starting a business in this seminar that takes you from idea to opportunity. Learn key strategies for startup, financing and marketing, as well as important information about legal issues, licensing, zoning, operations and more. Realize the importance of a self-assessment and how to evaluate the feasibility of your business idea. Discover the resources available to help you start and successfully operate your business.
*Date*: Tuesday, February 18 • 5:30-8:30 p.m.
*Speaker*: Russ Seagle

**CHOOSING YOUR SMALL BUSINESS LEGAL ENTITY- (ONLINE)**
This online seminar will provide information on the different types of legal structures of a small business. It will cover the basic advantages and disadvantages of each of the following: Sole Proprietorship, Partnership, S and C Corporation, and Limited Liability Company.
*Date*: Tuesday, February 25 • 9-10 a.m.
*Speaker*: tenBiz

**HOW TO WRITE A BUSINESS PLAN**
A business plan can be the most important tool a small business owner has. Learn how to turn your ideas into a solid plan for financing and long-term success. This seminar teaches you the important components of a business plan and helps you lay the foundation for a winning plan. Find out how marketing, operations, and finance are interrelated. Discover how a business plan is used by potential lenders, the dos and don’ts of writing a plan and steps for making the process easy. This seminar is designed for new and established business owners.
MARKETING YOUR BUSINESS
Marketing for the 21st century small business is more dynamic and challenging than ever. Discover how to most effectively and efficiently use the many marketing tools available. Gain insights to understand and reach your customer, analyze your industry and business environment, and differentiate between branding, advertising, and grassroots marketing. Explore the components of an effective marketing plan in this seminar.

Date: Tuesday, March 31 • 5:30-8:30 p.m.
Speaker: Russ Seagle

HOW TO FIND YOUR CUSTOMERS
Market research isn’t just for startups; it’s an important ongoing process for every small business. Developing a focused and effective marketing plan requires up-to-date market analysis. Discover the variety of market research tools that will give you information about your industry and customers. Get the data you need to test the feasibility of a new business, find the competition and potential customers interested in your proposed product or service.

Date: Tuesday, April 14 • 5:30-8:30 p.m.
Speaker: tenBiz

BUSINESS PLAN BOOTCAMP
This one day, multi session workshop is designed for the current and prospective small business owner that is interested in creating or strengthening your business plan. During this workshop, attendees will walk through each section of the business plan, key strategies for development and leave with a greater understanding of the resources available to assist you with the business planning process. Bring your idea and/or your business plan and join a team of business experts as we develop business plans worthy of competition.

Date: Friday, February 28 • 9 a.m.-4 p.m.
Speaker: Russ Seagle

BASICS OF BOOKKEEPING
Gain a workable knowledge of how to properly record financial transactions for your business. Discover the three most important financial reports and how to use them to make the best informed business decision. If you’re a new business owner or need a refresher on the basics of accounting, this seminar is designed for you.

Date: Tuesday, April 21 • 5:30-8:30 p.m.
Speaker: tenBiz

YOUR SMALL BUSINESS TAXES—(ONLINE & SEATED)
Gain a solid understanding of taxes required for small business owners and develop the best tax strategy for your business. Become familiar with the latest tax forms and procedures for both state and federal taxes. Discover how everyday business decisions can have tax implications that can affect your bottom line. This seminar is important for both new and experienced business owners.

Date: Thursday, April 23 • 9-11 a.m.
Speaker: NC Department of Revenue

BUSINESS PLANNING POWER HOUR (ONLINE)
Ready to build our business plan or revisiting your current plan? Short on time and need to brush up on your business planning skills? Join us for a power hour in business planning tools, tips, tricks and resources to help you create or strengthen your business plan.

Dates: Wednesdays, February 26, March 11, 25 and April 15, 29 • 9-10 a.m.
• Pitch Prep
Wednesday, February 26 • 9-10 a.m.
• Structure and Resources
Wednesday, March 11 • 9-10 a.m.
• Market Plan
Wednesday, March 25 • 9-10 a.m.
• Management, Organization and Operations
Wednesday, April 15 • 9-10 a.m.
• Financials
Wednesday, April 29 • 9-10 a.m.

HOW TO PRICE YOUR PRODUCT OR SERVICE (ONLINE)
Identify internal and external factors to consider in setting prices for products and services and learn to estimate potential market share. This online seminar introduces competitive and cost analysis as a tool to assist you, the small business owner in exploring pricing strategies that will position your company for long-term financial success.

Date: Wednesday, April 1 • 9-10 a.m.
Speaker: tenBiz

MARKETING

SOCIAL MEDIA MARKETING SUMMIT FOR SMALL BUSINESS
Date: Tuesday, April 28 • 9 a.m-8:30 p.m.
Speaker: Martin Brossman

• GROWING YOUR BUSINESS WITH SOCIAL MEDIA
9 a.m.-Noon
Social media is the new competitive advantage. This dynamic overview of Facebook, LinkedIn, Twitter, Google+, Pinterest, Instagram, YouTube, blogging and free online directories will give you an introduction to how they may all be used to give your business a boost.

• FACEBOOK FOR BUSINESS
1-4 p.m.
Facebook is not only the number one social media site for personal information, but has become a must for businesses. This session will cover the importance of having a Facebook page for your business, how to set it up, and monitor it to maximize free exposure to your customers.

• GAINING BUSINESS ADVANTAGE WITH PHOTOGRAPHY AND VIDEO
5:30-8:30 p.m.
Social media has proven that photography is a powerful tool to market your business. This how-to class will teach you the basics of digital photography and video to attract more customers with your social media and web marketing. Learn the techniques for being found on the Web by your images, leading to higher conversion to clients. This class will give you real-world knowledge that you can use today to increase social media engagement and expand your market.

THE CONTENT FORMULA
Small business owners will learn how to activate the “know, love and trust” factor on and offline. Learn strategies for showing up as experts online and the “how-to” behind authentic marketing for small business.
Date: Thursday, May 21 • 5:30-8:30 p.m.
Speaker: Aisha Adams

BOOKKEEPING, FINANCIALS, AND TAXES

QUICKBOOKS SUMMIT
A QuickBooks summit for the current and prospective small business owner. Attendees will learn more about QuickBooks Online, QuickBooks Desktop and QuickBooks Payroll. Register for one session or attend all four.
Date: Thursday, January 9 • 9am – 8pm
Speaker: Alicia Sisk-Morris

• QuickBooks Online or Desktop
Which is the best fit for my small business.
8-9 a.m.

• QuickBooks Desktop
9:30a.m.-12:30 p.m.

• QuickBooks Online
1-4 p.m.

• QuickBooks Payroll for Small Business
4:30-6:30 p.m.

STEPS TO FINANCIAL LITERACY FOR SMALL BUSINESS
Find out how your personal credit affects your small business. Understanding your credit, how to build it and/or fix it, and its impact on your business. Understand why cash profits should go in the bank first and not in your pocket. Business start-up funding options. Worksheets and materials will be provided.
Fact: small businesses that fail during the first three years usually fail because they don’t understand financials; not because of products or service, but because they don’t understand money management. Hosted by the US Small Business Administration (SBA) and the Western Women’s Business Center.

Date: Thursday, February 20 • 9-11 a.m.
Speaker: US Small Business Administration & Western Women’s Business Center

SALES AND USE TAX (ONLINE & SEATED)
This workshop will help small business owners better understand their sales and use tax obligations. Attendees will receive a hands-on experience preparing sales and use tax returns in addition to learning about sales and use tax basics, about the most common types of sales and use taxes collected, and how to register an account.

Date: Thursday, May 7 • 9-11 a.m.
Speaker: North Carolina Department of Revenue (NCDOR)

DOING BUSINESS WITH THE FEDERAL GOVERNMENT AND OTHER CERTIFICATIONS TO GROW YOUR BUSINESS
Have you started your small business and are looking for your next step? During this seminar attendees will dig into how to do business with the federal government. The federal government is the largest purchaser of goods and services find out how your business may qualify. All small businesses are eligible for 23 cents out of every $1.00 spent. Find out about 8(a), HUBZone and Women-Owned Small Business Program. The US Small Business Administration (SBA) will also discuss funding opportunities. Hear from the PTAC on how they can help you with other certifications. All services are free of charge.

Date: Tuesday, May 19 • 9-11 a.m.
Speaker: US Small Business Association (SBA)

NON PROFIT & PROFESSIONAL CRAFT ARTIST SUMMIT

NON-PROFIT SUMMIT
A four-part Nonprofit Summit designed specifically for nonprofit organizations. A must for your entire team! Learn creative ideas, solutions, and strategies to help you be more effective and increase your impact. Topics will include Funding, Fundraising, and Donor Relations. Summit will also include two session directly focused on Grants – Grant Writing 101 and Grant Research.

Date: Tuesday and Wednesday, March 3 & 4 • 9 a.m.- 4 p.m.
Speaker: Mandy Pearce-Funding for Good

• GRANT WRITING 101
Date: Tuesday, March 3 • 9 a.m.-Noon
As funding becomes more difficult to secure, non-profit organizations face significant challenges to fulfill their missions. This seminar reviews the questions non-profits need to answer prior to searching and applying for grant funds, outlines the 7 basic elements of most proposals, and shows participants how to match their needs to funder priorities.

• FUNDRAISING
Date: Tuesday, March 3 • 1-4 p.m.
Nonprofit organizations must diversify their funding streams or risk closing the doors when that “one source” dries up. This workshop is a game changer for board members or staff members who are ready to develop the new, diverse funding streams needed to sustain and grow an organization.

• DONOR RELATIONS
Date: Wednesday, March 4 • 9 a.m.-Noon
As nonprofits engage in conversations and focus on increasing the levels of giving to their cause, they often leave out the most important part of fundraising...building relationships. In this workshop, we will discuss building donor relations that have a solid foundation, that will keep donors engaged, create interest, cause action on the part of the donor and ultimately result in donor retention.

• GRANT RESEARCH
Date: Wednesday, March 4 • 1-4 p.m.
Are you wanting to apply for grant funds to help support your non-profit, but are having a hard time finding the grants? This workshop is for you! It is designed to help you learn the details needed to begin research, to conduct successful grant research, and the skill set to help save you time in your searches so you can actually begin writing.
COLLEGE & CAREER READINESS

programs teach basic academic and fundamental skills necessary for tomorrow’s jobs: problem solving, negotiating, organizing, creative thinking, listening, and leadership. Adults who enroll in these courses do so for many reasons, such as completing a High School Equivalency Diploma (formerly GED®) or Adult High School Diploma (AHS); reviewing academic skills to enter college; improved learning to read a job manual; building workplace skills; or helping children do homework.

Program opportunities include:
- Adult High School (AHS)
- High School Equivalency Diploma (formerly GED®)
- Adult Basic Education (ABE)
- English as a Second Language (ESL)
- Career College
- GED & HiSET Testing

Registration: Please call (828) 627-4700.

ADULT HIGH SCHOOL (AHS)

This program is comprised of students who are at least 16 years of age ranging to adulthood. The program offers the opportunity to complete requirements to earn an actual high school diploma. Through careful evaluation of transcripts, interview, and acceptance procedures, participants will be able to determine the number of high school credits needed and work to complete the study for a diploma.

The Adult High School diploma is issued locally through a partnership between the college and Haywood County Schools. This diploma is honored and accepted at community colleges, most private colleges, many universities, the military services and by employers. There is no cost to the student for tuition, books or materials.

Dates: Monday-Thursday 8 a.m.-12:30 p.m.

Location: Room 318, Main Campus. Online classes also available.

Tuition: Free

Registration: Please call (828) 627-4700.

HIGH SCHOOL EQUIVALENCY DIPLOMA

Formerly GED® program, this diploma offers adults who did not complete a formal high school program the opportunity to receive their high school equivalency credential. The High School Equivalency diploma is nationally recognized as a high school equivalency program and certifies attainment of high school level academic knowledge and skills. Our program provides instruction in subject areas in preparation for taking the High School Equivalency exams. These subject areas are: Language Arts (reading & writing), Mathematics, Science and Social Studies. The High School Equivalency can be obtained by taking either the GED® or the HiSET test.

Dates/Locations: Monday-Thursday 8 a.m.-12 p.m. Room 335-B, Main Campus; Monday-Thursday 9 a.m.-12 p.m. Room 380, Main Campus; Monday-Thursday 5:30-8:30 p.m. Room 335-B, Main Campus. Online classes also available.

Tuition: Free classes and materials. GED testing & HiSET do charge fees for the tests. The Haywood Community College Foundation has established a scholarship fund for qualified students who need assistance with the testing fees. For more information, please call (828) 627-4700.

ADULT BASIC EDUCATION (ABE)

This program can assist you in pursuing a High School Equivalency diploma (GED®), obtaining an Adult High School diploma, becoming better prepared for the workplace, developing skills to enable you to get a better job, creating a stronger presence in family life, or entering college. The program also provides skill building instruction to support the
transition to continued education, certificate programs, workforce development, and/or degree programs. For more information, please call (828) 627-4700.

Dates/Locations: Monday-Thursday 8 a.m.-12 p.m., Main Campus; Monday-Thursday 5:30 p.m.-8:30 p.m., Main Campus. On-line classes are also available.

Tuition: Free

ENGLISH AS A SECOND LANGUAGE (ESL)
The ESL program of instruction is designed for adults who are limited English proficient and whose primary language is not English. These students need to improve their speaking, reading, writing, and understanding of the English language to enable them to further their education or obtain employment.

Registration: Please call (828) 627-4700.
Dates/Locations: Tuesday & Thursday 6 p.m.-8 p.m., Clyde Central United Methodist Church.
Tuition: Free

CAREER COLLEGE
This postsecondary certificate program for adults with intellectual or developmental disabilities. This entry-level program provides a foundation for transitioning into a career or additional coursework. The students further develop reading, math, and computer skills along with participating in a hands-on practicum experience within a specific program of study.

Dates/Locations: Monday-Friday 8 a.m.-3:30 p.m., Main Campus
Registration: For more information, please call (828) 627-4618.

AUTHORIZED PEARSON VUE GED® & HiSET TESTING CENTER
Schedule to take your GED® or HiSET test with us. Our state-of-the-art testing lab is located in room 380 in the 300 building on Main Campus. Our center is open Monday, 8 a.m.-8 p.m, Tuesday, Wednesday, Thursday, and Friday 8 a.m.-4 p.m.
Currently, GED tests cost $20 each, and HiSET tests cost $15. However, we have scholarships to cover testing for qualified students.
For more information regarding testing or scholarships, please contact Patricia at (828) 627-4700 or email at psmith@haywood.edu.
HCC is an equal opportunity institution and does not discriminate on the basis of race, religion, ethnicity, national origin, gender, gender identity, sex, age, disability, genetic information and veteran status.

Office of Marketing and Communications. 2019/2020