

EMERGENCY PROCEDURES

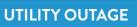
SRO: 828.593.8477 **EMERGENCIES:** Dial 911 SECURITY: 828.734.5410 COUNSELING: 828.627.4504 828.627.2821 (24-HOUR RECORDED PHONE LINE)

LOCATION INFORMATION

ACTIONS:



SEEK SHELTER





• Loss of: Electricity/Water/Gas/Phone/ Internet Contact Security: 828-734-5410

FIRE

 In the event of fire alarm, smoke, or fire, evacuate the building.

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- Do not use elevators, use stairs.
- Close doors (Do NOT lock) to contain fire. Alert others. Activate the fire alarm (if not already activated.)
- Call 911. Call Security 828-734-5410 or ARO 828-593-8477 to assist with response.

SEVERE WEATHER



- ĺ'nÌ Remain calm and encourage others to do the same. Listen for audible warnings, monitor weather conditions.
- Move to an interior room on lowest level of building without windows and take cover.
- Stay away from doors and windows. Avoid
- auditoriums, labs and hazmat storage areas. Remain sheltered until given the all-clear.
- Report injuries by calling 911.

BOMB THREAT/SUSPICIOUS PACKAGE



- If you discover a suspicious object/potential bomb or receive a bomb threat:
 - or receive a bomb threat: Do not handle the object. Evacuate the area. Do not use cell phone or other electrical devices in vicinity of suspect item. Be aware that there may be a second device. Report the object's location to Security of ARO. Call Security 828-734-5410 or ARO 828-593-8477 to assist with response.

SEXUAL MISCONDUCT



- For Emergencies call SRO 828-593-8477
- Seek Medical Attention if needed
- Students contact Sara Phillips, HR Director 828-627-4529
- Employees contact Sara Phillips, HR Director 828-627-4529

SUSPICIOUS BEHAVIOR



- Take note of:
 - Other important information.
- Report any suspicious individuals immediately by calling Security 828-734-5410 or ARO

MEDICAL EMERGENCY



• Check the scene for safety. Care for illness and injuries within the scope of your training. CALL 911 if serious illness/injury. Call Security 828-734-5410 SRO 828-593-8477.

HAZARDOUS MATERIAL



• Spill, leak, or strange odors remove yourself from the area, and keep others away. Always be familiar with any chemicals you are working with.

- If you have been exposed to a chemical, refer to the Safety Data Sheet (SDS) for that chemical or chemical compound. SDS copies are maintained in each laboratory and work area.
- Call 911. Call Security 828-734-5410 or ARO 828-593-8477 to assist with response.

ACTIVE SHOOTER - S.E.L.F.



CALL 911 **SURVEY**: Be aware of your surroundings. **EVACUATE:** Run away from vicinity of shooter quickly and quietly to a safe location. LOCKDOWN: Lock doors, turn off lights, barricade room, silence cell phone.

FIGHT-BACK: Use any means necessary to disarm and incapacitate the shooter(s).



Download the SchoolDude CrisisManager App in your App Store.